

September 13, 2011

TO: Members of the MAG Transportation Review Committee

FROM: David Moody, City of Peoria, Chair

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Thursday, September 22, 2011, 10:00 a.m.
MAG Office, Suite 200, Saguaro Room
302 North 1st Avenue, Phoenix

A meeting of the MAG Transportation Review Committee (TRC) will be held at the time and place noted above. **Please park in the garage under the building. Bring your ticket to the meeting as parking will be validated. Bicycles can be locked in the rack at the entrance to the parking garage.**

The next meeting of the MAG Transportation Review Committee will be held at the time and place noted above. Committee members or their proxies may attend **in person, via videoconference or by telephone conference call**. Those attending video conference must notify the MAG site three business days prior to the meeting. Those attending by telephone conference call please contact MAG offices for conference call instructions.

Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Christina Hopes or Jason Stephens at the MAG Office. Requests should be made as early as possible to allow time to arrange the accommodation.

Please be advised that under procedures adopted by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum in order to conduct business. A quorum is a simple majority of the membership or fourteen people for the MAG TRC. If the Transportation Review Committee does not meet the quorum requirement, members who have arrived at the meeting will be instructed a legal meeting cannot occur and subsequently be dismissed. Your attendance at the meeting is strongly encouraged. If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you. Please contact Eric Anderson or Christina Hopes at (602) 254-6300 if you have any questions or need additional information.

TENTATIVE AGENDA

	COMMITTEE ACTION REQUESTED
1. <u>Call to Order</u>	
2. <u>Approval of Draft August 25, 2011 Minutes</u>	2. Approve Draft minutes of the August 25, 2011 meeting.
3. <u>Call to the Audience</u> An opportunity will be provided to members of the public to address the Transportation Review Committee on items not scheduled on the agenda that fall under the jurisdiction of MAG, or on items on the agenda for discussion but not for action. Citizens will be requested not to exceed a three minute time period for their comments. A total of 15 minutes will be provided for the Call to the Audience agenda item, unless the Transportation Review Committee requests an exception to this limit.	3. For information and discussion.
4. <u>Transportation Director's Report</u> Recent transportation planning activities and upcoming agenda items for the MAG Management Committee will be reviewed by the Transportation Director.	4. For information and discussion.
5. <u>Consent Agenda</u> Consent items are marked with an asterisk (*). Committee members may request that an item be removed from the consent agenda to be heard.	5. Recommend approval of the Consent Agenda.

CONSENT AGENDA

5a.* <u>Project Changes – Amendment and Administrative Modification to the FY 2011-2015 MAG Transportation Improvement Program*</u> The Fiscal Year (FY) 2011-2015 Transportation Improvement Program	5a*. For information, discussion and recommendation to approve of amendments and administrative modifications to the FY 2011-2015 MAG TIP, and as appropriate, to the RTP 2010 Update.
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(TIP) and Regional Transportation Plan (RTP) 2010 Update were approved by the MAG Regional Council on July 28, 2010 and have been modified eight times with the last modification pending approval by Regional Council on July 27, 2011. Since then, there is a need to modify projects in the programs. Please refer to Attachment One for a list of proposed project changes.

5b.* Unprogrammed Federal Fund Balances

As of August 2011, there was a balance of \$3,585,121 of unprogrammed federal funds. There are \$899,103 in 5307, \$438,000 in Congestion Mitigation and Air Quality (CMAQ), and \$2,248,018 in Surface Transportation Program (STP) funds that are unprogrammed due to project savings and unspent funds. It is suggested to program the \$3,585,121 to Preventive Maintenance (PM) based on the currently adopted FY2011 PM distribution methodology. Preventive Maintenance is not eligible under the CMAQ guidance. In order to maximize the ability to use federal funds for PM, it is recommended to program \$438,000 of CMAQ funds for one of the City of Phoenix's bus purchases in exchange for \$434,407 of 5307 funds. This leaves a total of \$3,581,528 to program for PM based on the current adopted FY2011 PM distribution methodology. Please refer to Attachment Two for a memorandum, appendix, and five tables for additional information.

5b*. For information, discussion, and recommendation to reprogram \$3,581,528 of 5307 and STP funds to preventive maintenance based on the FY2011 approved distribution methodology, as shown in Table 4B, and modify the 2011-2015 TIP accordingly, as shown in Table 5.

ITEMS TO BE HEARD

6. Transportation Review Committee Chair and Vice Chair Appointments

On July 22, 2009, the MAG Regional Council approved the MAG Committee Operating Policies and Procedures. Officer positions for technical committees have one-year terms, with possible

6. For information and discussion.

reappointment to serve up to one additional term, by consent of the respective committee. The chair and vice chair appointments of the Transportation Review Committee are due to expire on December 31, 2011. According to the policies and procedures, the vice chair will ascend to the chair position and a new vice chair will be appointed by the Regional Council Executive Committee. Those interested in the vice chair position will be required to submit a letter of interest to the Regional Council Chair. Please refer to Attachment Three for additional information.

7. FY2011 and 2012 Adjustments of Local Sponsored Federal Funded Projects

In preparation for Federal Fiscal Year (FFY) 2012 beginning on October 1, 2011, MAG asked member agencies to check on the status of FFY2011 federal funded projects and review FFY2012 federal funded projects. MAG has been notified that some FFY2011 federally funded CMAQ projects are not going to be authorized by September 30, 2011, the end of the federal fiscal year. The project sponsors have requested a deferral; information can be found in Table 1. Additionally, member agencies were requested to review the current FFY2011 and FFY2012 MAG TIP project listings for STP-TEA, HSIP, SRTS, BR, RR funded (ADOT federal funds) projects and submit changes or new projects to MAG. Project change information and requests to add new ADOT federal fund projects can be found in Table 2. Please refer to Attachment Four.

8. DRAFT Federal Fund Programming Guidelines and Procedures

On July 8, 2009, the Management Committee formed the Federal Fund Working Group. The Working Group met

7. For information, discussion and possible action to recommend approval of projects to be deferred from FFY2011 to FFY2012 or later, approval of project changes and additions for new ADOT federal fund projects, and recommend approval to amend and modify the FY2011-2015 Transportation Improvement Program, and as appropriate, to the Regional Transportation Plan 2010 Update.

8. Information, discussion, and input.

on October 22, 2009 and July 20, 2011. The Management Committee tasked the Working Group with addressing four issues: project deferrals, project development and small and/or inexperienced member agencies, project costs, and local financial commitment. Additional research was done in evaluating six MPO/COGs and their local sponsored federal aid project processes. Working together, MAG Staff and the Federal Fund Working Group have developed the DRAFT Federal Fund Programming Guidelines and Procedures. Please refer to Attachment Five for a background memorandum and a copy of the DRAFT Guidelines.

9. 2011 Annual Report on Status of the Implementation of Proposition 400

A.R.S. 28-6354 requires that MAG issue an annual report on the status of regional transportation projects included in Proposition 400, which was approved by the voters in Maricopa County in November 2004. The 2011 Annual Report is the seventh report in this series and covers the status of the Life Cycle Programs for Freeways/Highways, Arterial Streets, and Transit. MAG Staff will present a briefing on key findings and issues. Please refer to Attachment Six for an Executive Summary of the Annual Report.

10. Federal Transportation Funds Outlook

The current continuing resolution (CR) of the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) for federal transportation funds and the Highway Trust Fund expires on September 30, 2011. MAG Staff will provide an update on the current status of federal surface transportation legislation and potential impacts to the region.

9. For information and discussion.

10. For information and discussion.

11. Request for Future Agenda Items
Topics or issues of interest that the Transportation Review Committee would like to have considered for discussion at a future meeting will be requested.

12. Member Agency Update
This section of the Agenda will provide Committee members with an opportunity to share information regarding a variety of transportation-related issues within their respective communities.

13. Next Meeting Date
The next regular Transportation Review Committee meeting will be scheduled Thursday, October 27, 2011 at 10:00 a.m. in the MAG Office, Saguaro Room.

11. For information and discussion.

12. For information.

13. For information.