

September 16, 2003

TO: Members of the MAG POPTAC Ad Hoc Subcommittee

FROM: Harry Higgins, Scottsdale, Chair

SUBJECT: TRANSMITTAL OF MEETING NOTICE AND TENTATIVE AGENDA

Tuesday, September 23, 2003 - 8:30 a.m.  
MAG Office, Suite 200, Cholla Room  
302 North 1<sup>st</sup> Avenue, Phoenix

A meeting of the MAG Population Technical Advisory Committee (POPTAC) Ad Hoc Subcommittee will be held at the time and place noted above.

If you are driving, please park in the garage under the Compass Bank building. Bring your ticket to the meeting and marking will be validated. For those using transit, the RPTA will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Please be advised that under procedures approved by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum to conduct business. A quorum is a simple majority of the membership or 4 people for the MAG POPTAC Ad Hoc Subcommittee. If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you. If you have any questions or need additional information, please contact Anubhav Bagley at (602) 254-6300.

TENTATIVE AGENDA

		<u>SUBCOMMITTEE ACTION REQUESTED</u>
1.	<u>Call to Order</u>	
2.	<u>Approval of Meeting Minutes of March 25, 2003</u>	2. For information, discussion and approval of the minutes of March 25, 2003.
3.	<u>Preparation of July 1, 2003 Maricopa County Resident Population Update</u>	3. For information, discussion and possible recommendation to MAG POPTAC.
	In July DES distributed surveys to MAG member agencies, requesting updates of population in group quarters, and annexations. This information, and the residential completions supplied to DES by MAG, will be used to establish a July 1, 2003 Maricopa	

County Resident Population Update. This Update will become the control total from which MAG will develop Municipality Resident Population Updates. These updates are used to distribute \$23 million annually in lottery funds, to prepare financial plans, to determine municipal per capita water use targets and to set expenditure limitations where necessary. At the September 12, 2003 meeting of the DES POPTAC, the draft July 1, 2003 population updates for the State of Arizona and its counties were distributed for review and discussion. MAG staff will discuss the July 1, 2003 Update for Maricopa County. Please see Attachment One.

4. Preparation of July 1, 2003 Municipality Resident Population Updates

MAG has drafted July 1, 2003 Municipality Updates for consideration using a Maricopa County Control Total of 3.4 million. The methods for preparing the municipality estimates will be discussed and the results presented. Please see Attachment Two.

5. Population Options for 2005

On July 11, 2003 the MAG Management Subcommittee on 2005 Population Options met to review the allocation of costs for conducting a 2005 Census Survey. It was recommended that the \$9.4 million cost be distributed based upon share of population for jurisdictions under 6,000 people and whose growth rate is less than 3.5 percent. For the other jurisdictions, costs would be distributed based upon their share of the total housing units sampled in the survey. On September 10, 2003 the MAG Management Committee met to review the information regarding a 2005 Census Survey. A status report will be provided. Please see Attachment Three.

4. For information, discussion and possible recommendation to the MAG POPTAC to approve the July 1, 2003 MAG Municipality Updates provided that the final update is within one percent of the latest update.

5. For information and discussion.