

July 1, 2003

TO: Members of the MAG Pedestrian Working Group and Bicycle Task Force

FROM: Tami Ryall, Gilbert, Chairman of the MAG Bicycle Task Force

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Tuesday, July 15, 2003 - 1:30 p.m.  
MAG Offices, Suite 200 - Cholla Room  
302 North First Avenue, Phoenix

The Pedestrian Working Group will meet at the time and place noted above. Members may attend the meeting either in person, by video conference or by telephone conference call. **Please park in the garage under the building. Bring your ticket to the meeting as parking will be validated. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. Bicycles can be locked in the rack at the entrance to the parking garage.**

Please be advised that under procedures adopted by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum to conduct business. A quorum is a simple majority of the membership. If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you. If you have any questions, please contact Maureen DeCindis at 602-452-5073.

#### TENTATIVE AGENDA

- |   |  |
|---|--|
| <p>1. <u>Call to Order</u></p> <p>2. <u>Approval of the May 20, 2003 Meeting Minutes of the Pedestrian Working Group and June 17, 2003 Minutes of the Bicycle Task Force.</u></p> <p>3. <u>Call to the Audience</u></p> | <p>2. For information, discussion and action to approve the meeting minutes of May 20, 2003 and June 17, 2003.</p> <p>3. For information and discussion.</p> |
|---|--|

An opportunity will be provided to members of the public to address the Working Group. Citizens will be requested not to exceed a three minute time period for their comments.

4. Staff Report

MAG staff will provide a status report of current transportation items.

5. Member Agency Report

Committee members are invited to provide an update of pedestrian planning activity in their agencies.

6. Schedule for the FY 2004 Pedestrian Design Assistance Program

As part of the FY 2003 MAG Federal Funds Interim Close-out Process, the MAG Regional Council approved, on June 25, 2003, accelerating \$200,000 in Congestion Mitigation and Air Quality Funds (CMAQ) from 2007 to provide additional funding for the MAG Pedestrian Design Assistance Program. MAG staff has created a schedule for the FY 2004 Program. Please refer to **Attachment B**.

7. Schedule for Updating the Pedestrian Area Policies and Design Guidelines

As part of the FY 2004 Unified Planning Work Program and Annual Budget, \$80,000 has been provided to update the *Pedestrian Area Policies and Design Guidelines*. Created in 1995, the *Guidelines* provide the foundation for the Pedestrian Design Assistance Program. The goal of the update is to incorporate safety, elderly mobility, American with Disabilities Act guidelines, summaries of recent pedestrian projects and their economic impact, lessons learned through the MAG Pedestrian Design Assistance Program, and consideration of the MAG *Pedestrian Plan 2000* into the *Guidelines*. MAG staff has created a schedule for updating the Guidelines. Please refer to **Attachment C**.

4. For information and discussion.

5. For information and discussion.

6. For information.

7. For information.

8. Comments on Transportation Enhancement Fund Applications

Arizona Department of Transportation (ADOT) Transportation Enhancement Funds are awarded statewide on a competitive basis for the design and implementation of pedestrian, bicycle, historic preservation and other projects that are related to the surface transportation system. Although ADOT sets the rules for transportation enhancements in Arizona, MAG works with ADOT to rank applications and incorporate public input into the process. To be eligible for funding, projects need to fit into the categories established by federal law, and all projects need to relate to surface transportation. Applications for projects in the MAG region are due to MAG by **Noon on July 7, 2003.**

To aid the MAG Enhancement Funds Working Group (EFWG) in its initial review of applications, the Regional Bicycle Task Force and Pedestrian Working Group are being asked to provide comments on bicycle and pedestrian applications. These comments will be provided to applicants to help improve the quality of submitted applications, and to the EFWG to assist in their review and ranking of applications. At the meeting, members will be asked to review and make comments on the submitted applications. A review form that lists the factors members should consider in providing input to the EFWG is provided as **Attachment C**. This review form is enclosed for your information, and will not need to be completed. A summary of the applications will be e-mailed to committee members prior to the meeting, and completed applications will be provided at the meeting.

8. For information and discussion.

9. Next Meeting

The Pedestrian Working Group will meet with the Regional Bicycle Task Force to provide comments on the Regional Transportation Plan on **Tuesday, August 19, 2003 at 1:30 p.m. in the Cholla Room.**

9. For information and discussion.