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October 6, 2009

TO: Members of the MAG Bicycle and Pedestrian Committee

FROM: Brandon Forrey, Peoria, Chair of the MAG Bicycle and Pedestrian Committee

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Tuesday, October 20, 2009 at 1:30 p.m.  
MAG Offices, Suite 200 - Cholla Room  
302 North First Avenue, Phoenix

A meeting of the MAG Bicycle and Pedestrian Committee will be held at the time and place noted above. Committee members may attend the meeting either in **person, by video conference or by telephone conference call**. Those attending by videoconference must notify the MAG site five days before the meeting. Those attending by telephone conference call are requested to call (602) 452-5073 at least an hour before the time of the meeting on the day of the meeting.

If you are attending in person, please park in the garage under the building. Bring your ticket to the meeting and parking will be validated. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the parking garage.

Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Maureen DeCindis at the MAG office. Requests should be made as early as possible to allow time to arrange the accommodation.

Please be advised that under procedures adopted by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum to conduct business. A quorum is a simple majority of the membership. If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you. If you have any questions, please contact Maureen DeCindis at (602) 452-5073, or send email to [mdecindis@mag.maricopa.gov](mailto:mdecindis@mag.maricopa.gov).

A Voluntary Association of Local Governments in Maricopa County

City of Apache Junction ▲ City of Avondale ▲ Town of Buckeye ▲ Town of Carefree ▲ Town of Cave Creek ▲ City of Chandler ▲ City of El Mirage ▲ Fort McDowell Yavapai Nation ▲ Town of Fountain Hills ▲ Town of Gila Bend  
Gila River Indian Community ▲ Town of Gilbert ▲ City of Glendale ▲ City of Goodyear ▲ Town of Guadalupe ▲ City of Litchfield Park ▲ Maricopa County ▲ City of Mesa ▲ Town of Paradise Valley ▲ City of Peoria ▲ City of Phoenix  
Town of Queen Creek ▲ Salt River Pima-Maricopa Indian Community ▲ City of Scottsdale ▲ City of Surprise ▲ City of Tempe ▲ City of Tolleson ▲ Town of Wickenburg ▲ Town of Youngtown ▲ Arizona Department of Transportation

## TENTATIVE AGENDA

1. Call to Order

2. Approval of the September 15, 2009 Meeting Minutes of the Pedestrian Working Group and the Regional Bicycle Task Force

3. Call to the Audience

An opportunity will be provided to members of the public to address the committee on items not scheduled on the agenda that fall under the jurisdiction of MAG, or on items on the agenda for discussion but not for action. Members of the public will be requested not to exceed a three minute time period for their comments. A total of 15 minutes will be provided for the Call to the Audience agenda item, unless the Task Force requests an exception to this limit. Please note that those wishing to comment on action agenda items will be given an opportunity at the time the item is heard. Please fill out blue cards for Call to the Audience and yellow cards for Action Items.

4. Staff Update

Staff will be giving an update recent MAG activities as these relate to the Bicycle and Pedestrian Committee.

5. Transportation Improvement Program Application Process Overview

MAG staff will give an overview of the new process for evaluation of the projects submitted for the Transportation Improvement Program FY2014. Committee members will hear presentations from the applicants.

2. For information, discussion and action to approve the meeting minutes of the September 15, 2009 Pedestrian Working Group and the Regional Bicycle Task Force meeting.

3. For information.

4. For information and discussion.

5. For information and discussion.

6. Next Meetings

All meetings will be on the third Tuesday of the month in the Cholla Room at 1:30 p.m., except for December meeting that begins at noon.

November 17, 2009  
December 15, 2009 (noon)  
January 19, 2010  
February 23, 2010  
March 23, 2010  
April 20, 2010  
May 18, 2010  
June 15, 2010  
July 20, 2010  
August 17, 2010

7. Request for Future Agenda Items

Members will have the opportunity to suggest future agenda topics

6. For information.

7. For information.

MINUTES OF THE  
MARICOPA ASSOCIATION OF GOVERNMENTS  
PEDESTRIAN WORKING GROUP AND THE  
REGIONAL BICYCLE TASK FORCE

Tuesday, September 15, 2009 at 1:30 p.m.  
MAG Office Building, Cholla Room  
302 North First Avenue, Phoenix

MEMBERS ATTENDING

- |  |   |
|--|---|
| * Tami Ryall, Gilbert, Chair, Regional Bicycle Task Force and Acting Chair of the Pedestrian Working Group | Michael Cartsonis, Litchfield Park        |
| Brian Fellows for Michael Sanders, ADOT  | * Denise Lacey, Maricopa County           |
| * Michael Eagan, ASLA, Arizona Chapter   | Jim Hash, Mesa                            |
| Margaret Boone-Pixley, Avondale  | Brandon Forrey, Peoria                    |
| Robert Wisener, Buckeye  | Katherine Coles, Phoenix                  |
| ^ D.J. Stapley, Carefree   | * Shane Silsby, Phoenix                   |
| * Rich Rumer Coalition for Arizona Bicyclists  | Lisa Padilla, Queen Creek                 |
| Doug Strong, El Mirage   | Peggy Rubach, RPTA                        |
| Steve Hancock, Glendale  | Susan Conklu for Reed Kempton, Scottsdale |
| Joe Schmitz, Goodyear  | Eric Iwersen, Tempe                       |
|  | Bob Maki for Janice See, Surprise         |

\*Members neither present nor represented by proxy.

^Attended via audio-conference

OTHERS PRESENT

Jim Coffman, Coffman Studio, Inc.	Mara Delucca, Maricopa County Public Health
Tony Bowman of RPTA	Jeremy Hubbard, County Public Health
Mike Colety, Kimley-Horn, Inc.	Lucy Ranus, Banner Hospital/St. Joseph's
Ximena Zamora, EDAW, Inc.	Kayla Payton, ASU
Dr. Ariel Rodriguez, ASU	Beth Hoffman, ASU

1. Call to Order

Jim Hash called the meeting to order at 1:30 p.m.

2. Approval of the July 21, 2009 Meeting Minutes of the Pedestrian Working Group and the Regional Bicycle Task Force

Peggy Rubach moved to approve the meeting minutes of the Bicycle Task Force and Pedestrian Working Group for July 21, 2009. D.J. Stapley seconded the motion. The motion passed unanimously.

### 3. Call to the Audience

An opportunity was provided to members of the public to address the Bicycle Task Force and the Pedestrian Working Group on items not scheduled on the agenda that fall under the jurisdiction of MAG, or on items on the agenda for discussion but not for action. Members of the public were requested not to exceed a three minute time period for their comments. A total of 15 minutes was provided for the Call to the Audience agenda item, unless the Bicycle Task Force and the Pedestrian Working Group requests an exception to this limit. Please note that those wishing to comment on action agenda items were given an opportunity at the time the item was heard. Tony Bowman of RPTA wished to address the committee. Tony Bowman explained that there is a review of the CMAQ budget to determine if the funds can be used for bicycle safety education. If it is deemed that these funds cannot be used, Valley Metro will not be able to support the program any longer. Eric Iwersen asked for clarification if the funds were being reallocated. Tony Bowman explained that this decision is being decided by the MAG Executive Committee. Peggy Rubach explained that through the competitive CMAQ process, ADOT has approved spending CMAQ funds for safety education.

### 4. Staff and Member Agency Reports

Maureen DeCindis explained a few changes that have an impact on the committee. The Regional Bicycle Task Force and the MAG Pedestrian Working Group have been combined to form the new MAG Bicycle and Pedestrian Committee. Each jurisdiction will have one voting member. A chair will be designated by the Regional Council for a one year term with the option to serve another year if the committee votes to elect that person to chair for the second term. There will be a vice chair that can assume the role of chair. Both positions of chair and vice chair are to be held by staff from MAG member agencies.

Michael Cartsonis reported that there is going to be a Arizona Planning Association workshop on neighborhoods with a charette in Phoenix this Friday September 18, 2009.

Brandon Forrey announced the opening of the 83<sup>rd</sup> Avenue underpass which connects the Paseo Verde and Skunk Creek trail. There will be a dedication on October 10<sup>th</sup> at Rio Vista Park at 8:00 a.m.

Brian Fellows announced the 4<sup>th</sup> cycle of the Safe Routes to School program.

Peggy Rubach announced that ADOT approved Valley Metro hiring Dr. Ariel Rodriguez, ASU School Community Resources and Development, and three graduate students. This will provide for better evaluations and more support for member agencies programs.

### 5. Complete Streets Program Update

The consultant presented preliminary policies from the best practices research, the first draft of the performance measures and goals to achieve the performance measures.

Jim Coffman presented the Best Practices from Caltrans, Sacramento, Charlotte, Seattle, Austin and Massachusetts. Each were sent a list of 21 questions plus requesting maps, guidelines, policies. Not all the communities have responded. Ximena Zamora reported on the results received from three jurisdictions. Caltrans has a stand alone policy. Charlotte has this policy within two documents. All three

have very strong advocates that include health professionals. Charlotte's program seems to have made the biggest difference. The plans have been in place since 2001 and incorporate retrofitting.

Draft Goals for a Complete Street Policy and Complete Streets.

1. A Regional Complete Streets Policy:

Provides

- Clear and consistent standards for Complete Streets between jurisdictions
- Guidance to the development community

Includes

- Performance measures inventory and outcome
- Implementation actions

Is Relevant

- To all types of streets
- To all jurisdictions

Addresses

- Funding opportunities

2. Compete Streets

Are

- Context sensitive
- Integrated into ongoing street and transportation planning
- "green" and sustainable
- Fundable
- Implementable

Accommodate

- All appropriate modes of travel
- Emergency service vehicles
- Space for bus bays and transit
- Opportunities for people to interact

Increase

- Connectivity between travel modes
- Travel choices
- Travel efficiency
- Safety through a reduction in vehicles, bicycle and pedestrian accidents
- The number of children walking to school
- Transit ridership
- Access to adjacent uses
- Compliance with speed limits

Create

- An expectation of inclusion
- A safe travel environment for people of all ages and abilities

Contribute

- To the overall capacity of the street
- To an increase in property values
- To the health of individuals
- To a healthier environment
- To creating and enhancing a sense of place

D.J. Stapley noted that the bullet points format of the goals are more easily read. He asked about public health. Maureen DeCindis noted that public and community health are an essential component and ally to Complete Streets.

Peggy Rubach noted that the alliterative approach was easy to understand. Michael Cartsonis suggested adding language that these goals connect into the larger bicycle and pedestrian network in the community.

Mike Colety is focusing on performance measures that relate to the goals and are qualitatively measurable with data that is available. The intent is to be consistent with the MAG performance measures currently being developed. There are two ways to measure results: inventory measures which are a basic measure and do not necessarily correlate to improved performance and outcome measures which represent the desired conditions.

#### Performance Measures

- Directly related to the goals and objectives
- Based on data that is readily available
- Can be inventory measures or outcome measures
  - Inventory measures are a basic measure and do not necessarily correlate to improved performance
  - Outcome measures better represent the desired conditions

#### Potential Inventory Measures:

- % Roadways with Recommended Bicycle Accommodation
- % Roadways with Recommended Pedestrian/ADA Accommodation
- % Roadways with Recommended Landscape Accommodation
- % Roadways with Recommended Transit Accommodation
- % Complete Streets

#### Performance Outcome Measures:

- MAG Performance Measurement Framework and Congestion Management Study includes
  - Bicycle and Pedestrian Crash Rate
  - Percent Pedestrian/Bicycle Mode Share
  - Increase Trip Reduction Program participation
  - Bicycle/Pedestrian Facility Network Growth
- % Agencies with Complete Streets Policy
- % MAG Funded New Construction Projects that are Complete Streets
- % MAG Funded Retrofit Projects that are Complete Streets

Brian Fellows asked if the questions should be in rating format or in a percentage format. Mike Colety suggested some yes and no answers but the percent of roadways could be quantified regionally. Brandon Forrey noted that various people may give different answers such as if a road is ADA and pedestrian friendly. Joe Schmitz asked at what point will the committee review the guidelines for each street classification. A gradation scale could possibly assist with this.

The MAG bike map does have specific street classifications with GIS files as inventory data. Joe Schmitz noted that this is just a bike map. Some streets may have a bike lane but no sidewalk and bus bays but no buses.

Jim Coffman noted that at the November meeting, the consultant will present the first draft of guidelines for the committee to comment. Michael Cartsonis suggested that users be taken into account. A bike lane on an arterial is not necessarily safe for safe routes to school. Mike Colety replied that this will be incorporated into the guidelines such as “recommended facility.”

Brian Fellows asked if one of the goals is to ascertain how many communities have a formal policy but there communities have been developing complete streets under another title. Mike Colety suggested that the inventory taken at the beginning of the study indicated that the city of Scottsdale is the only city in the region with a formal policy. The guidelines will need to be clear. Margaret Boone-Pixly noted that there are nuances of people’s choice. A bike path may not be chosen by a commuter.

#### 6. Transportation Improvement Program Application Process Overview

MAG staff present the new process for evaluation of the projects submitted for the Transportation Improvement Program FY2014. There is \$8,737,000 available for Bicycle and Pedestrian projects in FY 2014. In September, the each committee member will receive a copy of each application with an Evaluation Criteria sheet. The Evaluation Sheet needs to be filled out for each application.

At the October meeting, each jurisdiction will have three minutes to present an overview of their project and then there will be time for question and answers on project information contained in the application. If the sponsor is not able to answer questions at the first meeting, they will have an opportunity to clarify information at the second meeting in November. The date for the revised application information must be submitted to MAG staff by **Friday October 30, 2009 at noon**. Member will have an opportunity to edit their scores based on information from the presentation. At the end of the October meeting, MAG staff needs to collect all the Evaluation Sheets.

The expected emission reductions and cost effectiveness for all proposed CMAQ funded projects are evaluated by MAG staff and need to be considered by the modal committees. MAG staff will compile the bicycle and pedestrian scores, and the CMAQ scores. These will be transmitted to committee members prior to the second meeting.

At the November meeting, any clarified project information is presented and then the project ranking can move forward. The Bike and Pedestrian Committee will review and produce a ranked order list of projects and evaluation summary that will be forwarded to the Transportation Review Committee. A reminder, technical committees cannot change the project scope, schedule, budget or requested amount of funds during the evaluation process.

#### 7. Health Impact Assessment for School Siting (HIA-SS)

The Health Impact Assessment for School Siting (HIA-SS) is a decision making tool for selecting optimal, walkable, physical activity-encouraging school sites. ADOT presented this tool requesting feedback from committee members.

Brian Fellows recognized that school siting is a pre-requisite to safe routes to school and physical activity. ADOT has developed guidance for where to build a proposed new school. This guidance will be developed and distributed nationally. A committee included physicians, engineers, school professionals, and public health professionals developed this tool.

Brian Fellows asked the committee members to take 20 minutes and pick a school they are familiar with and the neighborhood around it. To validate this instrument, ADOT needs data on many schools. Members were asked to determine if the survey questions are equitable. Please send the survey back to Brian Fellows or MAG staff.

The Health Impact Assessment for School Siting (HIA-SS) includes:

- Supportive Policies and Programs
- Walking/Bicycling Zone
- School and Enrollment Boundary
- School Property
- Street Profile
- Pedestrian and Bicycle Facilities and Safety
- Connectivity and Convenience
- Scoring

Members asked for electronic copies of this document. Brian Fellows announced that this is available with MAG or ADOT. Margaret Boone-Pixley noted that this would be helpful for the local zoning commissions and staff. Peggy Rubach suggested getting this into the national standards. Brandon Forrey reported that a community in a remote location near the river in Peoria had a school siting was not desirable at first. This document can be very helpful for cities and schools.

Catherine Coles asked if there would be an implementation plan, an action list, change in legislation, a model ordinance or policy. Brian Fellows noted that this is a good idea. There are process and funding issues that could hinder this effort. Brian Fellows asked for feedback on the schools and on the survey itself.

#### 8. City of Scottsdale Project Change Request

Susan Conklu from the City of Scottsdale put forth a request for a project change for Scottsdale's bicycle lanes and pedestrian improvement project on McDowell Road from Scottsdale Road to Granite Reef Road. The requested change is for the project limits to cover the bridge over Indian Bend Wash only. This change is needed due to financial issues and right-of-way availability.

Susan Conklu explained that the sidewalks can't be attached to the bridge but need to be built adjacent to the bridge. The current bridge is too narrow to support both a bike lane and sidewalk. With the project change, the project can be completed.

Peggy Rubach made a motion to accept the proposed project change and Robert Wisener seconded the motion. The motion passed unanimously.

9. Next Meetings

All meetings will be on the third Tuesday of the month in the Cholla Room at 1:30 p.m., except for December meeting that begins at noon.

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