

September 4, 2007

TO: Members of the MAG Regional Council Executive Committee
Members of the Building Lease Working Group

FROM: Mayor James M. Cavanaugh, City of Goodyear, Chair and
Mayor Keno Hawker, City of Mesa

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA FOR THE
JOINT MAG REGIONAL COUNCIL EXECUTIVE COMMITTEE AND THE BUILDING
LEASE WORKING GROUP

Wednesday, September 12, 2007 - 10:00 a.m.
MAG Office, Suite 200 - Cholla Room
302 North 1st Avenue, Phoenix

PLEASE NOTE THAT THE EXECUTIVE COMMITTEE SCHEDULED FOR SEPTEMBER 10, 2007, HAS BEEN RESCHEDULED TO SEPTEMBER 12, 2007.

A joint meeting of the MAG Regional Council Executive Committee and the Building Lease Working Group (BLWG) has been scheduled for the time and place noted above. Members of the Committee and the Working Group may attend the meeting either in person, by telephone conference, or by video conference.

Please park in the garage under the building. Bring your ticket to the meeting, parking will be validated. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Alana Chávez at the MAG office. Requests should be made as early as possible to allow time to arrange the accommodation.

If you have any questions regarding the Executive Committee agenda items, please contact Mayor James Cavanaugh at (623) 882-7782. For the BLWG, please contact Mayor Keno Hawker at (480) 644-2388. For MAG staff, please contact Dennis Smith, MAG Executive Director, at (602) 254-6300.

TENTATIVE AGENDA

	<u>COMMITTEE ACTION REQUESTED</u>
1. <u>Call to Order</u> The meeting of the Executive Committee will be called to order.	
2. <u>Call to the Audience</u> An opportunity will be provided to members of the public to address the Executive Committee on items not scheduled on the agenda that fall under the jurisdiction of MAG, or on items on the agenda for discussion but not for action. Members of the public will be requested not to exceed a three minute time period for their comments. A total of 15 minutes will be provided for the Call to the Audience agenda item, unless the Executive Committee requests an exception to this limit. Please note that those wishing to comment on action agenda items will be given an opportunity at the time the item is heard.	2. For information and discussion.

ITEMS PROPOSED TO BE HEARD BY THE EXECUTIVE COMMITTEE AND THE BUILDING LEASE WORKING GROUP

3. <u>Update on the Regional Office Center</u> At the August 13, 2007, Executive Committee meeting, staff reported on the status of the land appraisal, the schedule of activities related to the Design-Build Request for Qualifications process and the Request for Proposals for underwriter services. Statements of Qualifications (SOQs) for the Design-Build team were submitted to MAG on August 30, 2007 and proposals for underwriter services were submitted on August 31, 2007. A report on the progress of these activities and next steps will be provided.	3. Information and discussion.
4. <u>Selection of of Underwriter Services</u> Since the July 9, 2007, Executive Committee meeting, staff has proceeded with a Request for Proposals for Underwriter Services. The RFP was issued on August 2, 2007, and the proposals were due to MAG by August 31,	4. Information, discussion and possible action to approve the selection of underwriter services for the Regional Office Center project.

2007. A five member panel reviewed the proposals. The selection by the Executive Committee will be presented to the Regional Council for ratification.

5. Approval of a Design-Build Team

At the July 9, 2007, Executive Committee meeting, MAG staff received direction to issue a Request for Qualifications (RFQ) for the design and construction of the Regional Office Center per Title 34 procurement guidelines. The RFQ was issued on August 1, 2007, and the Statements of Qualifications were due to MAG by August 30, 2007. A five member panel is reviewing and short-listing the applicants and interviews are scheduled for September 11, 2007. It is anticipated that the recommended applicant will be presented at the Executive Committee. The Design-Build team selected by the Executive Committee will be presented to the Regional Council for ratification.

6. Adjournment of the Building Lease Working Group

7. Approval of Executive Committee Consent Agenda

Prior to action on the consent agenda, members of the audience will be provided an opportunity to comment on consent items that are being presented for action. Following the comment period, Committee members may request that an item be removed from the consent agenda. Consent items are marked with an asterisk (*).

5. Information, discussion and possible action to select a Design-Build team.

7. Approval of Executive Committee Consent Agenda.

**ITEMS PROPOSED FOR CONSENT*
BY THE EXECUTIVE COMMITTEE**

*8A. Approval of the August 13, 2007 Executive Committee Meeting Minutes

8A. Review and approve the August 13, 2007, Executive Committee meeting minutes.

- *8B. Amendment to the FY 2008 MAG Unified Planning Work Program and Annual Budget to Include Federal Highway Administration Funds From the MAG FY 2007-2011 TIP for MAG Transportation Planning and Air Quality Program Support

On July 26, 2006, the Regional Council approved the FY 2007-2011 MAG Transportation Improvement Program that included \$3 million for MAG Transportation Planning and Air Quality Program Support. To use this funding it is necessary for MAG to amend the FY 2007 MAG Unified Planning Work Program and Annual Budget to include this funding.

- 8B. Approval to amend the FY 2008 MAG Unified Planning Work Program and Annual Budget to include \$3 million from the FY 2007-2011 Transportation Improvement Program (TIP) that was allocated for MAG Transportation Planning and Air Quality Program Support.

**ITEMS TO BE HEARD
BY THE EXECUTIVE COMMITTEE**

9. Desert Peaks Awards

The Maricopa Association of Governments biennially hosts an awards program to recognize regional excellence. The prestigious awards are presented to those agencies and individuals who have demonstrated a commitment to promoting, recognizing, and attaining the ideals of regionalism. Staff will seek input regarding potential venue locations and recommended changes to the nomination timeline that would provide more time for cities to prepare entries. Please refer to the enclosed material which outlines the proposed schedule changes.

10. Adjournment

9. Information, discussion and possible action.