

November 5, 2004

TO: Members of the MAG Regional Council Executive Committee

FROM: Mayor Keno Hawker, City of Mesa, Chair

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA FOR THE MAG REGIONAL COUNCIL EXECUTIVE COMMITTEE

Monday, November 15, 2004 - 12:00 noon
MAG Office, Suite 200 - Cholla Room
302 North 1st Avenue, Phoenix

A meeting of the MAG Regional Council Executive Committee has been scheduled for the time and place noted above. Members of the Committee may attend either in person, by telephone conference, or by video conference. If you have any questions, please contact me at (480) 644-2388 or Dennis Smith, MAG Executive Director, at (602) 254-6300.

Please park in the garage under the Compass Bank Building. Bring your ticket to the meeting, parking will be validated. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Denise McClafferty at the MAG office. Requests should be made as early as possible to allow time to arrange the accommodation.

TENTATIVE AGENDA

	<u>COMMITTEE ACTION REQUESTED</u>
1. <u>Call to Order</u>	
2. <u>Call to the Audience</u>	2. Information and discussion.
An opportunity will be provided to members of the public to address the Executive Committee on items not scheduled on the agenda that fall under the jurisdiction of MAG, or on items on the agenda for discussion but not for action. Members of the public will be requested not to exceed a three minute time period for their comments. A total of 15 minutes will be provided for the Call to the Audience agenda	

item, unless the Executive Committee requests an exception to this limit. Please note that those wishing to comment on action agenda items will be given an opportunity at the time the item is heard.

3. Approval of Consent Agenda

Prior to action on the consent agenda, members of the audience will be provided an opportunity to comment on consent items that are being presented for action. Following the comment period, Committee members may request that an item be removed from the consent agenda. Consent items are marked with an asterisk.

3. Approval of Consent Agenda

ITEMS PROPOSED FOR CONSENT*

*3A. Approval of the October 18 2004 Executive Committee Meeting Minutes

*3B. MAG Transportation GIS Project Consultant Selection

The FY 2005 MAG Unified Planning Work Program includes \$400,000 to conduct the MAG Transportation Geographic Information System (GIS) project. This project will integrate an enormous variety and amount of transportation related data that includes TIP project information, planned projects, transit routes, highway geometry, travel speed data, traffic counts, travel forecasts and traffic signals. The project will provide tools to manage this data and make it available in a user-friendly form. A request for proposals was advertised and five responses were received. A multi-agency proposal evaluation team reviewed the proposal documents and interviewed the consultant teams. The evaluation team recommended to MAG the selection of Carter Burgess to conduct the project for an amount not to exceed \$400,000. This item is on the November 10, 2004 Management Committee agenda. Please refer to the enclosed material.

*3C. Consultant Selection for the Williams Gateway Freeway Alignment and Environmental Overview Study

3A. Review and approve the October 18, 2004 Executive Committee meeting minutes.

3B. Approval that Carter Burgess, Inc. be selected to conduct the MAG Transportation GIS Project for an amount not to exceed \$400,000.

3C. Approval of the selection of the consultant firm DMJM Harris to conduct the Williams Gateway Freeway Alignment and Environmental Overview Study for an amount not to exceed \$500,000.

In June 2003, the Regional Council approved an amendment to the FY 2004 MAG Unified Planning Work Program and Annual Budget to include funding for a Williams Gateway Freeway corridor analysis. Funding for this project was carried forward to the FY 2005 Work Program. A request for proposals to conduct the study was advertised and nine proposals were received. A multi-agency proposal evaluation team reviewed the proposal documents and interviewed the consultant teams. The evaluation team recommended to MAG the selection of the consultant firm DMJM Harris to conduct the study for an amount not to exceed \$500,000. This item is on the November 10, 2004 Management Committee agenda. Please refer to the enclosed material.

- *3D. Amendment of the FY 2005 MAG Unified Planning Work Program and Annual Budget to Accept Grant Funds Awarded from the Arizona Department of Housing for the Arizona Homeless Evaluation Project

The Arizona Department of Housing has awarded \$16,500 to MAG for the Arizona Homeless Evaluation Project. This is a statewide collaborative evaluation process of homeless projects. The process involves three Homeless Continua of Care: the MAG region, the Rural Continuum and the Tucson/Pima Continuum. The Executive Committee is requested to approve an amendment to the Work Program and Annual Budget to accept these funds.

- 3D. Approval of an amendment to the FY 2005 MAG Unified Planning Work Program and Annual Budget to accept \$16,500 from the Arizona Department of Housing for the Arizona Homeless Evaluation Project.

ITEMS PROPOSED TO BE HEARD

4. Update on the MAG Regional Report

At the October 18, 2004 Executive Committee meeting, an update was provided on the development of the MAG Regional Report and the Regional Report Forum. The date for this event has been rescheduled for January 25, 2005. Staff will provide an update and answer questions regarding the event and the development of the report.

4. Information and discussion.

5. Sales Tax Incentives for Retail Development

At the October 18, 2004 Executive Committee meeting, the issue of municipal sales tax incentives was discussed. Staff was directed to continue to examine current sharing agreements in the Valley. Those local examples will be discussed at the meeting. Executive Committee members may wish to share details of intergovernmental agreements being discussed in their areas. An update will be provided to the Executive Committee. Please refer to the enclosed material.

6. Regional Workforce Housing Task Force Report

On October 18, 2004, Gregg Holmes, President and CEO of the Stardust Foundation, provided the Executive Committee a report on the Regional Workforce Housing Task Force. The Stardust Foundation is working with the Governor's Office, Maricopa County and the Greater Phoenix Economic Council, to convene a Regional Housing Task Force to develop a Regional Housing plan. The Task Force is seeking MAG's assistance in providing data analysis and technical assistance on this project. In addition, it was suggested that input be provided on key elements of the project through the appropriate MAG committees. This item is on the November 10, 2004 Management Committee agenda for input. An update will be provided to the Executive Committee.

7. Annual Performance Review of the MAG Executive Director

The employment agreement entered into with the MAG Executive Director in January 2003 provided that the Executive Committee conduct an annual performance review in consultation with the Regional Council. On December 15, 2003, the Executive Committee approved an evaluation survey for the MAG Executive Director's performance review. The process for conducting the annual evaluation and salary review will be discussed. Please refer to the enclosed material.

8. Adjournment

5. Information and discussion.

6. Information, discussion and possible action to have MAG work with the Regional Workforce Housing Project to provide data analysis and technical assistance and to have input on elements of the project provided by the appropriate MAG committees.

7. Information, discussion and possible action to proceed with the process for the performance review for the MAG Executive Director.