

September 2, 2008

TO: Members of the MAG Human Services Technical Committee

FROM: Carl Harris-Morgan, Gilbert, Chair

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Meeting - 1:00 p.m.

Thursday, September 11, 2008

MAG Office, Second Floor, Cholla Room

302 North 1<sup>st</sup> Avenue, Phoenix

The next MAG Human Services Technical Committee (HSTC) meeting will be held at the MAG offices at the time and place noted above. Members of the Human Services Technical Committee may attend either in person, by videoconference or by telephone conference call. Supporting information is enclosed for your review.

Please park in the garage underneath the building. Bring your ticket to the meeting, parking will be validated. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the MAG office. Requests should be made as early as possible to allow time to arrange the accommodation.

If you have any questions, please call the MAG office.

**MAG HUMAN SERVICES TECHNICAL COMMITTEE  
TENTATIVE AGENDA  
September 11, 2008**

**COMMITTEE ACTION REQUESTED**

1. Call to Order

2. Call to the Audience

An opportunity will be provided to members of the public to address HSTC on items not scheduled on the agenda that fall under the jurisdiction of MAG, or on items on the agenda for discussion but not for action. Citizens will be requested not to exceed a three minute time period for their comments. A total of 15 minutes will be provided for the Call to the Audience agenda item, unless HSTC requests an exception to this limit. Please note that those wishing to comment on agenda items posted for action will be provided the opportunity at the time the item is heard.

3. Approval of HSTC August 14, 2008 Meeting Minutes

4. Allocation Training

Jayson Matthews, Tempe Community Council, will offer a brief allocation training to inform the zero-based budgeting exercise to follow.

5. Social Services Block Grant Fact Sheet Presentation

Amy St. Peter, MAG, will present the draft fact sheets for each of the SSBG target groups for the Committee's review and approval. Materials will be distributed prior to the meeting.

6. Zero-Based Budgeting Exercise

The Committee will engage in a zero-based budgeting exercise for information and discussion. The exercise will include analyzing the data available for the four SSBG target groups and developing allocation recommendations without using recommendations from previous years as a starting point.

2. Information.

3. Approve the HSTC August 14, 2008 Meeting Minutes.

4. Information and discussion.

5. Approve the SSBG target group fact sheets.

6. Information and discussion.

7. Comments from the Committee

An opportunity will be provided for HSTC members to present a brief summary of current events. HSTC is not allowed to propose, discuss, deliberate or take action at the meeting on any matter in the summary, unless the specific matter is properly noticed for legal action.

7. For information.