

December 30, 2002

TO: Members of the MAG Intelligent Transportation Systems Committee

FROM: Jim Book, City of Glendale, Chairman

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Wednesday, January 8, 2003 - 9:30 a.m. **(Please note new start time)**
MAG Office Building, Cholla Room
302 North First Avenue, Phoenix

The next meeting of the MAG Intelligent Transportation Systems (ITS) Committee will be held at the time and place noted above. Members of the ITS Committee may attend the meeting either in person, by videoconference or by telephone conference call. **For members traveling by car, parking is available directly beneath the Compass Bank and tickets will be validated at the meeting. For those using transit and the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycles in the bike rack in the garage.** If you have any questions about the meeting, please contact Sarath Joshua at (602) 254-6300.

TENTATIVE AGENDA

	<u>COMMITTEE ACTION REQUESTED</u>
1. <u>Call to Order</u>	
2. <u>Approval of the December 4, 2002 Meeting Minutes</u>	2. Review and approve minutes of the meeting held on December 4, 2002.
3. <u>Call to Audience</u>	3. For information.

An opportunity will be provided to members of the public to address the ITS Committee on ITS issues. Members of the public will be requested to not exceed a three minutes period for their comments

4. Program Managers Report

The following items will be addressed:

- TIP Process Workshop, January 14th 1-5 PM
- Visit to Scottsdale TMC on Jan 24th
- Calendar Year 2003 Activities
- ITS America Update

5. Projects from ITS/TE On-Call RFQ

The MAG ITS/TE On-Call RFQ due to close on January 7, 2003, will result in a number of consultants being qualified to provide a range ITS services. The RFQ describes the resources available for work in six areas of expertise. These resources will be utilized to launch a number of projects identified in the MAG ITS Strategic Plan Update's short-term plan. Other projects to be undertaken with these resources will be discussed by the committee. A subcommittee may be formed to define a process for generation of specific tasks to be performed under each of the areas.

6. Status Reports by Committee Members of ITS Activities

Members of the Committee will be requested to report on related ITS activities in their area.

7. Next Meeting Date

The next meeting is scheduled for 9:30 a.m. on Wednesday February 5, 2003. Please note that Concept of Operations project meeting will follow at 10:30 a.m.

8. Adjournment

4. For information and discussion.

5. For information, discussion and possible action to establish a subcommittee.

6. For information and discussion.

7. For information and discussion.

