

November 12, 2003

TO: Members of the MAG Telecommunications Advisory Group

FROM: Greg Binder, Phoenix, Chairman

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Thursday, November 20, 2003, 10:00 a.m.
MAG Office, Suite 200, Cholla Room
302 North 1st Avenue, Phoenix

A meeting of the MAG Telecommunications Advisory Group (TAG) will be held at the time and place noted above. Members of the Telecommunications Advisory Group may attend in person, by videoconference or by telephone conference call. Those attending by telephone conference call are requested to call 602-261-7510 between 9:55 a.m. and 10:00 a.m. After the prompt, please enter the meeting ID number 624824 (MAGTAG) on your telephone key pad followed by the pound key. If you have a problem or require assistance, dial 0 after calling the number above. Those attending by videoconference are requested to contact MAG by Tuesday, November 18, 2003.

If you are attending in person, please park in the garage under the Compass Bank Building. Bring your ticket to the meeting, parking will be validated. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Please be advised that under procedures approved by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum in order to conduct business. A quorum is a simple majority of the membership, or 10 people for the MAGTAG. **If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you.**

If you have any questions or need additional information, please contact Heidi Pahl at (602) 254-6300.

TENTATIVE AGENDA

ADVISORY GROUP ACTION REQUESTED

1. Call to Order and Roll Call

2. Approval of October 23, 2003 Meeting Minutes

3. Homeland Security and Telecommunications

As part of the Information Sharing Working Group initiative to educate and inform TAG and others on various telecommunications issues, one agenda item each meeting will be devoted to an informational telecommunication issue. For this informational session, two guest speakers will discuss homeland security and telecommunications. Lou Trammell, Deputy Director of the Arizona Division of Emergency Management, will discuss potential grants and funding availability for local jurisdictions; local involvement in developing security plans and incident response management; and, an overview of the current activities of the Arizona Office of Homeland Security and the Arizona Division of Emergency Management relating to telecommunications. Al Macaluso, Arizona Manager for the Government and Education Market at Qwest Communications, will discuss how Qwest builds and supports priority call planning and communications for emergencies. Please invite interested parties from your agency to attend this information sharing session on homeland security.

4. MAGTAG Working Group Projects

At the April meeting of the MAGTAG, members voted to recommend approval of a Digital Oasis Project, formerly Regional Telecommunications Strategy (RTS). The Digital Oasis working group has met to finalize the scope of work for this project. An update will be provided.

Also at the April meeting of the MAGTAG members voted to recommend approval of the purchase of high quality speaker phones, a web based scheduling

2. Review and approve October 23, 2003 meeting minutes.

5 minutes

3. For information and discussion.

60 minutes

4. For information and discussion.

15 minutes

package for the RVS and a new server for Latitude applications. MAG has received a letter of authorization from most member agency IT Directors regarding the purchase of the Polycom phones. A web based scheduling package evaluation team was formed and the requirements of the web based scheduler were prioritized. An update on the Additional Sites and Outreach project will be provided.

At the last meeting of the MAGTAG, members requested that the Information Sharing Working Group arrange informational sessions on telecommunications related issues for future MAGTAG meetings. An update will be provided.

5. Announcements and Public Input

An opportunity will be provided to Committee members and members of the public to address the MAGTAG.

6. Date of Future Meetings

MAGTAG meetings are held once a month. The next meeting of the MAGTAG is scheduled for 10:00 a.m. on Thursday December 18, 2003 in the MAG Cholla room. Meetings for calendar year 2004 will be discussed. See Attachment One.

5. For information and discussion.
10 minutes

6. For discussion and possible action.
5 minutes