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July 12, 2007

TO: Members of the MAG Telecommunications Advisory Group  
FROM: Greg Binder, Phoenix, Chairman  
SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

**Thursday, July 19, 2007, 10:00 a.m.**  
MAG Office, Suite 200, Cholla Room  
302 North 1<sup>st</sup> Avenue, Phoenix

A meeting of the MAG Telecommunications Advisory Group (MAGTAG) will be held at the time and place noted above. Members of the Telecommunications Advisory Group may attend in person, by videoconference or by telephone conference call. Those attending by telephone conference call are requested to call 602-261-7510 between 9:55 a.m. and 10:00 a.m. After the prompt, please enter the meeting ID number 624824 (MAGTAG) on your telephone key pad followed by the pound key. If you have a problem or require assistance, dial 0 after calling the number above. If you are attending by videoconference you must make arrangements with Craig Chenery at MAG and your site coordinator by the Tuesday prior to the meeting.

If you are attending in person, please park in the garage under the building. Bring your ticket to the meeting, parking will be validated. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Please be advised that under procedures approved by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum in order to conduct business. A quorum is a simple majority of the membership, or 11 people for the MAGTAG. **If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you.**

If you have any questions or need additional information, please contact Craig Chenery at (602) 254-6300.

## TENTATIVE AGENDA

1. Call to Order and Roll Call

2. Call to the Audience

An opportunity will be provided to members of the public to address the MAG Telecommunications Advisory Group (MAGTAG) on items not scheduled on the agenda that fall under the jurisdiction of MAG, or on items on the agenda for discussion but not for action. Members of the public will be requested not to exceed a three minute time period for their comments. A total of 15 minutes will be provided for the Call to the Audience agenda item, unless the Chair of the MAGTAG requests an exception to this limit. Please note that those wishing to comment on action agenda items will be given an opportunity at the time the item is heard.

3. Approval of March 15, 2007 Meeting Minutes

4. E-Discovery

As part of the Information Sharing Working Group initiative to inform the MAGTAG and others on various telecommunications and technology issues, one agenda item each meeting will be devoted to an informational telecommunications-related issue. For this informational session, three guest speakers will discuss E-Discovery. E-Discovery refers to processes in which electronic data is searched, located and secured with the intent of using it as evidence in a civil or criminal legal case.

Dennis Naiberg, City of Phoenix, will provide an introduction to E-Discovery and

### ADVISORY GROUP ACTION REQUESTED

2. For information.

3. Review and approve March 15, 2007 meeting minutes.  
**5 minutes**

4. For information and discussion.  
**90 minutes**

the steps involved in applying it within a municipality.

Brian Pollock of Lewis and Roca LLP, will discuss E-Discovery impacts on local government and best practices.

Randy Jackson, City of Surprise, will discuss the implementation of E-Discovery in Surprise and address applied E-Discovery policies.

5. MAGTAG Working Group Projects

MAGTAG members requested that the Information Sharing Working Group arrange informational sessions on technology/telecommunications related issues for future MAGTAG meetings. An update will be provided.

6. Announcements and Public Input

An opportunity will be provided to Committee members and members of the public to address the MAGTAG.

7. Date of Future Meetings

MAGTAG meetings are held every other month. The next meeting of the MAGTAG is scheduled for Thursday September 20, 2007 at 10:00 a.m. in the Palo Verde room of the MAG offices.

5. For information and discussion.  
**5 minutes**

6. For information and discussion.  
**5 minutes**

7. For information and discussion.  
**5 minutes**