

March 1, 2005

TO: Members of the MAG Management Committee

FROM: Mike Hutchinson, Mesa, Chair

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Wednesday, March 9, 2005 - noon (Meeting will begin promptly at noon)  
MAG Office, Suite 200 - Saguaro Room  
302 North 1<sup>st</sup> Avenue, Phoenix

The next Management Committee meeting will be held at the MAG offices at the time and place noted above. Members of the Management Committee may attend the meeting either in person, by videoconference or by telephone conference call. The agenda and summaries are being transmitted to the members of the Regional Council to foster increased dialogue regarding the agenda items between members of the Management Committee and Regional Council. You are encouraged to review the supporting information enclosed. Lunch will be provided at a nominal cost.

Please park in the garage under the building, bring your ticket, parking will be validated. Special parking places marked "MANAGEMENT COMMITTEE MEMBER" will be reserved for Management Committee members on the fourth and fifth levels of the garage. For those using transit, Valley Metro/RPTA will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Valerie Day at the MAG office. Requests should be made as early as possible to allow time to arrange the accommodation.

Members are reminded of the importance of attendance by yourself or a proxy. Any time that a quorum is not present, we cannot conduct the meeting. Please set aside sufficient time for the meeting, and for all matters to be reviewed and acted upon by the Management Committee. Your presence and vote count.

**MAG MANAGEMENT COMMITTEE  
TENTATIVE AGENDA  
March 9, 2005**

	<u><b>COMMITTEE ACTION REQUESTED</b></u>
1. <u>Call to Order</u>	
2. <u>Pledge of Allegiance</u>	
3. <u>Call to the Audience</u>  An opportunity is provided to the public to address the Management Committee on items that are not on the agenda that are within the jurisdiction of MAG, or non-action agenda items that are on the agenda for discussion or information only. Citizens will be requested not to exceed a three minute time period for their comments. A total of 15 minutes will be provided for the Call to the Audience agenda item, unless the Management Committee requests an exception to this limit. Please note that those wishing to comment on agenda items posted for action will be provided the opportunity at the time the item is heard.	3. Information.
4. <u>Executive Director's Report</u>  The MAG Executive Director will provide a report to the Management Committee on activities of general interest.	4. Information and discussion.
5. <u>Approval of Consent Agenda</u>  Prior to action on the consent agenda, members of the audience will be provided an opportunity to comment on consent items that are being presented for action. Following the comment period, Committee members may request that an item be removed from the consent agenda. Consent items are marked with an asterisk (*).	5. Recommend approval of the Consent Agenda.

**ITEMS PROPOSED FOR CONSENT\***

**MINUTES**

*5A. <u>Approval of February 9, 2005 Meeting Minutes</u>	5A. Review and approve the February 9, 2005 meeting minutes.
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**TRANSPORTATION ITEMS**

\*5B. Recommendations to Arizona Department of Transportation for the FTA Elderly and Persons with Disabilities Transportation Program

The Federal Transit Administration (FTA) provides approximately \$2.1 million to the Arizona Department of Transportation (ADOT) for capital assistance to agencies and public bodies that provide transportation services for people who are elderly and for people with disabilities. ADOT has again requested that the MAG Elderly and Persons with Disabilities Transportation Ad Hoc Committee (EPDT) rank the Maricopa applications for the FTA Section 5310 funding. The ranking provided by MAG is considered by ADOT in determining which applicants are to be awarded funding. This year, 16 applications for capital assistance awards, totaling 35 van requests and miscellaneous radio requests, were received. On February 28, 2005, the EPDT ranked the applications received. Please refer to the enclosed material.

\*5C. Administrative Adjustment to the FY 2004-2007 MAG Transportation Improvement Program to Reserve \$1.5 Million of MAG Federal Funds for the 2005 Census Survey and an Amendment to the FY 2005 MAG Unified Planning Work Program and Annual Budget to Add \$1.5 Million of MAG Federal Funds for the 2005 Census Survey

In April 2002, the Regional Council approved reserving up to \$6 million of MAG federal funds over a four-year period in order to make payments for the 2005 Census Survey. The initial \$3 million of MAG federal funds were reserved for the Census Survey in FY 2004 and programmed in the FY 2005 Work Program. During FY 2005, MAG paid \$3 million of 2003 FHWA STP funds for the 2005 Census Survey. An additional payment is due for the Census Survey in April 2005. An administrative adjustment to the FY 2004-2007 TIP is requested in order to reserve the MAG federal funds. A 2005 Work Program amendment is requested in

5B. Recommend forwarding the priority listing of applicants for FTA Elderly and Persons with Disabilities Transportation Program to the Arizona Department of Transportation.

5C. Recommend approval of an administrative adjustment to the FY 2004-2007 MAG Transportation Improvement Program and an amendment to the FY 2005 MAG Unified Planning Work Program and Annual Budget by increasing the amount of FHWA STP funds by \$1.5 million for FY 2005 for the 2005 Census Survey.

order to make the funds available for the April 2005 Census Survey payment. Please refer to the enclosed material.

### AIR QUALITY ITEMS

\*5D. Consultation on Proposed Transportation Conformity Processes for the 2005 MAG Conformity Analyses

On November 2, 2004, MAG distributed for comment the proposed processes to be applied in the upcoming conformity analysis for the FY 2004-2007 MAG Transportation Improvement Program and the Regional Transportation Plan, as amended. Since that time, MAG revalidated the transportation models which has resulted in modifications to the processes. Therefore, MAG is redistributing the proposed processes, including the modifications, to be used for the conformity analysis for the FY 2004-2007 MAG Transportation Improvement Program and Regional Transportation Plan. These proposed processes also describe the models, associated methods, and assumptions to be used for the conformity analysis for the FY 2006-2010 MAG Transportation Improvement Program and Regional Transportation Plan. Comments regarding this material are requested by March 23, 2005. Please refer to the enclosed material.

5D. For consultation.

\*5E. Consultation on Potentially Regionally Significant Projects of the FY 2006-2010 MAG Transportation Improvement Program

Federal and state conformity regulations require Metropolitan Planning Organizations such as MAG to consult with State and local air quality and transportation agencies, the U.S. Environmental Protection Agency, and the U.S. Department of Transportation regarding which transportation projects will be considered "regionally significant" for the purposes of regional emissions analysis. Regionally significant projects are subject to conformity requirements. A list of potentially regionally significant projects from the proposed FY 2006-2010 MAG Transportation Improvement Program has been prepared. It is

5E. For consultation.

requested that comments regarding the list be reported to MAG by March 23, 2005. Please refer to the enclosed material.

### GENERAL ITEMS

\*5F. Development of Maricopa County Projections

Executive Order 95-2 requires that official population projections be prepared every five years. DES staff presented a draft set of projections at the January 28, 2005 DES POPTAC meeting. DES staff indicated that they would be developing a refined draft, which has not yet been received. Once approved, the county projections will become the control total for the subregional projections prepared by MAG. Please refer to the enclosed material.

\*5G. Consultant Selection for the MAG Silt Loading Study

The FY 2005 MAG Unified Planning Work Program includes consultant assistance for the MAG Silt Loading Study. A request for proposals was advertised on January 7, 2005 to improve the estimation of particulate emission factors for paved roads in the Maricopa County PM-10 nonattainment area. On February 28, 2005, the evaluation team recommended to MAG that the College of Engineering, Center for Environmental Research and Technology, University of California, Riverside, be selected for an amount not to exceed \$100,000. Please refer to the enclosed material.

\*5H. Preparations for Conducting the 2005 Census Survey

At the February 2005 Management Committee meeting, staff discussed preparations for the upcoming 2005 Census Survey. A 2005 Census Survey Oversight Subcommittee memorandum is enclosed, including census activities to date, especially as they relate to the possible cost increases, publicity and outreach, and recruitment for the 2005 census effort. MAG and member agencies are working together to supply the

5F. Information and discussion.

5G. Recommend that the College of Engineering, Center for Environmental Research and Technology, University of California, Riverside, be selected to conduct the MAG Silt Loading Study for an amount not to exceed \$100,000.

5H. Information and discussion.

Census Bureau with revised jurisdiction boundaries and complete address lists in order to control any estimated cost increase for the survey. Please refer to the enclosed material.

## ITEMS PROPOSED TO BE HEARD

### TRANSPORTATION ITEMS

6. Modifications to the MAG Regional Transportation Plan

As part of the process to develop the MAG Transportation Improvement Program (TIP) for the period FY 2006-2010, changes have been proposed regarding the phases in which certain projects in the Regional Transportation Plan (RTP) would be constructed. The proposed phase changes would be accomplished through funding provided by the jurisdictions proposing project advancements. These jurisdictions would be reimbursed for their funding in the phase in which the project was originally scheduled in the RTP. As required by State law, proposed RTP project phase modifications are distributed for agency consultation. Please refer to the enclosed material.

7. Interim Draft of the Arterial Life Cycle Program Policies and Procedures

An Interim Draft of the Arterial Life Cycle Program (ALCP) Policies and Procedures has been developed through a series of workshops held with member agencies and other interested parties. The interim draft, revised as appropriate, will be brought through the MAG Committee process this month for information and discussion. Depending on comments received, the draft will be brought through the Committee process next month for acceptance. The Interim draft will then serve to guide the development of one or more agreements with MAG member agencies for ALCP projects for the upcoming fiscal year. It is anticipated that the review and acceptance process will be repeated later this year for a final draft ALCP Policies and Procedures, developed after some practical experience has been gained

6. Recommend inclusion of the proposed arterial project phase modifications in the MAG Regional Transportation Plan for air quality conformity analysis.

7. Information and discussion.

working with MAG member agencies in applying the Interim Policies and Procedures in developing the initial agreements. Please refer to the enclosed material.

### GENERAL ITEMS

8. System Activation Fee for the MAG Community Emergency Notification System (CENS)

The MAG Community Emergency Notification System (CENS) rapidly telephones those living or working near the scene of an emergency with information and emergency instructions. One of the CENS policies approved by the Regional Council stated that emergency activation charges would be fully funded through CENS program funds until January 1, 2005 and that the policy would be evaluated after the first year of operation. Current funding, received from the Arizona Department of Environmental Quality, will sustain the CENS program through January 2007. A subgroup of the MAG 911 Oversight Team conducted the evaluation and recommended that an agency activating CENS would pay the cost for its activations effective July 1, 2005 and that the 911 Office continue to find cost saving measures so the system will be able to provide service for the citizens of the MAG Region. On February 23, 2005, the 911 Oversight Team concurred with the subgroup's recommendations. Please refer to the enclosed material.

9. Discussion of the Draft FY 2006 MAG Unified Planning Work Program and Annual Budget and Expenditures and Projects in the MAG Unified Planning Work Program and Annual Budget

Each year, the Unified Planning Work Program and Annual Budget is developed incrementally in conjunction with member agency and public input. The Work Program is reviewed each year by the federal agencies and approved by the Regional Council in May. This presentation and review of the draft FY 2006 MAG Unified Planning Work Program and Annual Budget represents the budget document development

8. Recommend approval that an agency activating the CENS system will pay for its activations and that the 911 Office continue to find cost saving measures so the system will be able to provide service for the citizens of the MAG Region.

9. Information, discussion and input on the development of the Work Program and Annual Budget.

to-date. The elements of the budget document are about 80 percent complete. Material for this agenda item will be sent under separate cover.

10. West Valley Stakeholders

At the request of MAG's Management Committee, the West Valley Stakeholders was formed to address human service needs in the West Valley. Since August 2004, this group has completed a survey of human service activities in the West Valley and has worked to support these efforts in each municipality. The group is collaborating with Valley of the Sun United Way and the Department of Economic Security to maximize efforts and reduce duplication. Please refer to the enclosed material.

11. Building a Quality Regional Community: Phase I Report Outline

In June 2004, the MAG Regional Council approved conducting Phase I of Building a Quality Regional Community (BQRC), a study of the existing situation regarding job centers, their commute sheds, and their economic development characteristics. BQRC is contemplated to have three phases, and would provide planning information for use by member agencies. Additional phases of BQRC are contingent upon Regional Council approval pending Phase I results. The project is being developed with the participation of the BQRC Ad Hoc Advisory Group. At the February 22, 2005 meeting of the Ad Hoc Advisory Group, there was a consensus to recommend the report outline that will guide the research work scope of the project. The Group recommended that Phase I include both Maricopa and Pinal counties, which is the US Census Bureau definition of our metropolitan statistical area. If Pinal County is included, Pinal County and the Central Arizona Association of Governments would provide appropriate information. Please refer to the enclosed material.

10. Information and discussion.

11. Recommend adoption of the Building a Quality Regional Community Phase I report outline.

12. Legislative Update

An update will be provided on legislative issues of interest. Please refer to the enclosed material.

13. Comments from the Committee

An opportunity will be provided for Management Committee members to present a brief summary of current events. The Management Committee is not allowed to propose, discuss, deliberate or take action at the meeting on any matter in the summary, unless the specific matter is properly noticed for legal action.

12. Information and discussion.

13. Information.