

November 12, 2002

TO: Members of the MAG Management Committee

FROM: Terry Ellis, Peoria Chair

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Wednesday, November 20, 2002 - noon (Meeting will begin promptly at noon)
MAG Office, Suite 200 - Saguaro Room
302 North 1st Avenue, Phoenix

The next Management Committee meeting will be held at the MAG offices at the time and place noted above. Members of the Management Committee may attend the meeting either in person, by videoconference or by telephone conference call. The agenda and summaries are being transmitted to the members of the Regional Council to foster increased dialogue regarding the agenda items between members of the Management Committee and Regional Council. You are encouraged to review the supporting information enclosed. Lunch will be provided at a nominal cost.

Please park in the garage under the building, bring your ticket, parking will be validated. Special parking places marked "MANAGEMENT COMMITTEE MEMBER" will be reserved for Management Committee members on the fourth and fifth levels of the garage. For those using transit, Valley Metro/RPTA will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Valerie Day at the MAG office. Requests should be made as early as possible to allow time to arrange the accommodation.

Members are reminded of the importance of attendance by yourself or a proxy. Any time that a quorum is not present, we cannot conduct the meeting. Please set aside sufficient time for the meeting, and for all matters to be reviewed and acted upon by the Management Committee. Your presence and vote count.

**MAG MANAGEMENT COMMITTEE
TENTATIVE AGENDA
November 20, 2002**

| | <u>COMMITTEE ACTION REQUESTED</u> |
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| 1. <u>Call to Order</u> | |
| 2. <u>Pledge of Allegiance</u> | |
| 3. <u>Call to the Audience</u> An opportunity will be provided to members of the public to address the Management Committee for items that are not included on the agenda. Citizens will be requested not to exceed a three minute time period for their comments. A total of 15 minutes will be provided for the Call to the Audience agenda item, unless the Management Committee requests an exception to this limit. | 3. Information. |
| 4. <u>Interim Executive Director's Report</u> The MAG Interim Executive Director will provide a report to the Management Committee on activities of general interest. | 4. Information and discussion. |
| 5. <u>Approval of Consent Agenda</u> Prior to action on the consent agenda, members of the audience will be provided an opportunity to comment on consent items that are being presented for action. Following the comment period, Committee members may request that an item be removed from the consent agenda. Consent items are marked with an asterisk. | 5. Recommend approval of the Consent Agenda. |

ITEMS PROPOSED FOR CONSENT*

MINUTES

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| *6. <u>Approval of October 16, 2002 Meeting Minutes</u> | 6. Review and approve October 16, 2002 meeting minutes. |
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TRANSPORTATION ITEMS

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| *7. <u>Proposed 2003 Revisions to MAG Standard Specifications and Details for Public Works Construction</u> | 7. Information and discussion. |
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The MAG Standard Specifications and Details Committee is completing its review of proposed 2003 revisions to the MAG Standard Specifications and Details for Public Works Construction. It is anticipated that the annual update packet will be available for purchase in early January 2003. Please refer to the enclosed material.

GENERAL ITEMS

- *8. Status Update on the June 30, 2002 Single Audit and Management Letter Comments, MAG's Comprehensive Annual Financial Report (CAFR) and OMB Circular A-133 Reports (i.e., "Single Audit") for the Fiscal Year Ended June 30, 2002

The public accounting firm of Deloitte & Touche LLP has completed the audit of MAG's Comprehensive Annual Financial Report (CAFR) and Single Audit for the fiscal year ended June 30, 2002. An unqualified audit opinion was issued. There were no reportable conditions in MAG's internal control over financial reporting that were considered to be material weaknesses, no instances of noncompliance considered to be material and no questioned costs. Please refer to the enclosed material.

8. Recommend acceptance of the MAG Comprehensive Annual Financial Report and Single Audit Report for the year ended June 30, 2002.

ITEMS PROPOSED TO BE HEARD

TRANSPORTATION ITEMS

9. Update on the Valley Metro/RPTA Regional Transit System Study (5 minutes)

The Regional Transit System (RTS) Study is currently one of several studies in process that will provide input into the Regional Transportation Plan. The RTS Study is evaluating regional transit needs and identifying operational and capital investments that could address those needs. An Agency Advisors Group has been meeting monthly to provide input into the project. An update of the study's progress will be provided. Please refer to the enclosed material.

9. Information and discussion.

10. Conceptual Scope of Work for Regional Transportation Plan Phase II (5 minutes)

At the October 30, 2002 Regional Council meeting, the consulting firm HDR Engineering, Inc. was approved to conduct Phase II of the Regional Transportation Plan. At the November 13, 2002 Transportation Policy Committee (TPC) meeting, representatives of HDR will review the conceptual scope of work with the TPC to ensure that the overall direction of Phase II is in accord with the expectations of the members. An update will be provided on refinements made at the TPC meeting. Please refer to the enclosed material.

10. Information and discussion.

AIR QUALITY ITEMS

11. Air Quality Update (5 minutes)

At the October Management Committee meeting, issues with the lawsuit filed by the Arizona Center for Law in the Public Interest were discussed. On October 21, 2002, the Center submitted its brief, which challenges the Environmental Protection Agency approval of the Revised MAG 1999 Serious Area Particulate Plan for PM-10. If the plan approval is vacated, federal transportation funds could be lost and major transportation projects could be stopped unless the situation is remedied. At their October 30, 2002 meeting, the Regional Council approved that a unified strategy be developed for effective representation for the region. Staff will provide a report on the issue. Please refer to the enclosed material.

11. Information and discussion.

GENERAL ITEMS

12. Regional Development Scope of Work and Preferred Funding Option (10 minutes)

At the October Management Committee and Regional Council meetings, the Regional Development Division scope of work was presented for discussion. In discussing the Work Program, several member agencies have advocated a more incremental approach, focusing

12. Recommend approval of Regional Development Scope of Work and preferred funding option.

on information sharing, informal review and the development of an annual report. With current economic times, this suggested approach has been further modified, to assist member agencies with economic information that is at the forefront of development and infrastructure decisions. Staff has developed four options for funding the work scope. Please refer to the enclosed material.

13. Update on Executive Director Recruitment (5 minutes)

An update will be provided on the recruitment of the MAG Executive Director.

14. Comments from the Committee (3 minutes)

An opportunity will be provided for Management Committee members to present a brief summary of current events. The Management Committee is not allowed to propose, discuss, deliberate or take action at the meeting on any matter in the summary, unless the specific matter is properly noticed for legal action.

13. Information and discussion.

14. Information.