

February 10, 2004

TO: Members of the MAG Management Committee

FROM: Terry Ellis, Peoria, Chair

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF **REVISED** TENTATIVE AGENDA

Wednesday, February 11, 2004 - noon (Meeting will begin promptly at noon)  
MAG Office, Suite 200 - Saguaro Room  
302 North 1<sup>st</sup> Avenue, Phoenix

The next Management Committee meeting will be held at the MAG offices at the time and place noted above. Members of the Management Committee may attend the meeting either in person, by videoconference or by telephone conference call. The agenda and summaries are being transmitted to the members of the Regional Council to foster increased dialogue regarding the agenda items between members of the Management Committee and Regional Council. You are encouraged to review the supporting information enclosed. Lunch will be provided at a nominal cost.

Please park in the garage under the building, bring your ticket, parking will be validated. Special parking places marked "MANAGEMENT COMMITTEE MEMBER" will be reserved for Management Committee members on the fourth and fifth levels of the garage. For those using transit, Valley Metro/RPTA will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Valerie Day at the MAG office. Requests should be made as early as possible to allow time to arrange the accommodation.

Members are reminded of the importance of attendance by yourself or a proxy. Any time that a quorum is not present, we cannot conduct the meeting. Please set aside sufficient time for the meeting, and for all matters to be reviewed and acted upon by the Management Committee. Your presence and vote count.

**MAG MANAGEMENT COMMITTEE  
REVISED TENTATIVE AGENDA  
February 11, 2004**

	<u><b>COMMITTEE ACTION REQUESTED</b></u>
1. <u>Call to Order</u>	
2. <u>Pledge of Allegiance</u>	
3. <u>Call to the Audience</u>  An opportunity is provided to the public to address the Management Committee on items that are not on the agenda that are within the jurisdiction of MAG, or non-action agenda items that are on the agenda for discussion or information only. Citizens will be requested not to exceed a three minute time period for their comments. A total of 15 minutes will be provided for the Call to the Audience agenda item, unless the Management Committee requests an exception to this limit. Please note that those wishing to comment on agenda items posted for action will be provided the opportunity at the time the item is heard.	3. Information.
4. <u>Executive Director's Report</u>  The MAG Executive Director will provide a report to the Management Committee on activities of general interest.	4. Information and discussion.
5. <u>Approval of Consent Agenda</u>  Prior to action on the consent agenda, members of the audience will be provided an opportunity to comment on consent items that are being presented for action. Following the comment period, Committee members may request that an item be removed from the consent agenda. Consent items are marked with an asterisk.	5. Recommend approval of the Consent Agenda.

**ITEMS PROPOSED FOR CONSENT\***

**MINUTES**

*5A. <u>Approval of January 7, 2004 Meeting Minutes</u>	5A. Review and approve the January 7, 2004 meeting minutes.
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**GENERAL ITEM****\*5B. Social Services Block Grant Fund Recommendations FY 2004-2005**

Each year, the Human Services Technical Committee (HSTC) and the Human Services Coordinating Committee (HSCC) provide local input for the allocation of approximately \$4 million in Social Services Block Grant (SSBG) funds for Maricopa County. On January 29, 2004, because the Federal allocation of funding was identical to FY 2004, the HSTC and HSCC recommended reallocating the funds in the same manner for FY 2005. It was further recommended to change the language for the Service Intents for the Persons for Developmental Disabilities Target Group. Approval is needed to forward these recommendations to the Arizona Department of Economic Security to be written into the FY 2005 Social Services Plan. Please refer to the enclosed material.

5B. Recommend approval of the priority needs, services and funding recommendations for FY 2004-2005 to be forwarded to the Arizona Department of Economic Security for advertisement and contracting.

**ITEMS PROPOSED TO BE HEARD****GENERAL ITEMS****6. Legislative Update**

An update will be provided on legislative bills of importance to MAG. HB 2582 Administrative Procedures would add councils or associations of local governments, cities, towns, counties to the requirements for state administrative procedures law when they exercise a governmental function that was delegated to them by the governor or state legislature, officer, or agency. A major impetus for this bill was the denial of 208 water quality management plan amendments by other Councils of Governments.

6. Information, discussion and possible action.

**7. Preparations for Conducting the 2005 Census Survey**

In December 2003, the MAG Regional Council approved conducting a 2005 Census Survey estimated to cost \$7.5 million. Federal Highway Administration (FHWA) funds would cover

7. Information and discussion.

\$4.148 million of the cost, while the remaining \$3.352 million would be incurred by MAG member agencies in accordance with a cost allocation formula developed by the MAG Management Subcommittee on 2005 Population Options. MAG needs to enter into an agreement for undertaking the Census Survey by March of this year. Staff will provide a status report on preparations that will need to be made for the 2005 Census Survey and the actions that will need to be taken to contract with the Census Bureau. Please refer to the enclosed material.

8. Discussion of the Development of the FY 2005 MAG Unified Planning Work Program and Annual Budget

Each year, the Unified Planning Work Program and Annual Budget is developed in conjunction with member agency and public input. The Work Program is reviewed each year by the federal agencies and approved by the Regional Council in May. To provide an early start in developing the Work Program and Budget, this presentation is an overview of MAG's proposed new projects for the FY 2005 Work Program and draft Dues and Assessments. The draft time line has been updated to reflect changes in the production of the Budget. Please refer to the enclosed material.

9. Comments from the Committee

An opportunity will be provided for Management Committee members to present a brief summary of current events. The Management Committee is not allowed to propose, discuss, deliberate or take action at the meeting on any matter in the summary, unless the specific matter is properly noticed for legal action.

10. Update Regarding the Maricopa County Assessor's Office

The Assessor is requesting that all public sales and purchases of real property include a one page "affidavit of sale" at the time of their recording (all recording fees to be waived). This disclosure information is currently mandated on all private

8. Information, discussion and input on the development of the Work Program and Annual Budget.

9. Information.

10. Information, discussion and possible action.

transactions while government transactions are exempt. This standardized data will provide the Assessor's office with up-to-date and timely notice on all transactions involving parcels currently receiving or expecting to acquire tax exempt status. Filing this affidavit will also assist in cleaning up property records and lead to a more transparent level of public disclosure.