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April 15, 2008

TO: Members of the MAG POPTAC Ad Hoc Subcommittee

FROM: Tim Tilton, Phoenix, Chair

SUBJECT: TRANSMITTAL OF MEETING NOTICE AND TENTATIVE AGENDA

Tuesday, April 22, 2008 - **9:00 a.m.**  
MAG Office, Suite 200, Saguaro Room  
302 North 1<sup>st</sup> Avenue, Phoenix

A meeting of the MAG Population Technical Advisory Committee (POPTAC) Ad Hoc Subcommittee will be held at the time and place noted above.

Members of the MAG POPTAC Ad Hoc Subcommittee may attend either in person, or by telephone conference call or by videoconference. Those attending by telephone conference call are requested to call 602-261-7510 between 8:55 a.m. and 9:00 a.m. After prompting, please enter the meeting ID number 767822 (POPTAC) on your telephone key pad followed by the pound sign. If you have a problem or require assistance, please dial 0 after calling the number above.

If you are driving, please park in the garage under the building. Bring your ticket to the meeting and parking will be validated. For those using transit, the RPTA will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Anubhav Bagley at the MAG office. Requests should be made as early as possible to allow time to arrange the accommodation.

Please be advised that under procedures approved by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum to conduct business. A quorum is a simple majority of the membership or 4 people for the MAG POPTAC Ad Hoc Subcommittee. If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you. If you have any questions or need additional information, please contact Anubhav Bagley at (602) 254-6300.

## TENTATIVE AGENDA

1. Call to Order

2. Call to the Audience

An opportunity will be provided to members of the public to address the MAG POPTAC on items not scheduled on the agenda that fall under the jurisdiction of MAG, or on items on the agenda for discussion but not for action. Members of the public will be requested to limit their comments to three minutes. A total of 15 minutes will be provided for this agenda item, unless the Chair of the POPTAC provides for an exception to this limit. Those wishing to comment on action agenda items will be given an opportunity at the time the item is heard.

3. Approval of Meeting Minutes of January 22, 2007

4. 2010 Participant Statistical Areas Program

The 2010 Participant Statistical Areas Program provides an opportunity to provide input on revisions to Census geography including Census Civil Divisions, Census Designated Places, Census Tracts, and Block Groups. MAG will be coordinating the Statistical Areas Program and staff will be serving as a liaison between MAG member agencies and the Census Bureau.

The final criteria for these statistical areas was distributed at the March POPTAC meeting. Also at the March meeting, wall size maps showing areas where block groups and census tracts may need to be split or combined were displayed. Staff will present information for census tracts and block groups that cross jurisdictional boundaries and that will need to be changed based on the new PSAP criteria.

## COMMITTEE ACTION REQUESTED

2. For information.

3. For information, discussion and approval of the minutes of January 22, 2007.

4. For information and discussion.

MAG has prepared a draft outline of the roles/responsibilities of the various entities involved in PSAP for review and comment. Please see Attachment One. A status report will be provided.

6. Census Bureau Population Estimates

The U.S. Census Bureau produces state, county, and place estimates, released in December, March and June respectively. These estimates are used within various federal programs to determine need and funding. These estimates differ from the State of Arizona and MAG estimates, (Attachment Two) due to data and methodology differences. One of the principal data sources for Census annual population estimates is building permits.

MAG has completed a preliminary analysis of the potential impact on federal funds for Arizona, if the Census Bureau estimates reflected the level of population growth as the State of Arizona and MAG estimates. See Attachment Three.

MAG is taking steps to develop an awareness and understanding of the building permit data provided to the Census Bureau for these estimates, as well as to compare the data with those used for MAG population estimates. Attachment Four is the new Census Bureau Form C-404 that reports privately-owned residential building or zoning permits issued. A status report will be provided.

6. For information and discussion.