

November 30, 2005

**TO:** Members of the MAG Population Technical Advisory Committee

**FROM:** George Pettit, Gilbert, Chair

**SUBJECT:** TRANSMITTAL OF MEETING NOTICE AND TENTATIVE AGENDA

Tuesday, December 6, 2005 - 9:00 a.m.  
MAG Office, Suite 200, Cholla Room  
302 North 1<sup>st</sup> Avenue, Phoenix

A meeting of the MAG Population Technical Advisory Committee (POPTAC) will be held at the time and place noted above.

Members of the POPTAC may attend either in person, by telephone conference call or by videoconference. To videoconference to the meeting, prior arrangements need to be made with Craig Chenery at MAG and or your site coordinator. Those attending by telephone conference call are requested to call 602-261-7510 between 8:55 a.m. and 9:00 a.m. After prompting, please enter the meeting ID number 767822 (POPTAC) on your telephone key pad followed by the pound sign. If you have a problem or require assistance, please dial 0 after calling the number above.

If you are driving, please park in the garage under the Compass Bank building. Bring your ticket to the meeting and parking will be validated. For those using transit, the RPTA will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Harry Wolfe at the MAG office. Requests should be made as early as possible to allow time to arrange the accommodation.

Please be advised that under procedures approved by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum to conduct business. A quorum is a simple majority of the membership or 13 people for the MAG POPTAC. If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you. If you have any questions or need additional information, please contact Harry Wolfe at (602) 254-6300.

## TENTATIVE AGENDA

### COMMITTEE ACTION REQUESTED

1. Call to Order

2. Call to the Audience

An opportunity will be provided to members of the public to address the MAG POPTAC on items not scheduled on the agenda that fall under the jurisdiction of MAG, or on items on the agenda for discussion but not for action. Members of the public will be requested to limit their comments to 3 minutes. A total of 15 minutes will be provided for this agenda item, unless the Chair of the POPTAC requests an exception to this limit. Those wishing to comment on action agenda items will be given an opportunity at the time the item is heard.

3. Approval of Meeting Minutes of October 18, 2005

4. 2005 Census Survey

The 2005 Census Survey is now in progress. The results of the survey will be used to distribute billions of dollars in state shared revenue to cities and towns from 2006-2011. The telephone, personal visit follow-up and survey costs have recently been updated. A status report will be presented.

5. July 1, 2005 Resident Population Updates

In accordance with Executive Order 95-2, each year the Arizona Department of Economic Security prepares annual resident population updates which are used to distribute \$23 million in lottery funds to cities and towns, set expenditure limitations as necessary, and for budgeting purposes. This year the updates will also be used to distribute state-shared revenues for those jurisdictions

2. For information.

3. For information, discussion and approval of the minutes of October 18, 2005.

4. For information and discussion

5. For information and discussion and possible action.

not conducting a Special Census or a Census Survey. While MAG is undertaking a Census Survey for distributing state-shared revenues, DES is still required to prepare resident population updates.

The county and place resident population estimates will be addressed at the Friday, December 2, 2005 meeting of the DES Population Technical Advisory Committee. A status report will be presented.

6. MAG Socioeconomic Projections and Data Collection/Review Activities

MAG prepares projections of population, employment and housing to provide input for the MAG transportation and air quality models and for use in regional planning. The last set of projections were prepared by MAG in July 2003. MAG is in the process of updating the interim projections and has requested via e-mail that each member agency review updated data sets assembled by MAG: general plans, developments, hotel/motels, post-high school institutions, and RV Parks/Mobile Homes. MAG will use the new data to update the projections. Comments on the updated data were requested by November 18, 2005. MAG staff will discuss a timeline for preparing the forecasts which will be distributed at the next meeting. Our next data set for review will be employment data for 2005. A status report will be provided. Please see Attachment One.

7. MAG Geography

The Municipal Planning Area (MPA), Regional Analysis Zone (RAZ) and Traffic Analysis Zone (TAZ) boundaries recommended by the MAG Transportation Division to be used in developing the next set of projections will be available for review at the December 6, 2005 MAG POPTAC meeting. A status report will be provided.

6. For information and discussion.

7. For information and discussion.

8. Sample Summary Municipal Planning Area (MPA) Report

MAG staff will be preparing summary reports by MPA to facilitate each member agency's review of the base data and draft projections. A sample summary MPA report for the City of Surprise is attached. The Summary MPA report will be discussed and input solicited. Please see Attachment Two.

9. 2005 Aerial Imagery

AirPhoto USA has been selected by MAG to provide 2005 Aerial Imagery for the region. Under the terms of the agreement with Air Photo USA MAG staff will be able to provide one copy of the aerial imagery to each member agency. A status report will be provided.

10. City of Peoria Growth Trends

The City of Peoria prepares an annual Growth Trends Report that presents information related to development activity in the city. The data presented in the report includes, but is not limited to population, residential permits, land use and water service permits, and maps and data on planned developments. Currently the City of Peoria staff is working on Growth Trends 2006 report. A representative from the City of Peoria will give a presentation on the report and explain how it is used by both staff and policy makers.

11. MAG POPTAC Schedule for 2006

The MAG POPTAC meeting schedule for 2006 is attached. Please see Attachment Three.

8. For information and discussion.

9. For information and discussion.

10. For information and discussion.

11. For information and discussion.