

March 4, 2003

TO: Members of the MAG Street Committee

FROM: Don Herp, Phoenix, Chairman

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE  
AGENDA

**Tuesday, March 11, 2003 - 1:30 p.m.**  
MAG Office, Suite 200, Saguaro Room  
302 North First Avenue, Phoenix

The next meeting of the MAG Street Committee will be held at the time and place noted above. Members of the Street Committee may attend the meeting either in person, by videoconference or by telephone conference call. **Please park in the garage under the Compass Bank Building. Bring your ticket to the meeting, parking will be validated. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.** If you have any questions or need additional information, please contact Paul Ward or Steve Tate at (602) 254-6300.

Please be advised that under procedures adopted by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum in order to conduct business. A quorum is a simple majority of the membership or ten people for the Street Committee. If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you.

TENTATIVE AGENDA

COMMITTEE ACTION REQUESTED

- |  |  |
|--|--|
| 1. <u>Call to Order</u>                                      |  |
| 2. <u>Approval of the February 11, 2003, Meeting Minutes</u> | 2. Review and approve the minutes from the February 11, 2003, meeting. |
| 3. <u>Call to the Audience</u>                               | 3. For information.  |
- An opportunity is provided for members of the public to address the Committee.

- |   |   |
|---|---|
| <p>4. <u>Transportation Programming Report</u></p> <p>The Transportation Programming Manager will review recent transportation planning activities and upcoming agenda items for MAG Committees and other related regional transportation activities.</p>   | <p>4. For information and discussion.</p> |
| <p>5. <u>Collection of Roadway Maps and Tables</u></p> <p>At the February 11, 2003 meeting of the Street Committee, member agencies were requested to review and markup roadway maps and tables indicating roadways located within their boundaries that are privately owned or, if owned by them, are not passable by a standard four wheel passenger vehicle. The date requested for this information is by March 11, 2003.</p> <p>These maps and tables will be collected at the meeting. It is anticipated that they will be used to update MAG GIS roadway coverages and that these coverages will be used to estimate roadway mileage for inclusion in the Highway Performance Monitoring System.</p> | <p>5. For information and discussion.</p> |
| <p>6. <u>Distribution of HPMS Section Data Forms</u></p> <p>Each year MAG assists ADOT in collecting and updating HPMS section data. This year MAG member agencies have the option of either updating HPMS data online via the internet or through electronic and paper data forms provided by MAG.</p> <p>An ADOT representative will be available at the meeting to discuss the process for online updating of HPMS section data and to answer questions. The process to update HPMS section data will be discussed at the meeting</p>  | <p>6. For information and discussion.</p> |

MAG staff will also distribute HPMS data entry forms for those member agencies not planning to use the online process. Members agencies are requested to complete the update of HPMS section data by **April 8, 2003**.

- |     |  |    |                                 |
|-----|--|----|---------------------------------|
| 7.  | <u>MAG Federal Funds Balances and Status of MAG Federally Funded Projects</u>  | 7. | For information and discussion. |
|     | The Committee will be briefed on MAG federal fund balances and the development status of project programmed for FY 2003 and FY 2004 (See Attachment One).  |    |                                 |
| 8.  | <u>Proposed Web Based Fill Exchange</u>  | 8. | For information and discussion. |
|     | At the February Street Committee meeting an informal presentation on a web based service designed to facilitate the sharing and exchange of fill material among the public and private sectors was provided. At the March meeting a formal presentation on the service will be provided. (See Attachment Two). |    |                                 |
| 9.  | <u>Proposed Joint Use Trench Specification</u>   | 9. | For information and discussion. |
|     | Central Trench has proposed a specification for the joint use trenches. At the March Meeting a representative of Central Trench will give a brief presentation on this specification and the tools they have developed around it. (See Attachment Three).  |    |                                 |
| 10. | <u>Adjournment</u>   |    |                                 |