

October 6, 2003

TO: Members of the MAG Street Committee
FROM: Don Herp, Phoenix, Chairman
SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Tuesday, October 14, 2003 - 1:30 p.m.
MAG Office, Suite 200, Saguaro Room
302 North First Avenue, Phoenix

The next meeting of the MAG Street Committee will be held at the time and place noted above. **Please park in the garage under the Compass Bank Building. Bring your ticket to the meeting, parking will be validated. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.** If you have any questions or need additional information, please contact Paul Ward or Steve Tate at (602) 254-6300.

Members of the MAG Street Committee may also attend **in person, via video-conference or by telephone conference call**. Those attending by video-conference must notify the MAG site three business days prior to the meeting. Those attending by telephone conference call are requested to call (602) 261-7510 between 1:25 p.m. and 1:30 p.m. on the date of the meeting. After the prompt, please enter the meeting ID number 787338 (Street) on the telephone keypad followed by the pound key. If you have a problem or require assistance, dial 0 after calling the number above.

Please be advised that under procedures adopted by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum in order to conduct business. A quorum is a simple majority of the membership or ten people for the Street Committee. If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you

TENTATIVE AGENDA

<u>TENTATIVE AGENDA</u>		<u>COMMITTEE ACTION REQUESTED</u>
1.	Call to Order	
2.	<u>Approval of the September 9, 2003, Meeting Minutes</u>	2. Review and approve the minutes from the September 9, 2003, meeting.

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| <p>3. <u>Call to the Audience</u></p> <p>An opportunity is provided for members of the public to address the Committee.</p> | <p>3. For information.</p> |
| <p>4. <u>Transportation Programming Report</u></p> <p>The MAG Transportation Programming Manager will review recent transportation planning activities and upcoming agenda items for MAG Committees and other related regional transportation activities.</p> | <p>4. For information and discussion.</p> |
| <p>5. <u>Federal Fiscal Year 2003 Closeout</u></p> <p>The Committee will be briefed on MAG federal fund balances and the year end closeout.</p> | <p>5. For information and discussion.</p> |
| <p>6. <u>MAG Federally Funded Locally Sponsored Projects Development Status</u></p> <p>MAG monitors the development of MAG federally funded projects to help member agencies complete the federal design and obligate process in the preferred time frames. At the meeting a status report on MAG federally funded projects will be discussed and members will be requested to provide updates or corrections as appropriate.</p> | <p>6. For information and discussion.</p> |
| <p>7. <u>Special FY 2004-2007 Draft MAG Transportation Improvement Program (TIP)</u></p> <p>As part of the process to develop the new Regional Transportation Plan, the region needs to develop a Special FY 04-07 MAG TIP to ensure that the region stays in conformance with air quality plans. The Special 04-07 MAG TIP primarily includes projects from the current 03-07 TIP and has been updated to include any added, amended or adjusted federally, locally or privately funded projects within the time frame involved. It does not include any new projects that may have been identified</p> | <p>7. For information and discussion.</p> |

during the ongoing Regional Transportation Plan. These projects will be included in the forthcoming FY 2005-2009 MAG TIP (See Attachment A for listing of projects in the Draft TIP).

8. Draft FY 2005-2009 MAG Transportation Improvement Program Guidance Report

The development process for the FY 05-09 MAG TIP is just beginning. The first step is to release the TIP Guidance Report (TGR), which provides guidance to member agencies when developing their transportation plans. The TGR also contains a schedule for the TIP development; details of the transportation management systems; Title VI and environmental justice information and details of the federal transportation funds expected to be available for programming within the time frame involved.

This TIP will include some of the projects being identified as part of the Regional Transportation Plan and the development process is being timed to coordinate with the anticipated half-cent sales tax for transportation extension, which is expected to occur in May, 2004. A copy of the application forms will be distributed at the meeting.

9. FY 2005-2009 TIP Development, Inclusion of Design Projects for MAG Federally Funded Projects

To use federal highway funding, all projects must receive prior approval from the Federal Highway Administration (FHWA). In the case of construction projects, this requires that the project sponsor obtain from FHWA or its agent – ADOT – approval of the project design and clearances for utilities, right-of-way and environmental impacts. The process to obtain design and clearance approvals averages 21 months and

8. For information and discussion.

9. For information and discussion.

typically involves actions from multiple agencies.

MAG is considering adopting a policy to require that the design phase of a MAG federally funded project be listed in the TIP in a year prior to the programmed construction phase of the project. The listing of the design phase of the project would not be a precondition for applying for MAG federal funding and would not preclude a member agency from converting the design phase of project to federal funding at some future date. The listing would be required only after a project has been approved by the Regional Council to receive MAG federal funding and would serve to identify when the process to develop a federally funded construction project should begin so that all parties can take appropriate action. The Committee will discuss the concept.

10. For information and discussion.

10. Regional Transportation Plan Update

On September 24, 2003 the MAG Regional Council approved the Plan for air quality conformity analysis. A vote on extension of the one-half cent sales tax which would help fund the Plan is anticipated to be held on May 18, 2004. Approximately 57 percent of this funding would be allocated for freeways projects, 32 percent for transit projects and nine percent for arterial street projects. At the meeting, MAG staff will brief the Committee on the Plan.

11. Adjournment