

MARICOPA ASSOCIATION OF GOVERNMENTS  
REGIONAL DOMESTIC VIOLENCE COUNCIL  
MEETING MINUTES  
October 21, 2004

MEMBERS ATTENDING:

- \*Maria Armijo, Maricopa County Attorney's Office
- \*Tracy Bame, Phelps Dodge Corp.
- \*Peggy Bilsten, Councilmember of Phoenix
- \*Cmdr Jim Brad, Town of Gilbert
- \*Dr. Mary Ellen Bradshaw, Arizona Public Health Assoc.  
Tony Vidale for JR Blackburn, Arizona Criminal Justice Commission
- \*Jan Brewer, State of Arizona  
Laura Guild for Anna Marie Chavez, DES  
Chris Christy, Salt River Pima Indian Community
- \*Dean Coonrod, Maricopa Integrated Health Systems/MedPro  
Rex Critchfield, DES
- \*Gene D'Adamo, The Arizona Republic  
Jerry Boone for David Dube, Division Community Services
- \*Jill Faver, Arizona Foundation for Women  
Martha Fraser Harman, Men's Anti Violence Network
- \*Susan Glawe, Blue Cross Blue Shield
- \*Gabriella Guerra, Value Options  
Cindy Hallman, John C. Lincoln Health Network  
Vicki Hill, City of Phoenix
- \*Dan Hughes, City of Surprise  
Cmdr. Kim Humphrey, City of Phoenix,  
Public Affairs Bureau, Vice Chair  
Jane Condor for Roger Illingworth, Dept. Of Public Safety  
Alice Charab for Mary Lynn Kasunic, Area Agency on Aging
- \*Phil Lieberman, Councilmember of Glendale  
Sue Linney, Councilmember of Goodyear  
Stephanie Leusner for Marie Lopez-Rogers,  
Council member of Avondale
- \*JoEllen Lynn, American Express  
Donna Marcum, AZ Criminal Justice Commission
- \*Linda Martin, Foundation for Senior Living
- \*Judy Mattingly, Justice Services, Inc
- \*Carolyn McBurney, Envision Management  
Marna McClendon, Attorney General's Office

- \*Preston McMurry, McMurry Publishing  
Craig Mill, ACS
- \*Karen O'Connor, Maricopa County  
Michael Parascandola, City of Goodyear  
Laura Scott for Janice Parker, Save the Family Foundation  
Marta Galvez for Karyn Parker-Reichert,  
Marley House
- \*Sandi Perez, BHHS Legacy Foundation
- \*Keith Perkins, Never Again Foundation  
Don Peyton, City of Phoenix Fire Dept.  
Connie Phillips, Sojourner Center
- \*John Pombier, City of Mesa  
Lynn Potts, City of Mesa  
Lonetta Sanders, Phoenix Police Department
- \*Marie Sullivan, AZ Women's Education and Employment  
Allie Bones for Mary Thomson, Governor's Office  
Sheri Lauritino, Kerry G. Wangberg, Law Department/ Criminal Division  
Phillip Westbrooks, Council member of Chandler, Chairman  
Bill Hart for Dale Wiebusch, Arizona Coalition Against Domestic Violence
- \*Terri Woodmansee, City of Goodyear

OTHERS PRESENT:

- Debra Determan, MAG
- Teresa Franquiz, MAG
- Jennifer Malara, Chandler ED
- Bruce Raden, Congressman Shadegg Office
- Brittany Ross, Shelter Without Walls
- Ginger Spencer, Phoenix Family Advocacy Center
- Amy St. Peter, MAG

\* Those not present or represented by proxy.

1. Call to Order

Chairman Phillip Westbrooks called the Council to order at 2:40pm, welcomed everyone and began introductions.

2. Call to the Audience

No comments were made at this time.

3. Approval of the June 17, 2004 Council Meeting Minutes

Chairman Westbrooks called for any changes or additions to the minutes. There were no changes at this time.

**Chairman Westbrooks called for a motion to approve the minutes. Sue Linney motioned, with a second by Connie Phillips. The minutes were unanimously approved.**

4. Working Groups Progress Reports

- Employers Against Domestic Violence Training & Awareness Subcommittee: Craig Mills provided an update on the recent Fall Forum held on October 12, 2004 at the ASU Downtown Campus. The forum presented information on domestic violence in the workplace and targeted employers in the hospitality and retail industries. Approximately thirty-five people attended the event. The keynote speaker was Dennis Butler, Vice President of Associate Relations with Liz Claiborne, Inc. There was also an interactive panel discussion which featured an attorney Laurent Badoux from Littler Mendelsen; George Bevans, Vice President of Security for Bank One Ballpark/America West Arena/Dodge Theater; Theresa Truesdell, Social Worker with the Salt-River Pima Indian Community; Jane Fletcher, Manager of Human Resource for the Camelback Inn; Judy Beer, General Manager for the Residence Inn, Phoenix Airport; and Mr. Mills himself. Two role-plays were performed by Stephanie Angelo, Human Resource Essentials and Menyon Scott, ACADV. The panel and the audience then responded to these role-plays. Overall, the forum was a success. In the spring, the subcommittee will be aiming to increase attendance at the next training forum.
- Employers Against Domestic Violence Steering Committee: Mr. Mills provided the update for the EADV Steering Committee. He said that approximately 400 packets containing DV materials had been distributed to Valley employers in advance of October's Domestic Violence Awareness Month. These packets contained suggestions on how to recognize DV Awareness Month in the workplace, stats on DV, sample emails, memos and paycheck envelope stuffers, a donation wish-list for area shelters, and some sample posters, brochures and shoe cards. All of these materials are also available online at the MAG website, as well as the MAN website.

Mr. Mills also reminded the Committee to mark their calendars for the 2005 Annual Walk to End Domestic Violence. The Walk will be on Saturday, April 23, 2005.

- West Valley Domestic Violence Coordinating Council: Because chairperson Terri Woodmansee was not able to attend today's meeting, Mike Parascandola provided the West Valley DV Council update. He briefed the Council on an Education and Awareness Event that was held by the W. Valley DV Council on October 19, 2004 at the ASU West campus. He went over the day's agenda, which included six fifteen-minute sessions with various speakers. He explained that the purpose in providing several short sessions was to make it easy for students and faculty to stop by on their way to or from classes. There was plenty of resource material available for attendees to take with them. He spoke of the domestic violence survivors who told their stories at the event, including Ms. Suki Barber, whose daughter was a law student at the University of Arizona. Her boyfriend murdered her last year. Ms. Barber's story moved the audience greatly. He said that the day was a success, with approximately 25-30 students, faculty and/or staff attending each of the sessions. He also said that he was excited about the W. Valley DV Council's new partnership with the ASU West Women's Studies Department.
- Victim Services: Connie Phillips and Laura Guild provided the update on the Victim Services Subcommittee. Ms. Phillips said that she was excited about the work the subcommittee is doing. They are attempting to measure the rates of demand for shelter services in order to arrive at credible numbers that can be used when seeking funding. The group is currently working on the methodology. Ms. Guild said that a key area would be to query the women. There will soon be a focus group session at Sojourner Center. Ms. Phillips added that it is frustrating how often providers must demonstrate need. The goal now is to plan for future needs in a proactive manner. She noted that Professor Richard Knopf from ASU is helping to devise the methodology.
- Crisis Response Team Initiative: Don Peyton provided the update for the Crisis Response Teams. He said that the training process for the regional Crisis Response Teams has been in place for about five years. The Regional Training Advisory Council has developed a training manual for the crisis response teams across the region. He thanked MAG personally for their work on the project, as well as all those volunteers who perform the training sessions. Commander Kim Humphrey asked what expenses would be involved in starting a crisis response team. Mr. Peyton replied that all is needed are volunteers and a vehicle. The training offered through RTAC is free. Ginger Spencer commended the Crisis Response Teams for going above and beyond the call of duty. Mr. Peyton added that the only community in Maricopa County currently not involved is Apache Junction.

- Health Cares About Family Violence: Amy St. Peter provided the update for Health Cares About Family Violence. She said that HCAFV hosted several events that were open to the public during the month of October. Most of these were available at area hospitals. She noted the addition to the RTAC training curriculum concerning children who have witnessed domestic violence has been completed. The training is meant to assist first responders in helping children at the scene of a DV incident. Ms. St. Peter said that they are now seeking volunteers to continue performing the training on a monthly basis. Ms. St. Peter then passed around materials that have been developed for children who have witnessed DV, including a coloring book and age-appropriate brochures for younger children and older adolescents. She noted that the drawings in the coloring book were done by a teenage volunteer. Debra Determan said that the funding for developing the materials was provided through an Innovative Grant from the Governor's Office. However, there was limited funding available in the grant for printing the materials, so MAG is now looking for sponsors to cover the costs of printing. She noted that the materials are available in English and Spanish and that they will be available electronically for anyone who would like to handle the printing costs on their own. Bill Hart asked if it would be possible to add a sponsor's logo to the materials. Ms. Determan replied that is a possibility.

5. 36-Minute Press Conference

Chairman Phillip Westbrook provided the Committee with an update on the 36-Minute Press Conference held on September 30, 2004 at the Phoenix Police Department to kick-off Domestic Violence Awareness Month. First, Chairman Westbrook thanked the sponsors for providing the funding for the press conference, including the City of Chandler and Chandler Regional Hospital. He said that the event was a big success and was well covered by the media. The conference was meant to highlight the various activities going on around the Valley during October, as well as to present the DV Council's 5-Year Report Card. There were four speakers at the conference, including Chairman Westbrook, Vice-Chair Kim Humphrey, Connie Phillips, and Pamela Enos-Garcia. At this time, the Council was shown the e-invitation that was distributed to the media in advance of the event. The Council members praised the e-invite and asked if it would be possible to distribute it further. Ms. Determan said that it is now available in an on-line format only, but that MAG is currently seeking a partnership with a video warehouse that would have the capability of converting the format to beta in order to show it on public access channels as a PSA.

**Chairman Westbrook told the Council he would entertain a motion to make the Regional DV Council's kick-off an annual event. Craig Mills so moved and Jane Conder seconded the motion. The Council unanimously approved holding an annual kick-off event for October's DV Awareness Month.**

6. 5-Year Report Card

Chairman Westbrooks referred the Council to the copies of the 5-Year Report Card they received at the beginning of the meeting. He said that in compiling the report, there was an effort to summarize the large amount of information regarding the activities of the DV Council over the past five years. He thanked the Human Services Coordinating DV Subcommittee that formed the DV Council as its own entity in 1999, as well as the previous DV Council Chairs and MAG staff. He praised the report and said it was excellent work. Laura Guild added that the information was excellent and well presented. Chairman Westbrooks said that it was a great tool to have at the press conference and encouraged the Council to share it with others. It is currently available on MAG's website at [www.mag.maricopa.gov/dv](http://www.mag.maricopa.gov/dv).

**Chairman Westbrooks asked the Council to entertain adopt of the 5-Year Report Card. Connie Phillips made a motion, with a second by Don Peyton. The DV Council's 5-Year Report Card was unanimously adopted.**

7. Organization of Remaining 41 Initiatives

Chairman Westbrooks referred the Council to a worksheet they received at the beginning of the meeting. The purpose of the worksheet was to categorize the original 41 initiatives, where applicable, under the prevue of the existing DV Council subcommittees. He said this would help the Council to see where new subcommittees might need to be created or where the existing subcommittees could potentially take on additional goals. He stressed the need for the Council to continue moving forward with implementing the remaining initiatives.

In the interest of time, he asked the Council to take the worksheets and to respond to MAG in two weeks time with their feedback. Allie Bones asked if it would be possible to receive a comprehensive list of all of the subcommittees with all of their members. Teresa Franquiz said that she would provide this before the next meeting.

A brief discussion ensued regarding specific initiatives and the possibility of needing further recruitment before moving forward, specifically in the area of faith-based initiatives. Chairman Westbrooks asked the Council members to provide their feedback before the next meeting in December.

8. Discussion of DV Council Membership and Quorum Needs

Debba Determan reminded the Council the letters were sent to each member asking them to recommit to another two years on the Council or to indicate that they would like to retire from the Council. So far, twenty-eight responses have been received with twenty-four of those wishing to remain and four wishing to retire. She said that the Council would need to come to a decision about how to handle the remaining twenty-three members who have not yet responded and who frequently do not attend meetings or send a proxy. This is an important issue as it

affects having a quorum. She said that MAG staff sent the membership letters out twice and would make a round of phone calls to those members who have not yet responded. The final tally will be available at the next meeting in December.

Ms. Determan said that another possible reason for the Council's difficulty in obtaining quorum might be that the current meeting schedule is inconvenient for many members. There was a brief discussion of what times might be suitable for 2005. Chairman Westbrook asked the MAG staff to send out an email survey to all the Council members letting them know which dates are available and asking for their preference. The most requested meeting date will be presented for a vote at the next meeting.

Chairman Westbrook suggested that an alternative option to obtaining a quorum might be to appoint an executive committee that would be charged with voting on action items. He asked the Council to send their feedback to MAG staff. Ms. Determan added that it is acceptable to send a proxy when the member is unavailable to attend and that audio and video conferencing is available when reserved at least twenty-four hours in advance. She also noted that have attendance of fifty percent plus one is necessary because the DV Council meetings are official public meetings hosted by MAG.

There was a brief discussion on the action that might be necessary if some members are not reachable via email or phone. Sue Linney indicated that those members who do not attend on a regular basis and do not respond that they would like to continue on the Council should be let go. Connie Phillips and Marna McClendon stressed the need for the Council to remain inclusive.

9. Funding for Domestic Violence Related Initiatives

Debra Determan provided an update on the status of funding for DV initiatives at MAG. She said that the DV STOP grant from the Governor's Office would be expiring at the end of January 2005, though some funding from DES is still available for other human services projects. She said that it is a challenge to find funding for coordination and that she and her staff are now looking for other funding sources. She said that MAG submitting a proposal for a large grant earlier in the year and that she would receive word on whether or not that proposal would be funding by the end of the month. She noted that with the current momentum around domestic violence, it would be necessary to have the funding to provide adequate staff support. She said that the DV STOP grant currently represents twenty-five percent of the total Human Services Department budget.

10. Announcements

Chairman Westbrook called for announcements.

- Bill Hart from AZCADV said that there would be a candlelight vigil for the victims of marital spousal rape on the Senate lawn on Tuesday, October 26 at 6:30pm. He advised the Council members to bring their own candles if they planned to attend.

- Connie Phillips announced that Sojourner Center would be holding their annual Hope Lunch, a free fundraising event, on November 10<sup>th</sup>. She invited the Council members to attend and told them the event would be one hour in length.
- Mike Parascandola announced that New Life Center would hold their annual fundraising breakfast on November 18 from 7:30am-8:30am at the Wigwam Resort in Litchfield Park. He invited the Council and said that the purpose of the event is to raise DV awareness and to raise funds for the Center. He provided his phone number if anyone wished to register. 623 932 3014. Teresa Franquiz said that she would send out an email announcement to the group reminding them of these upcoming events.
- Craig Mills announced that the Maricopa County Board of Supervisors presented the Council with a proclamation declaring October as DV Awareness Month for Maricopa County. He attended the proclamation ceremony with Debbra Determan earlier in the month.
- Allie Bones announced that the Governor had signed a proclamation the day before declaring October as DV Awareness Month for the State. She said there was very good press coverage at the signing ceremony and thanked all of those Council members who were able to attend. She said that forty-two law enforcement agencies participated in the DV offender round-up on October 20 and recognized the City of Mesa for their leadership in coordinating the round-up activities. Chairman Westbrook added that the Governor and Phoenix Vice-Mayor Peggy Bilstein did an excellent job highlighting DV awareness at the ceremony yesterday. It was suggested that if anyone missed seeing the ceremony on the nightly news, they should check the news stations' websites.
- Chairman Westbrook announced that the City of Chandler also signed a proclamation recognizing October as DV Awareness Month for the City. He also said the Chandler Fire Department had hired a new full-time social worker to help coordinate their victim response efforts. He introduced Jennifer Malara to the Council. Her title is Citizen Support Coordinator and she will handle Chandler's Care Eight Program and other social services.

#### 11. Adjourn

Chairman thanked everyone for their participation. The meeting adjourned at 4:25pm.

**The next scheduled Regional Domestic Violence Council meeting is on Thursday, December 16 from 2:30 – 4:30pm at the MAG offices, Saguaro Room.**