

**MINUTES OF THE
MARICOPA ASSOCIATION OF GOVERNMENTS
INTELLIGENT TRANSPORTATION SYSTEMS COMMITTEE**

October 8, 2008
MAG Cholla Room, 2nd Floor
302 North First Avenue
Phoenix, Arizona

MEMBERS ATTENDING

Lydia Warnick for Scott Nodes, ADOT	Nicolaas Swart, Maricopa County
*Soyoung Ahn, ASU	Jeff Jenq, City of Mesa
Kelly LaRosa, City of Avondale	Ron Amaya, City of Peoria
*David Johnson, Town of Buckeye	Marshall Riegel for Ron Doubek, City of Phoenix
Mike Mah, City of Chandler	
*Mike Lockhart, DPS	*Bob Ciotti, Phoenix Public Transit
Jerry Horacek City of El Mirage	Michael Pacelli, Town of Queen Creek
*Alan Hansen, FHWA	Jennifer Bohac for Bruce Dressel, City of Scottsdale
Ken-Ichi Maruyama, Town of Gilbert	Johan Abraham for Nicholas Mascia, City of Surprise
Debbie Albert, City of Glendale	
Luke Albert, City of Goodyear	*Jim Decker, City of Tempe
	Arkady Bernshteyn, Valley Metro Rail

OTHERS PRESENT

Faisal Saleem, MCDOT	Brian Moberly, Surprise
Lisa Burgess, KHA Inc	Armand Ciccarelli, PBS&J Inc
Deanna Townsend, KHA Inc	Don Wiltshire, Y.S. Mantri
Yung Cossar, Morrison Maierle	Saroja Devarakonda, HDR Inc
Sarath Joshua, MAG	Bob Steele, Olsson Associate
Leo Luo, MAG	Kiran Guntupalli, MAG

*Not present

1. Call to Order
Chairman Mike Mah called the meeting to order at 10:05 AM.
2. Approval of September 3, 2008 Meeting Minutes
Debbie Albert moved, Ron Amaya seconded and it was unanimously carried to approve minutes of the September 3, 2008 ITS Committee meeting.
3. Call to Audience
Chairman Mike Mah made a call to the audience providing an opportunity to any members of the public to address the ITS Committee. No comments were received.

4. Program Manager's Report

Sarath Joshua addressed the following items in his report:

- RCN Working Group Meeting

Sarath Joshua briefed the committee on the topics discussed at the RCN Working Group meeting held prior to the ITS Committee meeting. Debbie Albert, Co-Chair of RCN WG, added that a main discussion at the RCN WG meeting is the roles and responsibilities of each agency. She distributed a draft document prepared by Kimley-Horn Associate and asked for comments from member agencies. She also requested information on the response time of repairing fiber from each agency so that the RCN participants will have better understanding on the actual recover time from fiber cuts. Chairman Mike Mah asked if RCN will establish a minimum requirement for joining the network. Debbie explained that right now the RCN WG is gathering information. If the RCN WG decides to set up the requirement, additional resources will be necessary to support the change for the agencies. Sarath added that the RCN WG also discussed the management issues of the network and the need to have the support from MAG Management Committee and Regional Council.

- Status of ITS On-Call Consultant Contracts

Sarath Joshua mentioned that the ITS On-Call Contracts are expected to be signed and completed by October 24, 2008. The contracts cover six areas and will last 24 months.

5. The Regional ITS Architecture

Lisa Burgess from Kimley-Horn Associate made a brief presentation on the progress of the Regional ITS Architecture project and explained the approach the project team will be taking in developing the ITS Architecture. She also distributed the Technical Memorandum 1 to committee members and requested for their comments. The consulting team is currently working on the physical and logical architecture, the Technical Memorandum 2 will be available to MAG for review next week. An ITS Architecture Workshop will be held at MAG at 10:00 am on November 5, 2008. ConSysTec will provide detailed information on physical architecture such as customized Market Packages and Equipment Packages for each individual agency. These detail information will be made available to the member agencies one week before the workshop. The project team will be available to answer questions after the workshop. Jeff Jenq asked if the architecture will show the change and update since the last version. Lisa and Sarath mentioned that it is a challenge task to do so since the last version is a very high level document. Jeff also asked if the project addresses the issues linking the ITS implementation. Lisa confirmed that the project scope as discussed in the ITS committee will link the infrastructure with the architecture. Chairman Mike Mah asked if the project webpage hosted by ConSysTec can show the comments provided by the member agencies. Lisa agreed to add the feature to the webpage. Mike also asked the project team to add a review section in the Technical Memorandum to address the change and improvement in the ITS in the region. Faisal Saleem from Maricopa County asked if the architecture follow the updates of the National ITS Architecture. Lisa explained that ConSysTec is a key consultant in developing and updating the National ITS Architecture. The Regional ITS Architecture will follow closely to any updates of the National ITS Architecture. Sarath Joshua also provide information on upcoming ITS Strategic Plan project.

6. Status Report on the Freeway Management System and Related ADOT Projects

This item was moved to the November 5 meeting.

7. Traffic Signal Optimization Program (TSOP)

Sarath mentioned that MAG received 19 project applications, a total of \$531,500 request from member agencies for the FY2009 TSOP program. With approximately \$300,000 available, strategies need to be taken to select the projects. One of the options is to postpone some of the projects to the next year program, which has another \$300,000 available. Jennifer Bohac from Scottsdale mentioned that the ranking criteria used in the previous round might not apply to some of the projects this time. Jeff Jenq suggested that each jurisdiction to prioritize their own projects. The committee members also discussed the possibility of guaranteeing the funding for the projects that volunteered to postpone to the next year. Chairman Mike Mah suggested to fund all the projects with the highest priority in each jurisdiction. Ken-Ichi Maruyama expressed his concerns on the two Gilbert projects and would like to postpone the two projects if funding can be guaranteed for both projects next year. Luke Albert suggested capping each project at \$25,000. John Abraham also expressed the willingness to defer one of the Surprise projects if funding can be guaranteed. He also suggested combining Synchro training requests from different applications. Mike Pacelli added that the training should give priority to the agencies apply for the training in the application. The committee agreed to further discuss the item and possibly make decisions in the next committee meeting.

8. Status Reports by Committee Members on ITS Activities

John Abraham briefed the committee the progress of Surprise TMC construction project. Nicolaas Swart from Maricopa County mentioned the EVII demonstration at the ITS Arizona Annual Conference. Lydia Warnick from ADOT mentioned that the RCN Actively Electronics draft project scope of work will be available for review this week. Arkady Bernshteyn from Valley Metro Rail briefed the committee the progress of the Light rail construction, which is in the final stage.

9. Next Meeting Date

Next meeting date was announced at 9:00 a.m. on Wednesday, November 5, 2008.

10. Adjournment

Chairman Mike Mah adjourned the meeting at 12:00 PM.