

MINUTES OF THE
MARICOPA ASSOCIATION OF GOVERNMENTS
POPULATION TECHNICAL ADVISORY COMMITTEE

July 19, 2005
MAG Office, Suite 200, Saguaro Room
302 North 1st Avenue
Phoenix, Arizona

MEMBERS IN ATTENDANCE

George Pettit, Gilbert, Chairman
*Bryant Powell, Apache Junction
Connie Randall, Avondale
Brian Rose, Buckeye
Gary Neiss, Carefree
*Ian Cordwell, Cave Creek
David DeLaTorre, Chandler
Mark Smith, El Mirage
*Ken Valverde, Fountain Hills
/Bev Turner, Gila Bend
*Terry Yergan, Gila River Indian Community
*Kate Langford, Glendale
Brett Burningham, Goodyear
* Gary Smith, Guadalupe

Sonny Culbreth, Litchfield Park
Wahid Alam, Mesa
*Matt Holm, Maricopa County
Prisila Ferreira, Peoria
Tim Tilton, Phoenix
Shawny Ekadis, Queen Creek
Stacey Gubser, Salt River Pima-Maricopa
Indian Community
Harry Higgins, Scottsdale
Randy Overmeyer for Stephanie Wilson, Surprise
Hector Tapia, Tempe
/Matt Moric, Wickenburg
Mark Fooks, Youngtown
Ann McCracken, Valley Metro

* Not in attendance
** Participated via audioconference
/ Participated via videoconference

OTHERS IN ATTENDANCE

Sean Banda, Buckeye
Rick Williams, Goodyear
Karen Flores, Peoria
Max Enterline, Phoenix
Peggy Rubach, McDOT
Samuel Colon, DES
Peter Kozy, DES
Jay Occhiogrosso, Census Bureau
Anubhav Bagley, MAG

Michelle Green, MAG
Jack Tomasik, MAG
Amanda Tovey, MAG
Harry Wolfe, MAG
Don Worley, MAG
Amanda Tovey, MAG
Maxine Leather, CAAG
Bill Leister, CAAG
Robert Wilson, CAAG

1. Call to Order

The meeting was called to order by Chairman George Pettit at 10:00 a.m.

2. Call to the Audience

No comments from the audience were offered.

3. Approval of Meeting Minutes of June 21, 2005

The chairman asked for corrections to the minutes the of the meeting. Shawny Ekadis pointed out that her name was misspelled. It was moved by Prisila Ferreira and seconded by Harry Higgins to approve the meeting minutes of June 21, 2005 as amended. The motion carried unanimously.

4a. 2005 Census Survey

Heidi Pahl provided an update on preparations for the Census Survey. She emphasized the activities that were being undertaken to promote the Census and achieve a good count. Ms. Pahl also reported that the Census Bureau was looking into the potential reporting of census survey questionnaire response rates by jurisdiction.

4b. Group Quarters and Outdoor Locations

Harry Wolfe reported that the deadline for providing the Census Bureau with updated information on Group Quarters and outdoor locations had passed. He said that the information received was forwarded to the Census Bureau. Mr. Wolfe added that a draft letter to representatives of group quarters is being formulated requesting their cooperation during the enumeration.

4c. Updates to Annexations

Harry Wolfe noted that at the June 21, 2005 meeting of the MAG POPTAC, it was requested that any additional annexations not already reported and that will be in effect by September 1, 2005 be provided to MAG by July 13, 2005. He said that MAG received additional annexation information from some of its member agencies and passed it on to the Census Bureau. He said that the Census Bureau would accept annexations effective on September 1, 2005 through September 8, 2005.

4d. Identification of Locations of Access-Restricted Communities

Harry Wolfe said that MAG member agencies had provided MAG with the locations of the access-restricted communities within their jurisdictions. He continued that based on subsequent information provided by the Census Bureau, MAG member agencies also needed to provide, to the extent feasible, the name of a contact person and phone number for each of the access-restricted communities provided.

5. Data Collection for July 1, 2005 Resident Population Estimates

Harry Wolfe reported that DES had initiated the process of collecting data for preparing the July 1, 2005 estimates. He said that this year MAG was collecting and providing to DES annexation and group quarters data, in addition to the residential completion data that have been provided on a regular basis.

Mr. Wolfe mentioned that collecting the residential completion data was routine and that the annexation data had been provided. But he emphasized that, in accordance with DES requirements, that increases in Group Quarters needed documentation. A letter was needed from the Group Quarters verifying the increase in population. Mr. Wolfe said that DES had provided an alternative to a documentation letter for group quarters with less than 75 people or between 75 and 299 people with a population increase of less than 33%. The alternative involved a letter from the jurisdiction representative self-certifying the increases in group quarters and providing contact information at the group quarters.

Wahid Alam stated that there was confusion over the categories of group quarters that were used by DES. He suggested that a POPTAC agenda item be devoted to this issue. George Pettit said that the MAG POPTAC Ad Hoc Subcommittee should examine the issue and identify some common procedures for categorizing group quarters.

6. Next Meeting of the MAG POPTAC

George Pettit said that the next meeting of the MAG POPTAC was scheduled for Tuesday, August 16, 2005 at 9:00 a.m.