

MEETING NOTES OF THE  
MARICOPA ASSOCIATION OF GOVERNMENTS  
REGIONAL COMMUNITY NETWORK WORKING GROUP

November 10, 2009  
Tempe Transportation Center  
Community Meeting Room 2nd Floor  
200 E 5th Street, Tempe, AZ 85281

ATTENDEES

Debbie Albert, Glendale	**Patrick Timlin, El Mirage
**Randy Jackson, Surprise	Patrick Pitsch, Enterprise Network Solutions
Debra Bieber, Chandler	Erik Guderian, Gilbert
Michael Wendtland, ITS Engineers	Ron Amaya, Peoria
Ryan Gish, ADOT	Jim Decker, Tempe
Brian Moberly, Surprise	David St. Claire, ICx 360
Reed Condie, ITS Engineers	Bob Steele, MCDOT
Brian Quinn, ADOT	Christine Warren, Tempe
Darrell Bingham, ADOT	Marshall Reigel, Phoenix
Deanna Townsend, Kimley Horn	**Craig Chenery, MAG
Arthur Dock, Mesa	Sarath Joshua, MAG
George Archuleta, Mesa	Kiran Guntupalli, MAG
Avery Rhodes, Glendale	Audrey Skidmore, MAG
Lydia Warnick, ADOT	Leo Luo, MAG

\*\*Participated via telephone conference call.

1. Welcome

The meeting was commenced at 8:32 a.m. by Debbie Albert. All working group members introduced themselves.

2. Report on RCN Phase IA

Lydia Warnick of ADOT provided a brief update on Phase IA of the RCN project. For the Active Electronics project, ITS Engineers have been collecting the IP address scheme sign off forms. Lydia stated that one of the Ironview licenses will be installed on a workstation at the ADOT Transportation Technology Group.

3. Draft review of Roles and Responsibilities

Sarath Joshua stated that the most recent of the draft roles and responsibilities document was distributed prior to the meeting and that comments previously submitted have been implemented. Sarath stated that two sections have been added to the document. The first section is the network management governance agreement and the second is the legal and liability section. Audrey stated there was an additional section added, with an outline for a policy so action can be taken once the document is approved. The current version is a draft designed to spur discussion among the working group. Comments are due by November 27<sup>th</sup>.

Audrey handed out a sample cover letter and a memo to request from member agencies stating that RCN equipment can be installed and serviced and that the members recognize that the service as a best effort. This same information is available in the legal and liability section of the document. This is modeled on an agreement used for the Regional Videoconference System. Comments on this cover letter and memo are due back within the week so that it can be signed off by next meeting.

4. RCN Governance discussion

This item was discussed in item three.

5. Camera Chameleon Update

Ryan Gish stated that the questionnaire has been distributed and he is waiting on responses.

6. Discussion items for next meeting

Subjects for discussion include an update on the project, draft review of the Roles and Responsibilities document and a Camera Chameleon testing update.