

MINUTES OF THE
MARICOPA ASSOCIATION OF GOVERNMENTS
STREET COMMITTEE

January 10, 2006
MAG Offices, Saguaro Conference Room
302 North First Avenue, Suite 200
Phoenix, Arizona 85003

MEMBERS ATTENDING

Larry Shobe, Tempe, Chairman	Cristina Herrera for Chris Plumb, Maricopa County
John Pein for Andrew Smith, ADOT	Patrick Pittenger, Mesa
Punja Khanal for Carnell Thurman, Avondale	Andrew Cooper, Paradise Valley
Scott Lowe for Chris Young, Buckeye	* Burton Charron, Peoria
Sam Hanna for Dan Cook, Chandler	* Herp, Phoenix
* Lynn Farmer, Gila Bend	Don Noble for Mark Young, Queen Creek
* Michael Vinson, Gila River Indian Community	* Elaine Cabrera, Salt River Pima-Maricopa I.C.
* Bruce Ward, Gilbert	David Lynch for Dave Meinhart, Scottsdale
Dan Sherwood, Glendale	Bob Maki, Surprise
* Don French, Goodyear	Jason Earp, Tolleson
Jim Ricker, Guadalupe	* Jesse Mendez, Youngtown
Darryl Crossman, Litchfield Park	

* Members neither present nor represented by Proxy

OTHERS PRESENT

John Dickson, ADOT	Stephen Tate, MAG
Shelly Seyler, Tempe	Paul Ward, MAG

1. Call to Order

The meeting was called to order by Chairman Larry Shobe at 1:35 p.m. Mr. Ward announced that, due to a promotion within the City of Tempe, this was the Chairman's last meeting. He reported that Darryl Crossman, of Litchfield Park, had kindly agreed to take over as Street Committee Chairman.

2. Approval of the November 8, 2005 Meeting Minutes

The draft minutes for the November 8, 2005 were unanimously approved.

3. Call to the Audience

There were no members of the public present to address the Street Committee.

4. Transportation Programming Report

Paul Ward, MAG Transportation Programming Manager, briefed the Committee on recent developments. He indicated that the FY 2006-2010 MAG Transportation Improvement Program

(TIP) was approved by the Governor's designee on November 28, 2005 and that ADOT has incorporated the MAG TIP into the State Transportation Improvement Program (STIP) and requested federal approval of the STIP.

He went on to note that the Regional Council had approved a TIP Amendment and an Administrative Adjustment on December 14, 2005, and that a copy had been transmitted to the State. He went on to add that MAG is now processing TIP amendments and adjustments on a quarterly basis and that the Transportation Review Committee is expected to approve a TIP amendment and/or admin adjustment at their January 26, 2006 meeting with potential Regional Council action to occur in February or March, 2006.

Mr. Ward then reminded members that submissions of locally funded projects are due on Friday January 13, 2006. Please see agenda item 6 for more information.

Mr. Ward concluded by noting that he initiated efforts to include in the MAG operating budget – the Unified Planning Work Program (UPWP) – a consultant study to develop a cost estimation model that could be used by member agencies in developing cost estimates. He emphasized that Street Committee would provide an integral role in developing the request for proposals for the study and in guiding the progress of work on the proposed study.

Andrew Cooper noted that, last year, MAG staff hand indicated that some action may be needed to address constant project deferrals. Mr. Ward agreed to report back to the Committee on this subject.

5. MAG Federally Funded Locally Sponsored Projects Development Status

Stephen Tate distributed a revised project status report and asked members to review the report. He then briefed the Committee on steps necessary to obligate a federally funded construction project through the ADOT administered federal design and clearance approval process. He noted that the process is set up as an 18 month process. The steps in the process include: an approved Design Concept Report, approved clearances for right-of-way, utilities and the environment and a completed Plans, Specifications and Estimates package (PS&E). Mr. Tate noted that the approval process is becoming more stringent, that agencies are now required to have right-of-way in hand to obtain a right-of-way clearance and that a full PS&E, rather than 95 percent plans, is now required to obligate a project.

Mr. Tate then briefly identified some key dates. These include:

- March 1, 2006, requests to defer projects are due to MAG,
- April 28, 2006, requests to use closeout funds are due MAG,
- July 26, 2006, the last meeting of the Regional Council in federal fiscal year 2006 and hence, the last opportunity for MAG to act to defer 2006 projects,
- August 1, 2006, federally funded projects submissions to ADOT should be substantially completed so that ADOT may make needed actions to obligate projects,
- Mid September, 2006, the Federal Highway Administration closes out the federal fiscal year and no new obligations are allowed.

6. HPMS Local Mileage Estimate

Mr. Tate distributed a letter from ADOT requesting MAG's assistance in developing a certified public mileage estimate. He noted that MAG routinely assists ADOT in the development of a public mileage estimate and that because this estimate requires the aggregation of mileage by federal functional classification and by various spatial units, MAG typically distributes maps for agencies to mark up rather than asking the agencies to perform the full process of developing a mileage estimate.

He also noted that, this year, MAG has been requested to expand its data collection for the estimate to include breakdowns of mileage into paved and non-paved categories and by traffic volume ranges. For this reason, he indicated that he would not be able to distribute maps at the meeting for members to review and edit, but that he would try to provide such maps next week to member agencies.

7. FY 2007-2011 MAG TIP Locally Funded Program Development

Mr. Ward reminded that updated project information to be included in the FY 2007-2011 MAG Transportation Improvement Program (TIP) was due to MAG on Friday, January 13, 2006. He noted that MAG had provided member agencies with data entry systems for both regular TIP projects and Arterial Life Cycle Program projects. He concluded by noting that MAG staff are available to aid member agencies in preparing their TIP submissions.

8. Planning Update

Robert Hazlett of MAG staff briefed the Committee on recent freeway planning efforts. He distributed a set of maps on planned freeways and proceeded to discuss planned developments in the northwest, southeast and northeast valley.

9. Adjournment

The meeting was adjourned at 2:43 p.m.