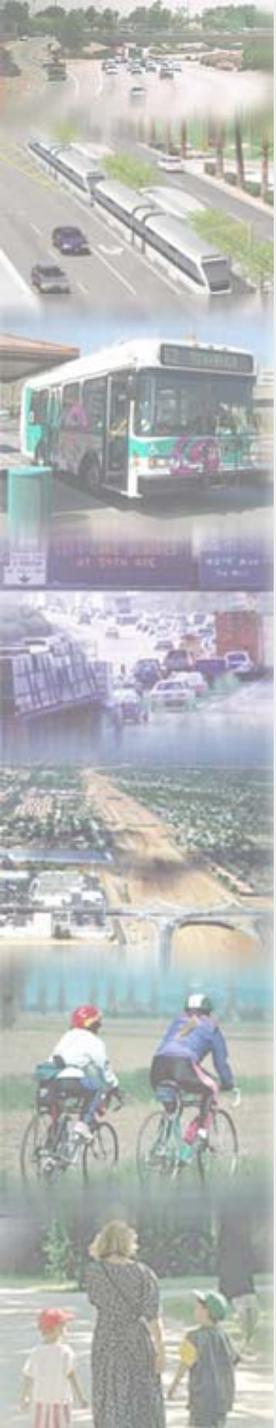


Transportation Enhancement Funds Workshop

April 25, 2008

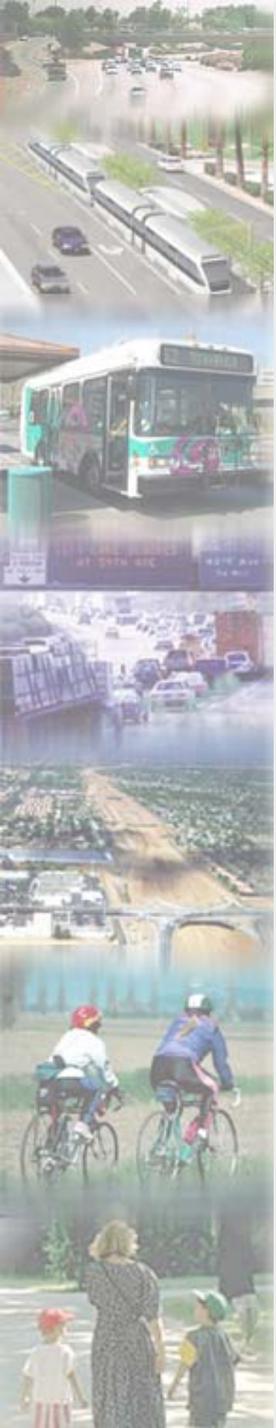
MAG Saguaro Room





Workshop Agenda

- Introductions
- Application Materials
- Associated Staff
- What are Transportation Enhancement Funds?
- Funding Availability
- Changes from 2006
- Schedule
- Eligibility Requirements
- Sponsor Responsibilities
- Application Overview
- Review and Selection Process
- If the Project is Selected
- Practical Guidance for Applicants
- Questions and Comments

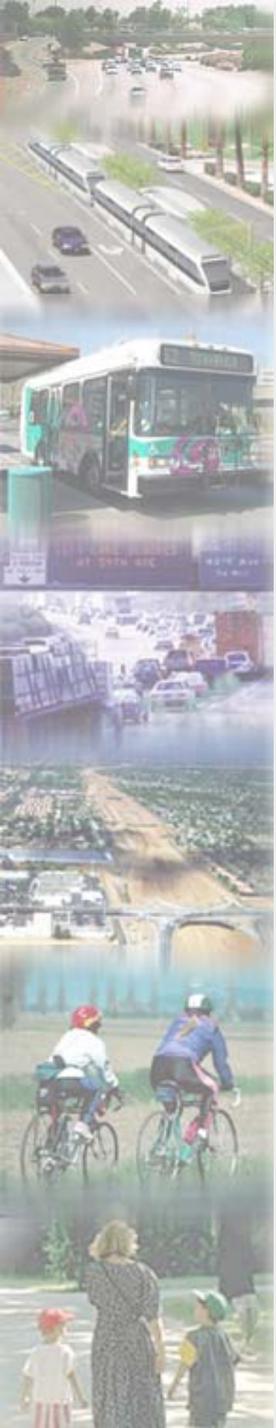


Application Materials

- Available from ADOT Website
www.adotenhancement.com

Available from MAG Website

- www.mag.maricopa.gov
- Necessary Application Materials
 - Arizona TE Program Application
 - Cost Estimates
- TE Program Handbook
- MAG TE Program Guidebook:
Supplemental Information



**MARICOPA
ASSOCIATION of
GOVERNMENTS**

Staff

Kevin Wallace

Transit Program Manager

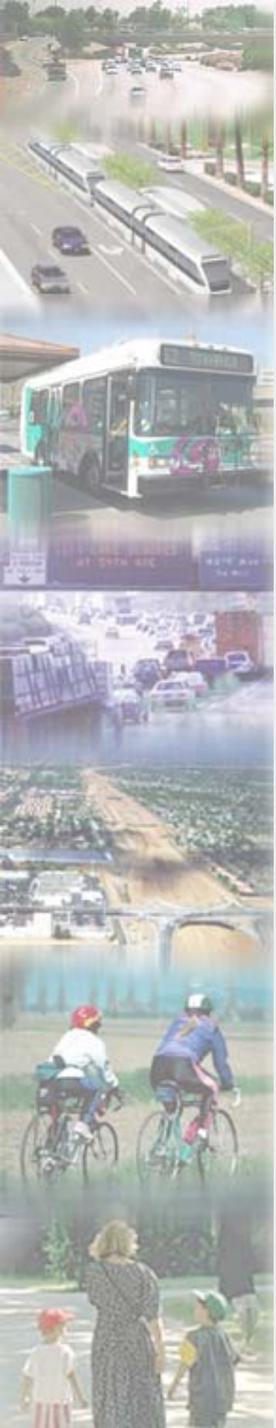
Maricopa Association of Governments

302 North 1st Avenue, Suite 300

Phoenix, Arizona 85003

(602) 254-6300

kwallace@mag.maricopa.gov

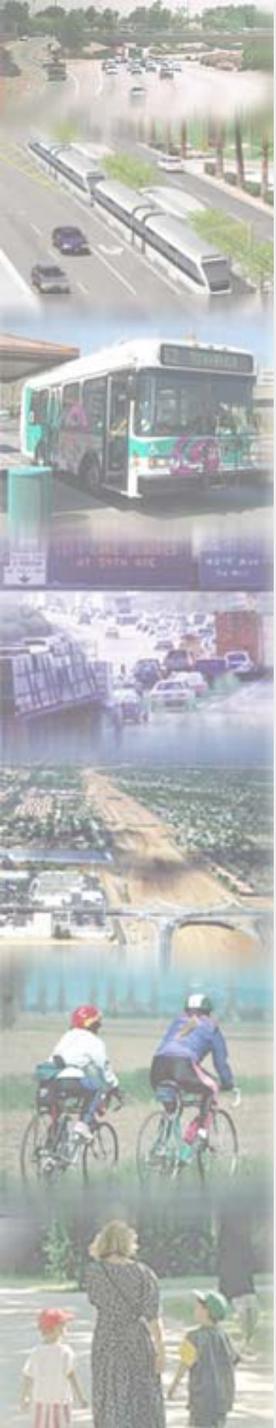


Staff

- Tammy Flaitz
ADOT Section Manager, Statewide Project Management Group, Transportation Enhancement & Scenic Roads Section
tflaitz@azdot.gov
- Phil Jeselnik
ADOT Project Manager
(602) 712-6685
pjeselnik@azdot.gov
- Raegan Ball
ADOT Environmental (NEPA) Planner
(602) 712-6418
rball@azdot.gov

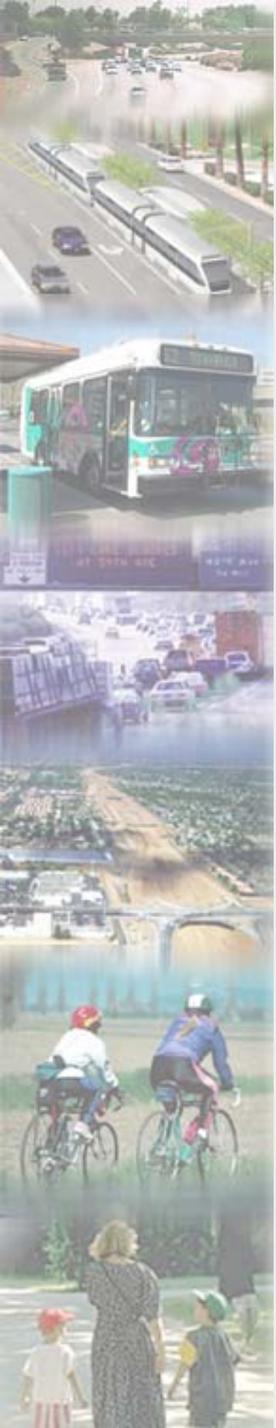
What Are Transportation Enhancement Funds?

- TE Funds are a federal set-aside program
- Intended to go “above and beyond” typical transportation projects
- Arizona Receives between \$10 to \$14 Million each year
- Arizona - State and Local Funds



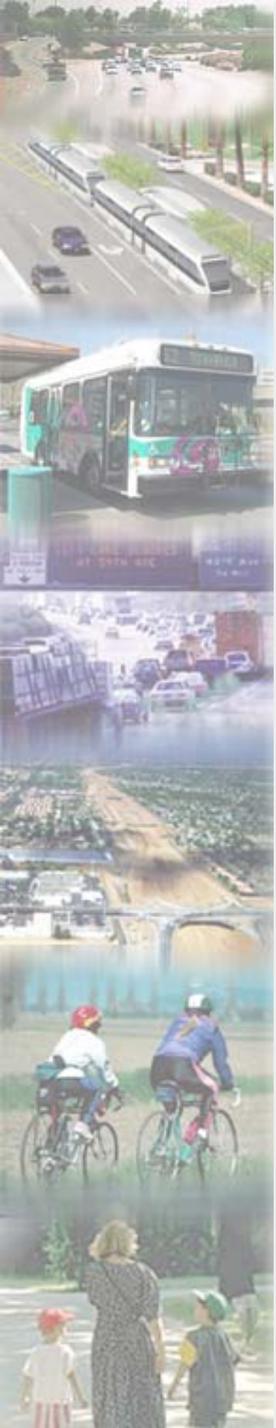
2008 (Round 16) Funding Availability

- Local projects: \$8.0 million
- State projects: \$5.0 million
- Competitive process
- Projects go to all areas of the state
- Councils of Government and Metropolitan Planning Organizations



Changes from 2007 (Round 15)

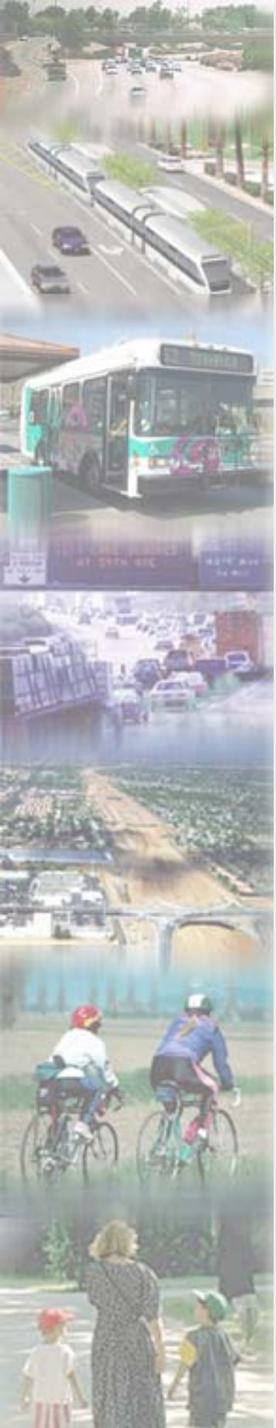
- No substantial changes from last year's application
- Application reformatted to be easier to use
- Cost Estimate Form
 - Additional instructions at the top of the form
 - Design costs – 18% to 20% of construction costs
 - All applications MUST include Stage I scoping costs and Stages II, III, and IV design costs

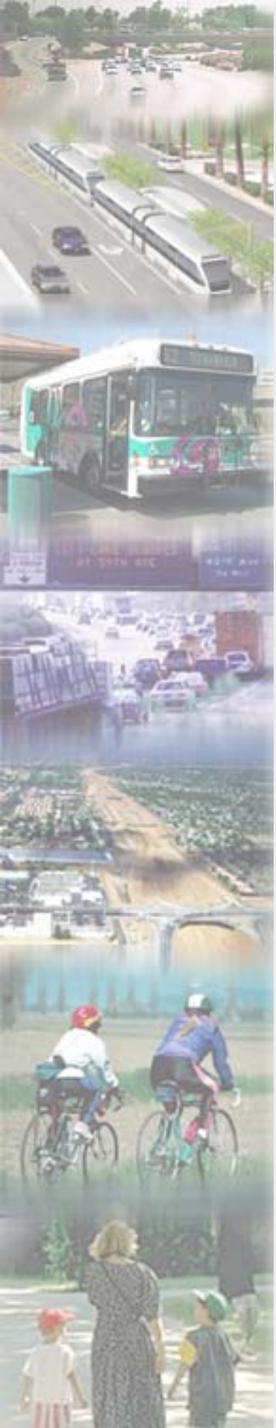


Schedule

Applications Due

- **Wednesday, May 28, 2008–Noon**
 - Late applications not accepted
 - No faxes or electronic copies
 - 11 copies, including one signed original





Schedule

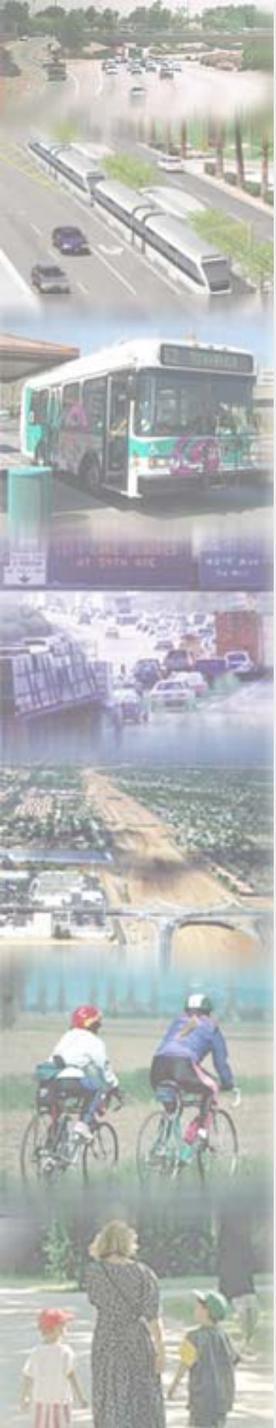
EFWG Meetings

- Wednesday, June 11 – 9:00 a.m.
 - Applicants provide 5 minute project overviews – Questions and Answers
- Thursday June 19 – 2:00 p.m.
 - Ranking of Applications
- Tuesday, June 24 – 9:00 a.m.
 - Tentative meeting

Schedule

Formal Approvals

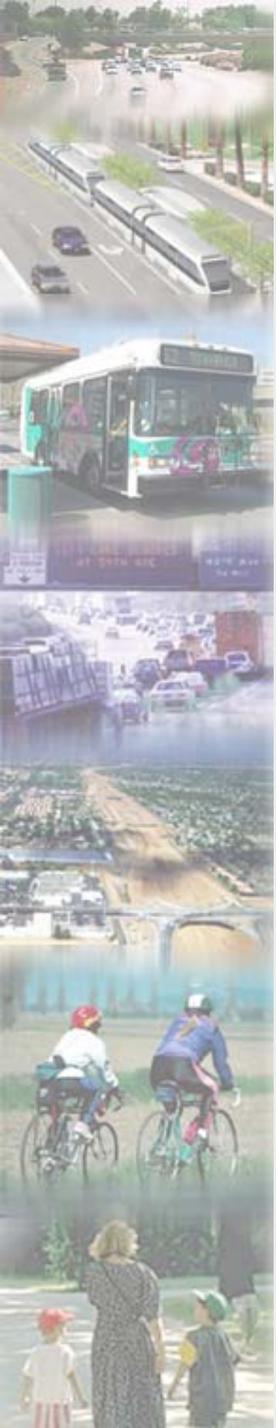
- July 9, 2008 (Noon)
 - MAG Management Committee recommendation
- July 23, 2008 (5:00 p.m.)
 - MAG Regional Council action

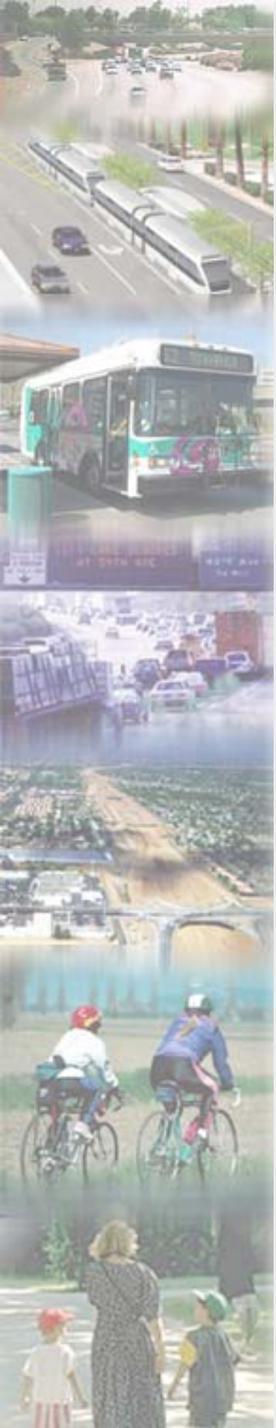


Schedule

Final Edits

- **Monday, August 25 – 5:00 p.m.**
 - Revised applications due from applicants (20 copies and one original)
- **Friday, August 29 - Noon**
 - Applications due to ADOT
 - Turned in by MAG staff





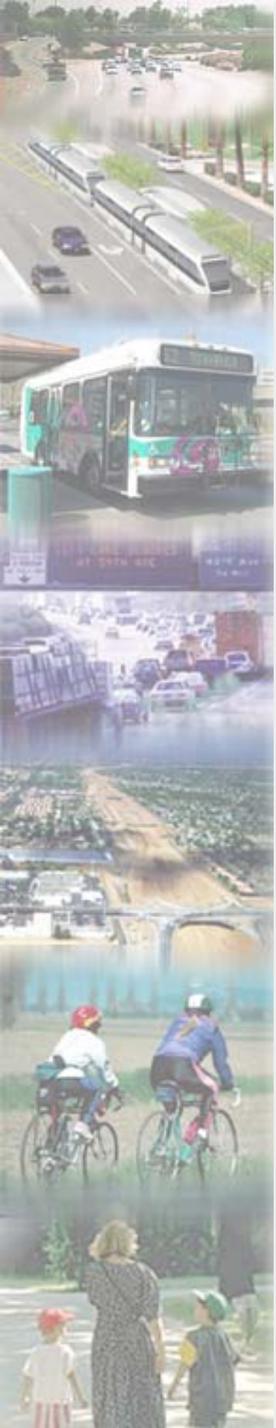
Schedule

ADOT Selection Process

- State Transportation Review Committee (TERC)
 - 3-day meeting in early October (dates to be determined)
 - MAG applications represented by MAG staff and EFWG Co-Chair
- November 14, 2008
 - Tentative approval and selection by State Transportation Board

Eligibility Requirements

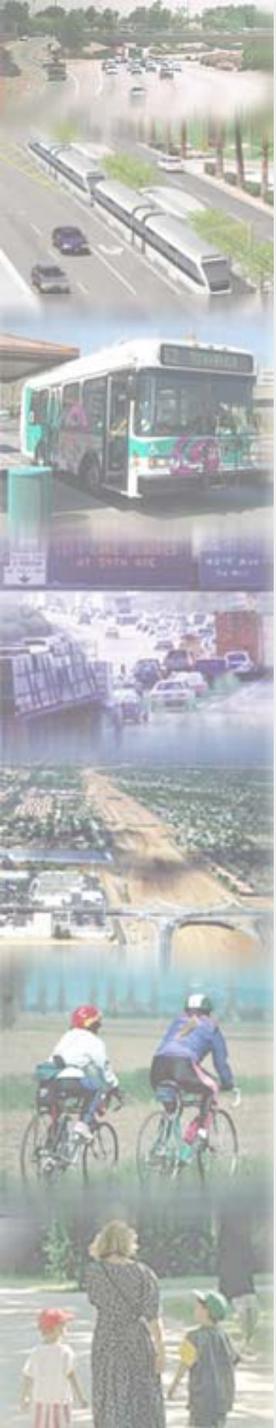
- Project must relate to Surface Transportation
- “Above and Beyond” a normal transportation project
- Must go through the MAG Review Process
- Must meet eligibility requirements in one of the 11 activity categories



Eligibility Requirements

Eligible Activities

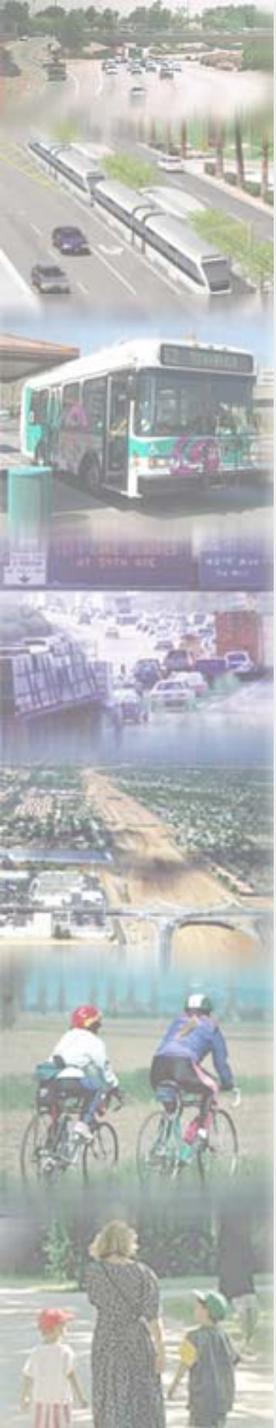
- Pedestrian and Bicycle Facilities
- Safety and Educational Activities for Pedestrians and Bicyclists
- Scenic or Historic Highway Programs
- Landscaping and Other Scenic Beautification
- Historic Preservation
- Rehab. of Historic Transportation Buildings, Structures, or Facilities



Eligibility Requirements

Eligible Activities (cont.)

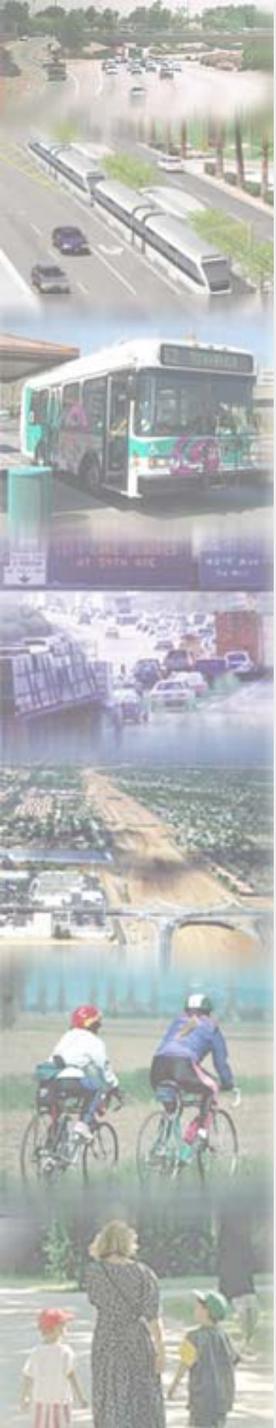
- Preservation of Abandoned Railway Corridors (Rails-to-Trails)
- Control and Removal of Outdoor Advertising
- Archaeological Planning and Research
- Environmental Mitigation (Highway Runoff and Wildlife Habitat Connectivity)
- Transportation Museums

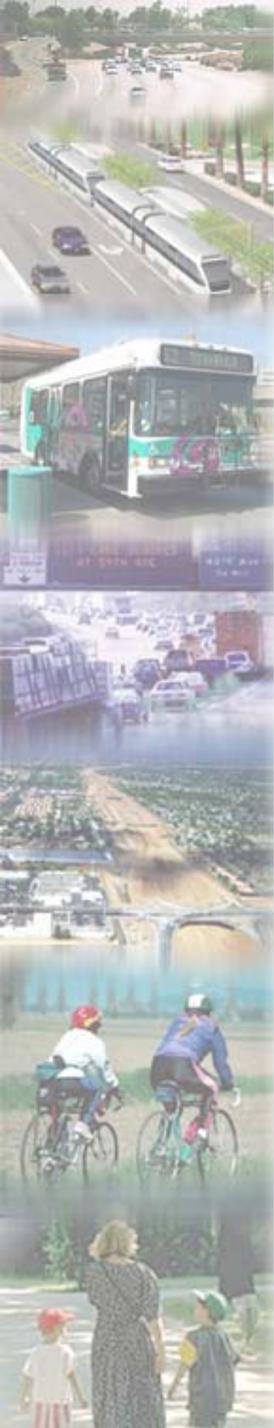


Eligibility Requirements

Other Eligibility Items

- Projects require a 5.7% cash match
- Sponsor must have available resources
- Project consistency with sponsor plans
- Must meet state and federal requirements
- Sponsored by local, state, federal or tribal government

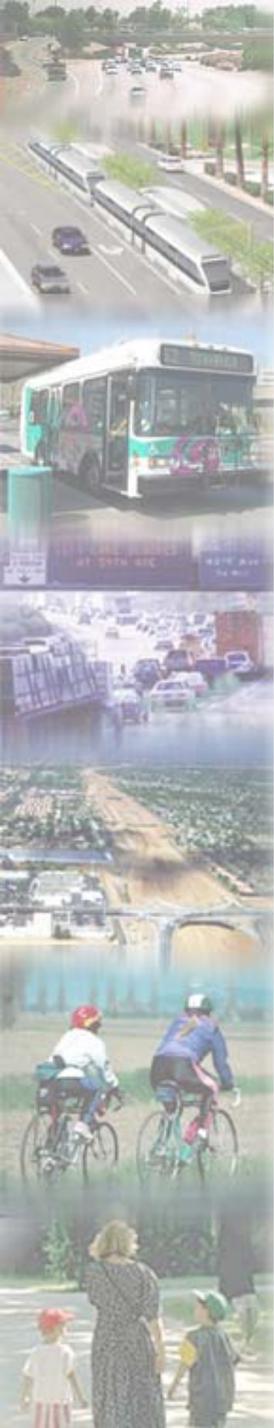




Eligibility Requirements

Other Eligibility Items (cont).

- Local applications: signed by city, town, or county manager, or tribal administrator
- State applications: signed by District Engineer
- Support letters and Resolution
- Environmental (NEPA), access (ADA), & other federal standards
- SHPO comments
- No initiated activities
- No routine maintenance & operations



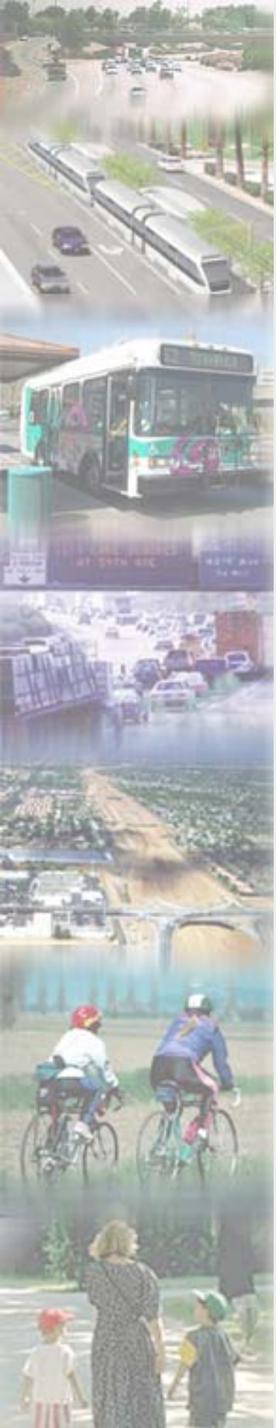
Eligibility Requirements

Special Policies and Guidelines

- **Refer to pages 14-17 of ADOT guidebook**
 - Artwork
 - Signs
 - Lighting
 - Plants
 - Landscaping
 - Turf
 - Tourist and Welcome Centers
 - Parking
 - Utility Undergrounding

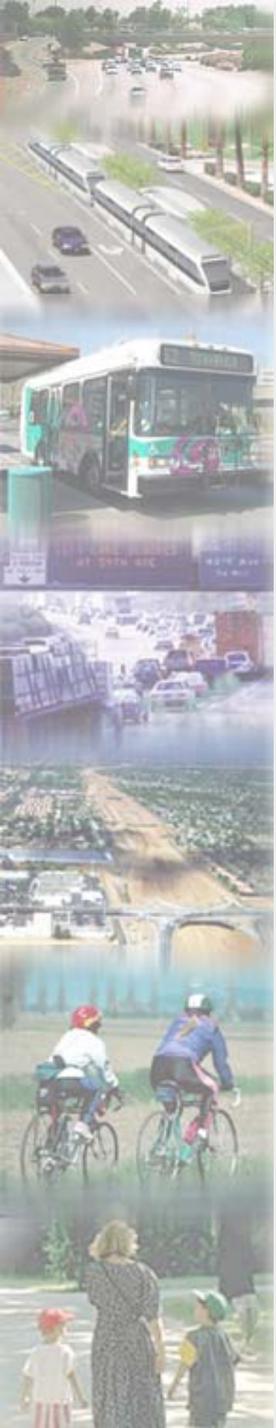
Sponsor Responsibilities

- Sponsor assumes liability
 - Cash match
 - Project completion
 - Cost overruns
 - Project scoping and environmental documentation
- TE is not a Grant Program, but a Reimbursement program



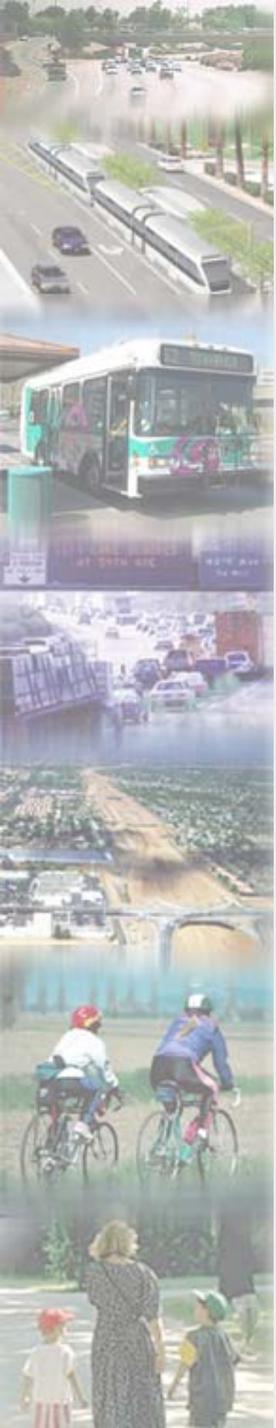
Application Overview

- Application
- Cost Estimates



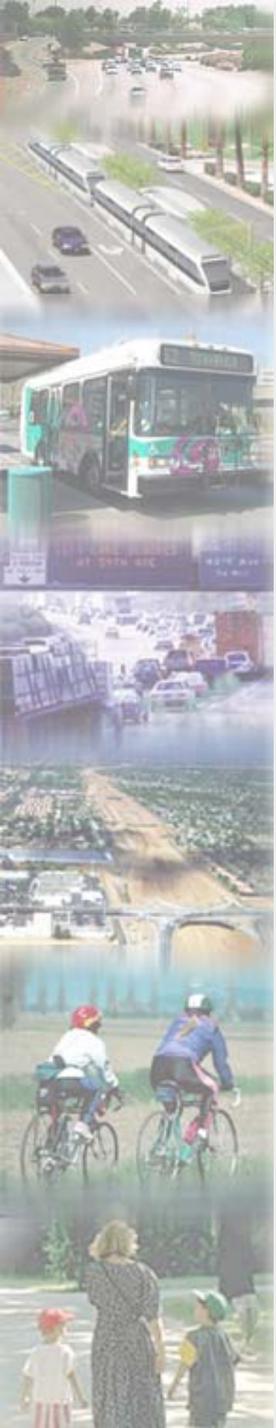
Review and Selection Process

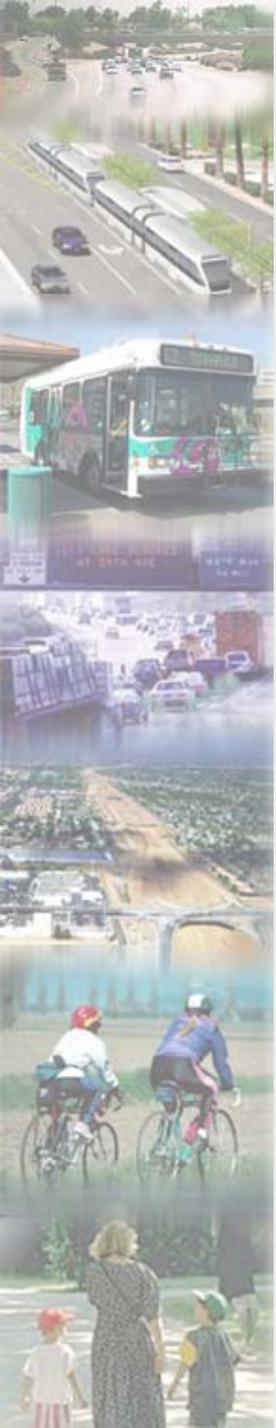
- Two Stages of Review
 - MAG
 - ADOT
- Site evaluation of projects before TERC review



Criteria Utilized by the MAG EFWG and the TERC

- Overall Project Considerations/Objectives
- Project Need
- Project Maintenance
- Cost-Effectiveness
- Community Involvement
- Community Benefit



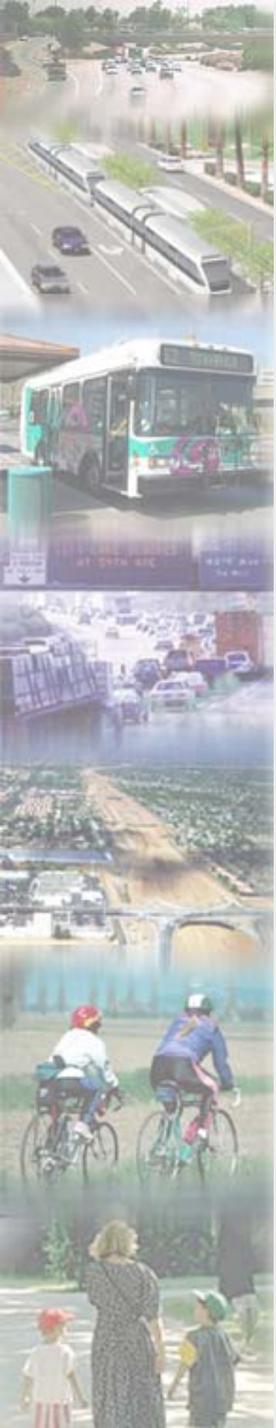


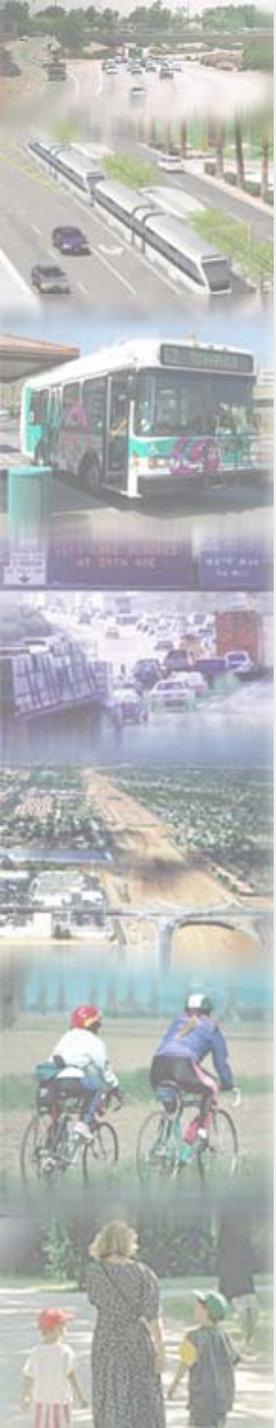
MAG Process



Enhancement Funds Working Group

- Three meetings
- The group will hear the applications in the order that they were received



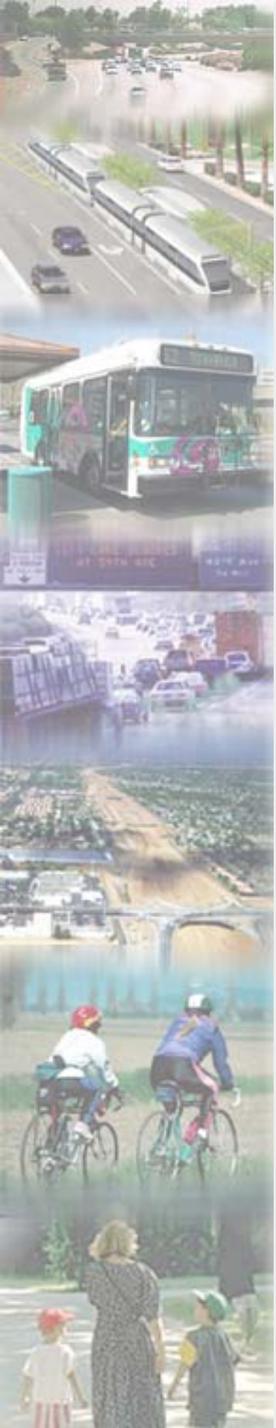


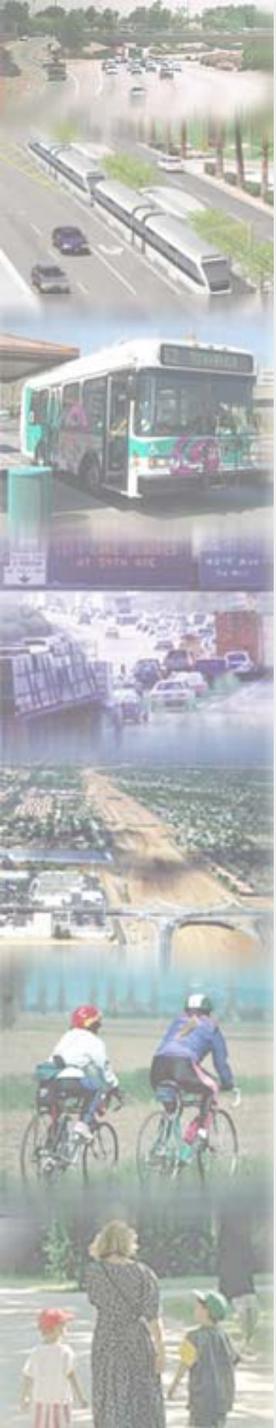
Application Review

- MAG staff introduces project
- Applicant presents - 5 minutes
 - Provide Power Point presentation to MAG staff by June 11
 - Bring at least 10 copies of handouts
- Public comment - 5 minutes
- 10 minute Q & A led by EFWG co-chairs

Application Review (cont.)

- Applicants are **required** to submit a written response to any EFWG comments or concerns raised during the review. All comments are to be addressed to MAG Staff, and must be received prior to the ranking meeting on June 19, 2008.



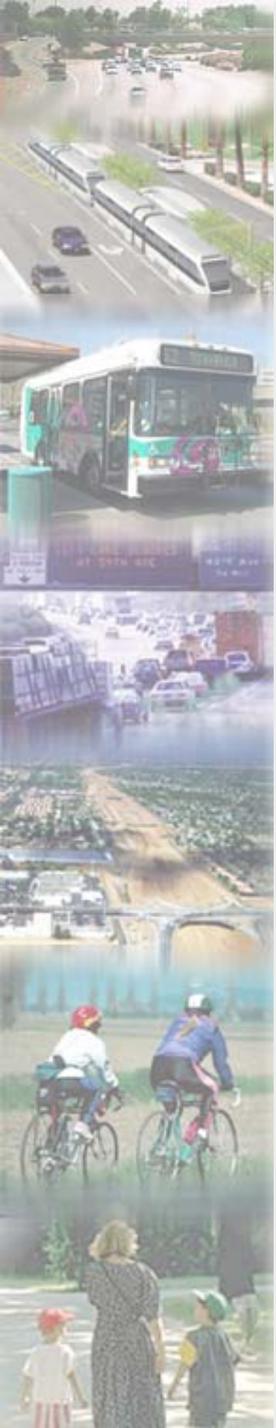


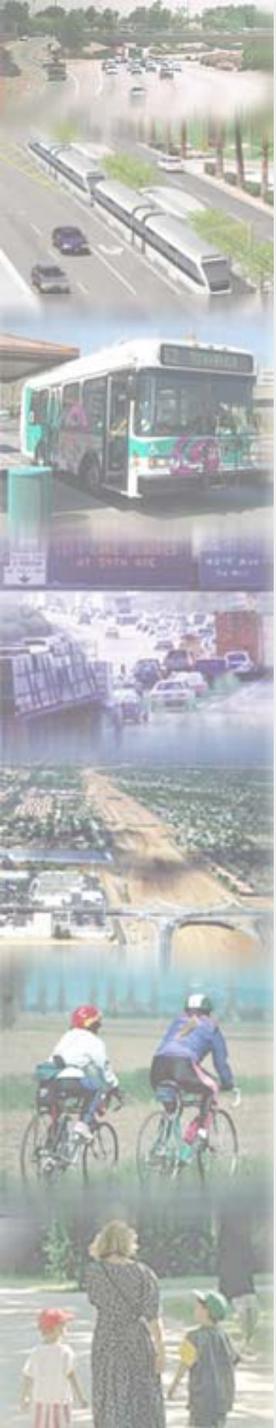
Multiple Applications

- Agency requested to submit ranking of multiple applications
- ***Not*** required
- Helpful to EFWG

Ranking Procedure

- Anonymous ballots
- Staff tabulates ranking
- EFWG action (recommendation to the MAG Management Committee)





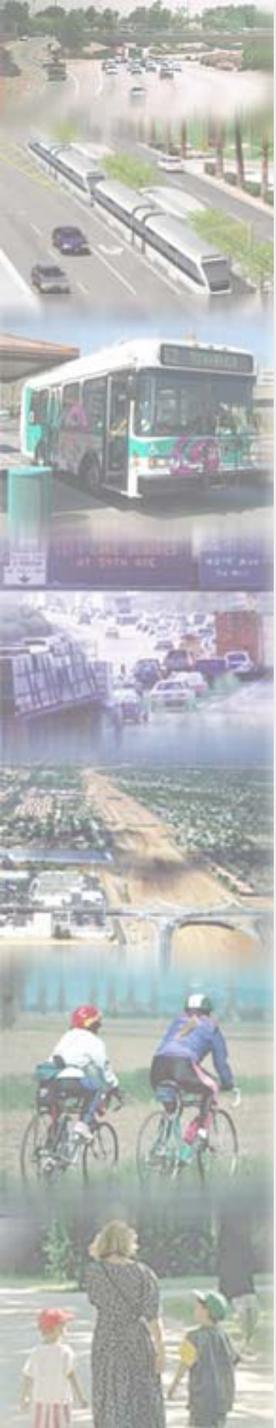
If Project Selected

- Not a grant program – Funds are reimbursed
- Comply with federal guidelines (ADA and NEPA)
- Environmental Clearance Needed at 30% design for:
 - SHPO
 - Use of Federal funds for design



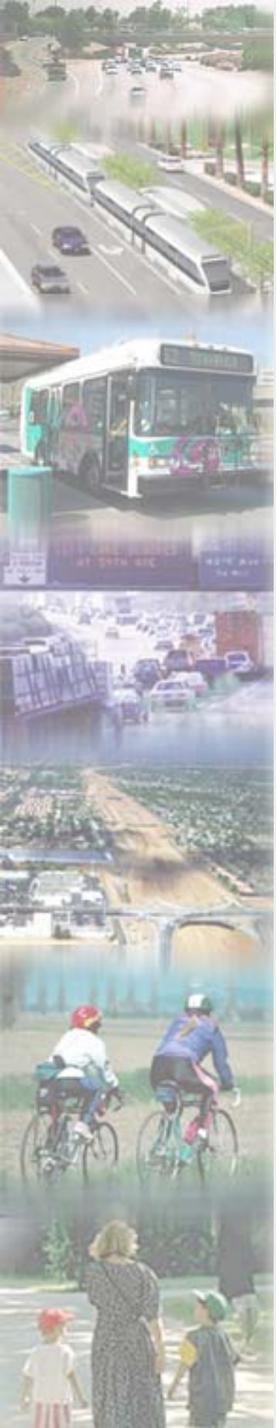
If Project Selected (cont.)

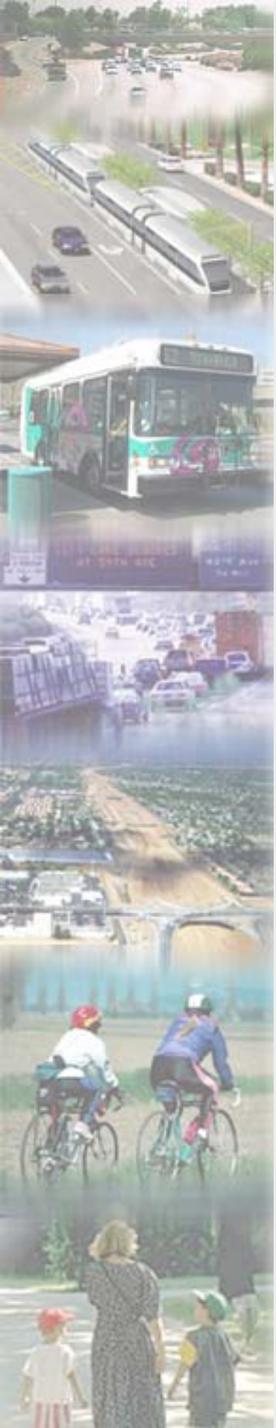
- Project Development Timeline:
 - ADOT Workshop (January 2009)
 - Project sponsor is responsible for providing information to MAG for programming in the TIP
 - Kick-off meeting – 3 months
 - Scoping (project assessment report) finished -12 months
 - Environmental clearance -18 months
 - Complete design (bid-ready)-36 months
 - Bid-ready documents – must bid within 6 months
- Project cancelation policies in ADOT Guidebook



If Project Selected (cont.)

- Conflict escalation ladder developed at kick-off
- Deposit \$3,000 - \$5,000 to ADOT when project assessment submitted
 - Cannot be funded with TE
- Consult ADOT Guidebook for:
 - Construction and procurement
 - Cost overrun policies
 - Self bidding



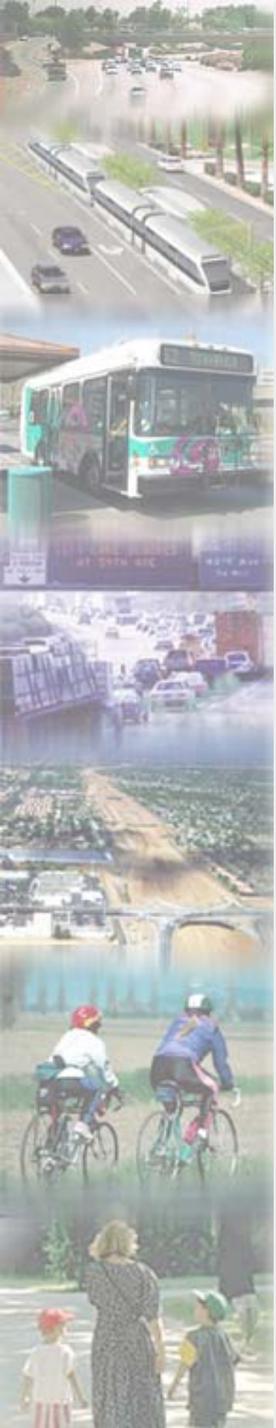


Practical Guidance

- Competitive process
 - Learn as much as possible
 - Suggestions of EFWG and MAG staff
 - Obtain community support
 - Promote your project
 - Reapply for funds if not successful the first time

Practical Guidance (cont.)

- Don't bind applications for first MAG submission
- Only 11 applications required for initial review (Inclusive of one original)
- Project description very important
- Cost estimate very important
- Pictures and map
- Use MAG and ADOT Guidebooks
- Call with questions



Questions and Comments

- Kevin Wallace, MAG
 - (602) 254-6300
 - kwallace@mag.maricopa.gov
- Phil Jeselnik, ADOT
 - (602) 712-6685
 - pjeselnik@azdot.gov
- This presentation is available online at www.mag.maricopa.gov

