

**2005 CENSUS SURVEY**  
**MAG REGION**  
**TIMELINE AND FULL COUNT APPEAL PROCESS**

**Attachment One**

**Timeline:**

March 2, 2006	MAG member agencies will receive the preliminary group quarters (GQ) and outdoor location population count by jurisdiction
March 10, 2006	MAG member agencies will receive preliminary GQ population count by census tract
March 24, 2006	All GQ count appeal letters need to be received by the Census Bureau
April 26, 2006	Census Bureau delivers final numbers
April 28, 2006	Numbers transmitted to State

**Full Count Appeal Process:**

If a jurisdiction feels the preliminary GQ population count is inaccurate, the jurisdiction is required to provide a letter to the Census Bureau appealing the count.

- All GQ count appeal letters are required to be received by the Census Bureau on or before March 24, 2006.
- The letter should include a list of GQs the community is questioning.
- The list should include the GQ name, GQ address, contact name, telephone number and the reason why the community is questioning the GQ. An example of a reason could be; the GQ population in tract 0303.03 is much lower than expected because there is a state prison with an inmate population of 444 in this tract.
- The Maricopa Association of Governments should be copied on each letter.
- The Census Bureau will review all appeals before releasing the final GQ population counts.

Below are the various contacts to be used when sending GQ count appeal letters.

U.S. Postal Service: Special Census Branch  
U.S. Census Bureau  
4700 Silver Hill Road, Stop 5780  
Rm. 1314, SFB 2  
Washington, DC 20233-5780

Federal Express or UPS: Special Census Branch  
U.S. Census Bureau  
4301 Suitland Road  
Rm. 1314, SFB 2  
Suitland, Maryland 20746-0002

Fax: 301-457-8329  
Confirm Receipt: Call the Special Census Office at 301-763-1429

Electronically: [SpecialCensusProgram@census.gov](mailto:SpecialCensusProgram@census.gov)

MAG: Heidi Pahl, [hpahl@mag.maricopa.gov](mailto:hpahl@mag.maricopa.gov)

**2005 CENSUS SURVEY  
MAG REGION  
TIMELINE AND SURVEY REVIEW PROCESS**

**Timeline:**

March 15, 2006	MAG member agencies will receive their preliminary housing unit populations and housing unit counts by jurisdiction
March 29, 2006	All questions about the housing unit survey results need to be received by the Census Bureau
April 26, 2006	Census Bureau delivers final numbers
April 28, 2006	Numbers transmitted to State

**Survey Review Process:**

If a jurisdiction has a question about their housing unit population and/or count of housing units, the jurisdiction is required to provide a letter to the Census Bureau stating their concern and requesting that the Census Bureau explore the issue at hand.

- All such letters need to be received by the Census Bureau on or before March 29, 2006.
- The letter should include a detailed justification of their stated concern
- The Maricopa Association of Governments should be copied on each letter.
- The Census Bureau will explore the question(s) before releasing the final housing unit survey data.

Below are the various contacts to be used when sending questions/concerns about the housing unit sample survey:

U.S. Postal Service: Special Surveys Branch  
U.S. Census Bureau  
4700 Silver Hill Road, Stop 8400  
Rm. 1247, SFB 3  
Washington, DC 20233-8400

Federal Express or UPS: Special Surveys Branch  
U.S. Census Bureau  
4700 Silver Hill Road  
Rm. 1247, SFB 3  
Suitland, Maryland 20746

Fax: 301-457-1949  
Confirm Receipt: Call Dawn V. Nelson at 301-763-3899

Electronically: Dawn.V.Nelson@census.gov

MAG: Heidi Pahl, hpahl@mag.maricopa.gov