

LUCA Participation Options

[Option 1 - Full Address List Review with Count Review](#)

[Option 2 - Local Address List Submission](#)

[Option 3 - Non-Title 13 Local Address List Submission](#)

Option 1 - Full Address List Review with Count Review

The Full Address List Review option requires that the participant sign the Confidentiality Agreement in accordance with Title 13, United States Code. This option is intended for those governments that have the time and resources to review and comment on the 2010 Census Address List. The Full Address List Review participants receive the 2010 Census address list, the Address Count List, and the maps of their jurisdiction. Participants selecting this option must have the means to secure the Title 13 address list and maps. The 2010 Census address list and the Address Count List are available as a paper (for participants with less than 6,000 addresses only) or a computer-readable product. The Census Bureau maps are available as paper or as spatial data (shapefiles). Although the 2010 Census address list contains city-style and noncity-style addresses, participants can only add and/or provide updates for city-style addresses. Participants may also challenge the address count for a census block on the Address Count List. Participants **cannot** provide updates for individual address on the 2010 Census Address List **and** challenge the count of addresses within the **same census block**. For example, if a participant knows that the area covered by a census block(s) has more housing unit addresses than the Census Bureau indicates, and contains a majority of noncity-style addresses, it is suggested that the participant indicate an address count challenge on the Address Count List. Option 1 participants may use the MAF/TIGER Partnership Software to assist in their review.

A field check of all addresses called the Address Canvassing operation is planned for Spring 2009 with the purpose to verify housing unit addresses in each census block. The address canvassers will add to the 2010 Census address list any additional addresses they find, and make other needed corrections to the 2010 Census address list and maps using a Global Positioning Satellite (GPS) equipped hand-held computer.

Each government that notifies the Census Bureau of its intent to participate in the 2010 Decennial Census LUCA program has **120 calendar days** to conduct its review of LUCA materials. All materials must be returned to the Census Bureau by April 4, 2008. Adhering to this deadline ensures that the Census Bureau can complete all subsequent LUCA and other 2010 Census Address List development steps in a timely manner.

Option 2 - Local Address List Submission

The Title 13 Local Address List Submission option requires that the participant sign the Confidentiality Agreement in accordance with Title 13, United States Code. The Title 13 Local Address List Submission option is a new LUCA option for the 2010 Census. It is intended for those governments that may not have the time or resources to update the 2010 Census Address List, but wish to review and compare the list to their local address list. Participants that select this option must have the means to secure the Title 13 Census

address list and maps. The Title 13 Local Address List Submission participants receive the 2010 Census Address List, the Address Count List, and the maps. The 2010 Census Address List and the Address Count List are only available in a computer-readable format for Option 2. The Census Bureau maps are available as paper or the spatial data as shapefiles. Participants may also elect to use the MAF/TIGER Partnership Software (MTPS).

Although the participant receives the 2010 Census Address List containing city-style and noncity-style addresses and the Address Count List, participants can only use these materials for reference purposes. The participant may make updates and/or corrections to the features and boundaries on the Census Bureau maps. If the participant finds that residential addresses are missing and/or differ from the 2010 Census Address List, they must send the Census Bureau a **computer-readable** file of their local address list (city-style addresses only) in the Census Bureau-defined computer-readable format. The Census Bureau cannot accept a participant's local address list containing noncity-style addresses. A Census Bureau field check called Address Canvassing is planned for Spring 2009 to verify addresses in the census blocks. At this time, the address canvassers will update the 2010 Census Address List and maps.

Each government that notifies the Census Bureau of its intent to participate in the 2010 Decennial Census LUCA program has **120 calendar days** to conduct its review of LUCA materials. **All materials must be returned to the Census Bureau by April 4, 2008.** Adhering to this deadline ensures that the Census Bureau can complete all subsequent LUCA and other Census 2010 Address List development steps in a timely manner.

Feedback Process for Option 1 and Option 2 (Title 13)

After the Address Canvassing operation, the Census Bureau will provide written detailed LUCA Feedback materials to each government that returned a copy of their local city-style address list, and/or updated the Census Bureau maps. The schedule for the delivery of the Feedback materials to the jurisdictions is Summer/Fall 2009. The Census Bureau will provide the Feedback materials after the following steps have been completed:

The Census Bureau will review and computer-match each local address list file submitted by the participants.

The Census Bureau will send staff into the field to conduct Address Canvassing to determine the validity of the participant's addresses. The Address Canvassing operation will ensure that all addresses submitted actually exist and that they are assigned to the correct census block.

The detailed Feedback materials the Census Bureau will provide to each participating government will document which of its addresses the Census Bureau found and which it did not find. These materials include: (1) a detailed Feedback Processing Report containing tallies of recommendations submitted by the participating government and tallies of actions taken by the Census Bureau for that government; (2) an updated 2010 Census Address List, (3) an updated Address Count List documenting the number of addresses in each census block within the jurisdiction; and (4) a set of updated Census Bureau maps for the jurisdiction. The Census Bureau's 2010 Decennial Census LUCA Program is officially completed at the time the Census Bureau provides the detailed Feedback materials. If the participant disagrees with the LUCA Feedback, they may file an appeal. The participant may not appeal the results of the Address Canvassing operation for any addresses they did not

submit. (See the Appeal Process for the Option 2 (Title 13) Local Address List Submission, below.)

Appeal Process for Option 1 and Option 2 (Title 13)

If a participant disagrees with the LUCA Feedback materials regarding a specific address or group of addresses, or the count of addresses in one or more specific census blocks, the participant may seek a formal review of the Feedback materials through the Appeal process.

Only those governments that participated in the Title 13 Local Address List Submission and completed a review of the Feedback materials are eligible to file an Appeal. Appeals must be filed within 30 business days after receiving the Feedback materials. Appeals filed after the deadline will be denied.

To file an Appeal on the LUCA Feedback 2010 Census Address List, each eligible jurisdiction must provide the following two items of information for each specific address it believes to be missing from or misrepresented on the Feedback list: (1) the specific address(es) or location description(s) of the housing unit(s) the participant believes is missing, including, for each address, the 2010 Census block number and the LUCA tracking number, and (2) the specific location of each "missing" address by adding a "map spot" and accompanying map spot number on the Feedback map.

An eligible 2010 Decennial Census LUCA government may appeal to the Census Address List Appeals Office, and must submit a duplicate copy of its additional evidence to the Census Bureau's Regional Office responsible for the jurisdiction. (After notification from the Appeals Office to the Census Bureau, the Census Bureau will have 15 calendar days to submit its evidence concerning the appealing government to the Census Address List Appeals Office.) The Appeals Office will conclude its review of appeals submissions in January 2010.

Option 3 - Non-Title 13 Local Address List Submission

The Non-Title 13 Local Address List Submission option is a new LUCA option for the 2010 Census. Under this option, the participant chooses not to receive and review the 2010 Census Address List for their jurisdiction. The Non-Title 13 Local Address List Submission option does not require the participant to sign the Confidentiality Agreement. The participant receives the Address Count List only as a computer-readable file. Although the participant receives the Address Count List, participants can only use this list for reference purposes; they cannot challenge the address counts on this list. The participant also receives a set of Census Bureau maps or shapefiles showing all features, current boundaries, and current census blocks for their jurisdiction.

The participant can make updates and/or corrections to the features and boundaries on the Census Bureau maps or to the shapefiles. The participant submits their local address list containing only the city-style addresses using the Census Bureau's defined record layout. The Census Bureau cannot accept a local address list containing noncity-style addresses.

A Census Bureau field check called Address Canvassing is planned for early 2009 to ensure the validity of the addresses submitted by participants. At this time, the address canvassers will update the Census 2010 address list any additional addresses they find and make other needed corrections to the address list and maps.

Each government that notifies the Census Bureau of its intent to participate in the 2010 Decennial Census LUCA program has **120 calendar days** to conduct its review of LUCA materials. **LUCA participants must return all materials to the Census Bureau by April 4, 2008.** Adhering to this deadline ensures that the Census Bureau can complete all subsequent LUCA and other Census 2010 Address List development steps in a timely manner.

Feedback Process for Option 3 (Non-Title 13)

After the Address Canvassing operation, the Census Bureau will provide Feedback materials to each participating government that sent a copy of their local city-style address list file and/or updated the Census Bureau maps. The schedule for the delivery of Feedback materials to the participants is Summer/Fall 2009. The Census Bureau will provide the Feedback materials after the following steps have been completed:

For jurisdictions that submitted their city-style address list, the Census Bureau will review and computer-match each participant address.

The Census Bureau will send staff into the field to conduct address canvassing to determine the validity of the participant's addresses. The Address Canvassing Operation will ensure that all addresses submitted actually exist and that they are assigned to the correct census block.

The Feedback materials for Non-Title 13 participants include: (1) an updated Address Count List documenting the number of addresses in each census block within the jurisdiction; and (2) a set of updated Census Bureau maps for the jurisdiction. The Feedback materials do not include a detailed 2010 Census Address List. The Census Bureau's 2010 Decennial Census LUCA Program is officially completed at the time the Census Bureau provides the Feedback materials to the participant. The participant cannot file an appeal since they do not receive detailed address level feedback and have no way of knowing what specific addresses are on the final 2010 Census Address List at the completion of the Address Canvassing operation.

Source: www.census.gov/2010