

# No-Cost Additions of Applications Policy

## No Cost Additions of Applications

**Policy:** The TAG and ITS committees will approve no cost additions of applications that respect the funding requirements, technical limitations, regional nature and equitable use of the RCN.

**Purpose:** This policy allows the timely addition of applications to the RCN while providing for fair accommodation to participating agencies.

**Applicability:** This policy applies only to no cost application additions by existing participants in the RCN.

**Evaluation Procedure:** The TAG and ITS committees will review all requests that seek to add additional applications based on the following criteria.

Area	Description
Compatibility with funding requirements	Transportation uses must be given priority because construction of the facilities relies on federal transportation funding. Additional uses are permitted as long as they do not affect the transportation use. Projects must demonstrate that they are either compatible with the transportation use or that they will not impact that use in order to be considered.
Bandwidth Usage	The proposed use should be shown to not exceed the available bandwidth of the network, including burst traffic.
Regional Use	Regional uses of the network for interagency communication should be given preference over individual use.
Agency Distribution	The project should reflect a reasonable distribution of bandwidth among agencies.
Cost	Agencies should demonstrate that there will be no additional costs borne by the RCN for the implementation of the application. The agency will have the option of doing this by assuming the costs associated with implementation.

Requests for applications must include the understanding that non-transportation applications may have to be removed from the network in the future or may have to upgrade equipment to maintain the ability to execute transportation related applications.

A request must be approved by both committees before the additional application is added to the RCN.

**Draft Application Procedure:** Requesting agencies will complete the attached form and provide supporting information as necessary. The application should be reviewed by the RCN Working Group before going to the TAG and ITS committees for consideration.

# DRAFT Application for No-Cost Service Addition

<b>Agency requesting service:</b>	
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<b>Please describe the service being requested:</b>

<b>Please describe the transportation use of this service:</b>

<b>Estimated bandwidth required:</b>	
<b>Estimated peak bandwidth required:</b>	
<b>Method used to determine bandwidth (Please include relevant supporting documentation):</b>	

<b>Please describe the regional benefit associated with this service:</b>

<b>Please list the agencies that will benefit from this use now and in the future:</b>

Please initial the following statements to affirm your understanding of the following RCN restrictions:

- \_\_\_\_\_ If this is not a transportation use, you understand that you may have to mitigate or terminate your use of the service if it impacts the core transportation use.
- \_\_\_\_\_ You acknowledge that the RCN does not have a guaranteed service level at this time and that the proposed use is consistent with this level of availability.
- \_\_\_\_\_ You agree that your agency will bear any costs associated with the implementation of this service and that if it results in additional network management costs, those costs will be borne by the applicant.

Applicant's Signature:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date