

March 17, 2008

TO: Members of the Transportation Review Committee

FROM: Eileen O. Yazzie, Transportation Programming Manager

SUBJECT: DEFERRAL NOTIFICATION TO MAG – FEDERAL FISCAL YEAR 2008

MAG Member Agencies are requested to notify MAG, beginning March 3, 2008, of Federally Funded projects that will not obligate this year and are to be deferred to next year. Please complete and submit the Deferral Notification form, **by April 18, 2008**. The deferral notification must be transmitted by a member of the MAG Transportation Review Committee, Intergovernmental Affairs Group, or the Management Committee

Current Closeout Guidelines & DRAFT MAG Federal Fund Programming Principles

The current Closeout Guidelines were approved by the Regional Council in 1995 and were revised in 1996 and 2000 guidelines include a guideline on Project Carry Forward that states “Projects will be carried forward only one time and will need to be obligated by September 30 in the following year.”

Currently, MAG and MAG member agencies are revising these guidelines and are suggesting that the carry forward guideline continues, that the guideline be enforced, and if a project has been carried forward more than one time that it will be removed from the TIP. The DRAFT MAG Federal Fund Programming Principles do suggest an option for member agencies is “to submit a justification memo for the project to stay in the TIP, which will be taken through the project’s technical advisory committee, and the remaining MAG Committee’s. If approved, the project would stay in the program.”

The 2008 Closeout process will continue to follow the current Guidelines, enforcing the one time carry forward/deferral guideline, but allow member agencies to submit a justification memorandum. The deadline to submit a justification memo is April 25, 2008. If a project is deferred after this time, and a member agency would like to submit a justification memo, please submit this memo with the Deferral Notification Form.

All information regarding the FFY08 Closeout is available on the Transportation Improvement Program webpage found at: <http://www.mag.maricopa.gov/project.cms?item=413>.