

March 17, 2009

TO: Members of the Transportation Review Committee

FROM: Eileen O. Yazzie, Transportation Programming Manager

SUBJECT: FEDERAL FISCAL YEAR 2009 CLOSEOUT – MEETING

The Closeout process for MAG region federal funds in federal fiscal year (FFY) 2009 is underway. MAG Member Agencies are requested to notify MAG, beginning March 16, 2009, of Federal funded projects that will not obligate by the end of the FFY2009, September 2009, and are requesting to be deferred to another year in the MAG Transportation Improvement Program (TIP). **Please make a best effort to complete and submit the Deferral Request Form and Deferral Justification Letter, by April 20, 2009.** MAG Staff recognizes that agencies may defer projects at a later time due to continuous work to obligate the project by September 2009 and will work with member agencies until the end of the federal fiscal year for additional deferrals. The Deferral Request Form and Deferral Justification Letter must be transmitted by a member of the MAG Management Committee, Transportation Review Committee, or Intergovernmental Affairs Group.

DRAFT FY 2009 MAG Federal Fund Programming Principles

The 2009 Closeout process will follow the DRAFT FY 2009 MAG Federal Fund Programming Principles (Principles) allowing member agencies a one time project deferral without justification. For the first time deferral request, a member agency just needs to complete and submit the Deferral Request Form. If a member agency is requesting a project to be deferred a second time or more, a member agency must complete and submit both a Deferral Request Form and Deferral Justification Letter. The MAG Committee Process will recommend approval of the projects to be deferred and stay in the MAG TIP.

Per the DRAFT Principles:

- I. If a project is requesting to be deferred for the second time or more, the sponsoring agency for the project will submit a justification letter explaining why the project should remain in the MAG Federal Fund Program.
 - a. The sponsoring agency for the project will submit a justification letter to MAG with the deferral notification that will be taken through the MAG Committee Process, beginning at TRC.
 - i. If the justification is approved the project would remain in the program.
 - ii. If the justification is not submitted or not approved, the project would be removed from the program.

Attached to this memorandum are two documents: the FFY 2009 Deferral Request Form and the Deferral Justification Letter Requirements. MAG staff is available to help with information and questions regarding the Form and the Deferral Justification Letter Requirements. Please contact either Eileen Yazzie: eyazzie@mag.maricopa.gov, Steve Tate: state@mag.maricopa.gov, or at (602) 254-6300. All information regarding the FFY09 Closeout is available on the Transportation Improvement Program webpage found at: <http://www.mag.maricopa.gov/project.cms?item=413>.

cc: Intergovernmental Representatives
Street Committee Regional Bicycle Task Force and the Pedestrian Working Group
ITS Committee