

**Maricopa Regional Continuum of Care
New HMIS and CES Project Evaluation Criteria**

Criteria	Performance Standards
<p>1A. Experience with proposed population and similar project</p> <p>Required Submissions: Narrative response (500-word limit); Documentation of performance outcomes</p>	<p>Describe the applicant’s experience working with this community and/or the population to be served.</p> <hr/> <p>Describe the applicant’s experience in operating a project similar to that proposed in the application.</p> <hr/> <p>Describe applicant’s performance outcomes related to a project or projects similar to that proposed in the application. Please report data for any recent 12-month period.</p> <ul style="list-style-type: none"> • If applying for an HMIS project, system-wide data quality outcomes for an HMIS that the applicant currently operates. If possible, please provide either a system-wide HMIS Data Quality Report or a system-wide APR. Otherwise, provide any system-wide data quality outcomes that are available. • If applying for a Coordinated Entry project, performance outcomes the applicant uses to track system performance in a Coordinated Entry system the applicant currently operates.
<p>1B. Housing First alignment</p> <p>Required Submissions: Narrative response (400-word limit)</p>	<p>If applicable, describe how the proposed project aligns with Housing First, including the extent to which it aligns with items on the USICH Housing First Checklist “Core Elements of Housing First at the Community Level.”</p>
<p>1C. Experience in effectively utilizing federal funds</p> <p>Required Submission: Narrative response (500-word limit)</p>	<p>Describe the applicant’s experience in effectively utilizing federal funds, both HUD grants and other public funding, including:</p> <ul style="list-style-type: none"> - Spend-down of funds - Timely submission of required reporting on existing grants - Timely resolution of monitoring findings
<p>2. Design of project</p> <p>Required Submission: Narrative response (600-word limit)</p>	<p>Provide a narrative response that:</p> <ul style="list-style-type: none"> - Demonstrates understanding of the needs of the clients, community, and/or agency partners to be served <ul style="list-style-type: none"> o Projects dedicated to survivors of domestic violence, dating violence, sexual assault, stalking, and/or human trafficking, must demonstrate how they will support the safety of their participants - Describes the proposed project and demonstrates that the type, scale, and location of the project/services fit the needs of the community - Describes the performance outcomes or indicators that the applicant proposes to use to track in order to measure the success of the project.
<p>3. Timeliness</p> <p>Required Submission: Chart Outlining Detailed Schedule (1-page limit)</p>	<p>Describe the applicant’s plan for the project to be ready to start by HUD’s statutory deadlines, including a feasible timeline for staffing, establishing site control (if applicable), beginning to draw down funds, and otherwise complying with CoC Program deadlines. Provide a detailed schedule, in chart/table format, of proposed activities for 60 days, 120 days, and 180 days after grant award, including the timeline for staffing, establishing site control, beginning to draw down funds, and otherwise complying with CoC Program deadlines.</p>
<p>4A. Audit</p> <p>Required Submission: Financial Audit and Management Letter; If any findings or concerns, documentation of resolution or attempts to resolve; OR explanation regarding why there was no audit</p> <p>Optional Submission: Narrative explanation if audit contains findings or concerns, or explanation of reason for not having a recent audit (300-word limit)</p>	<p>Most recent audit will be reviewed for findings or concerns.</p> <p>Please submit your agency’s most recent financial audit (Single Audit as required under 2 CFR Part 200 and management letter or provide an explanation regarding why there has not been an audit.*</p> <p>If your audit indicates any findings or concerns, please provide any documentation that those findings or concerns have been resolved or documentation of the agency’s attempts to resolve them.</p> <p>*The CoC Program Interim Rule section 578.99(g) requires all CoC recipients to comply with the audit requirements of the OMB Uniform Guidance at 2 CFR Part 200 Subpart F “Audit Requirements.” Note that the audit requirement is dependent on the amount of total federal funding expended by the agency as a whole, and this requirement may not apply to some applicants.</p>

<p>4B. Match amount</p> <p>Required Submission: Draft FY 2019 HUD e-snaps Project Application (PDF)</p>	<p>Project has secured the HUD-required 25% match commitments.</p>
<p>4C. Reasonable budget</p> <p>Required Submission: Please complete the budget chart in Question 4C of the New Project Local Application form.</p>	<p>Budgeted costs are eligible under the Continuum of Care Program Interim Rule (24 CFR Part 578) and the 2019 Notice of Funding Availability.</p>