



Non-Infrastructure Transportation Alternatives
Safe Routes to School Application for
FFY 2017 Support Activity Project

Glendale Schools : Support Activity Project

CITY OF GLENDALE

**APPLICATIONS ARE DUE VIA E-MAIL TO srts@azmag.gov BY
10:00 a.m. Monday, September 21, 2015**

PART A - MAG MEMBER AND LOCAL AGENCY CONTACT INFORMATION

1. MAG Member Agency Contact Information (applicant):

Select you Agency Name from the drop down box below and manually enter the Contact Name, Phone Number, E-mail and Mailing Address in the fields provided below. (See *Note* below)

MAG Member Agency	Glendale
Contact Name	Sandy Adams
Phone Number	(623) 930-2032
E-Mail Address	sadams@glendaleaz.com
Mailing Address	6210 W. Myrtle, Ste A112, Glendale, AZ 85301

2. Endorsing Local Agency Contact Information:

All project applications must be endorsed by the appropriate Local Agency staff for each project/school location (See Note below). Please select the Local Agency below and obtain their signature(s) to complete Part F. Please select up to four (4) Local Agency (endorsing agency) name(s) by selecting from the drop down box provided next to "Local Agency". Once the Local Agency is selected, the appropriate contact information will automatically populate based on your selection. Contact Margaret Boone at MAG if more that four Local Agencies will be endorsing the project application at MBoone@azmag.gov.

Local Agency Contact #1	Local Agency:	
	Contact Name:	
	Phone Number:	
	E-mail Address:	
Local Agency Contact #2	Local Agency:	
	Contact Name:	
	Phone Number:	
	E-mail Address:	
Local Agency Contact #3	Local Agency:	
	Contact Name:	
	Phone Number:	
	E-mail Address:	
Local Agency Contact #4	Local Agency:	
	Contact Name:	
	Phone Number:	
	E-mail Address:	

Note : If a Local Agency is submitting the application as the Sponsoring MAG Member Agency and there are no other Local Agency partners included in your project(s), Only Section 1 of Part A requires completion. Some project(s) may include one or more Local Agency partners. In this case, please select the Local Agency partner(s) for your project(s).

PART B - PROJECT INFORMATION

The purpose of Part B is to provide sufficient information to evaluate the program and to provide assurance that the program will be capable of meeting the ADOT administered federal clearance and implementation process. This process requires an abbreviated environmental, ROW and utility clearances process prior to FHWA authorization letter to encumber federal funding for implementation. Part B Sections 2-5 will demonstrate the proposed project(s) alignment with national SRTS project criteria with known success based on the NHTSA SRTS document referenced at <http://www.nhtsa.gov/people/injury/pedbimot/bike/Safe-Routes-2002/overview.html#12>. The application, once completed, will also demonstrate compliance with the MAG TA Non-infrastructure SRTS goals and objectives which are aligned with guidance for the MAP-21 Transportation Alternative Program and SAFETEA-LU Section 1404 for SRTS referenced at: http://www.fhwa.dot.gov/environment/safe_routes_to_school/guidance/. (See live links for both of these references located outside the print area of this row in Excel form)

1. Project Development Determination:

Does the school(s) or school district(s) have policies that prohibit students from biking or walking to school, or that mandate busing? If the answer to this question is "YES" and a process to change these policies cannot be completed prior to September 21, 2015 this project cannot qualify for funding through the MAG TA Non-infrastructure SRTS program.

YES NO

If "Yes", please explain any plans currently underway to change these policies, including a timeline and deadline for achieving this:

2. School Profile(s): If you are including more than four (4) schools, "unhide" rows 29-82. (Type in school name and use drop down boxes provided for the other information to the right of the school name.) (Maximum Evaluation Points: 5)

Please provide the school name(s):	Title 1? (Yes/No)	# of Students Enrolled	Estimated # Currently Walking/Biking	*Public or Non-Profit (Yes/No)
Bicentennial North	Yes	818	724	Yes
Bicentennial South	Yes	818	473	Yes
Glenn Burton	Yes	800	800	Yes
Challenger	Yes	654	514	Yes
Coyote Ridge	Yes	872	496	Yes
Desert Garden	Yes	804	628	Yes
Desert Spirit	Yes	917	917	Yes
Discovery	Yes	750	667	Yes
Glendale America	Yes	821	567	Yes
Horizon	Yes	878	621	Yes
Issac Imes	Yes	624	302	Yes
William C. Jack	Yes	871	688	Yes
Landmark	Yes	823	432	Yes
Don Mensendick	Yes	1,035	842	Yes
Melvin E. Sine	Yes	741	636	Yes
Harold W. Smith	Yes	917	917	Yes
Sunset Vista	Yes	963	963	Yes
Barcelona Middle	Yes	640	317	Yes
Carol G. Peck	Yes	630	40	Yes
Arrowhead	No	637	379	Yes
Copper Creek	No	790	458	Yes
Desert Sky	Yes	653	331	Yes
Greenbrier	No	429	310	Yes
Highland Lakes	No	1,096	938	Yes
Hillcrest	No	988	303	Yes
Legend Springs	No	679	463	Yes
Sierra Verde	No	982	838	Yes
Luke	Yes	711	30	Yes
Canyon	No	337	149	Yes
Copperwood	No	907	379	Yes
Desert Palms	Yes	607	416	Yes

PART B - PROJECT INFORMATION				
Desert Valley	Yes	561	112	Yes
Foothills	Yes	663	266	Yes
Heritage	Yes	661	485	Yes
Kachina	Yes	468	319	Yes
Marshall Ranch	Yes	794	129	Yes
Pioneer	Yes	410	235	Yes
Sahuaro Ranch	Yes	607	307	Yes
Sunset	Yes	610	305	Yes
Desert Mirage	Yes	616	570	Yes
Sunset Ridge	Yes	664	402	Yes

*Is this a public or other school funded through a nonprofit organization? (Yes/No) - if "Yes" see Part D, Required Attachments for charter and other non-public schools that are not for profit. If "No", proposed projects at this school are not eligible for funding through the MAG TA Non-infrastructure SRTS program.

3. Five E's: The proposal should demonstrate how the project(s) address the 5 E's (Engineering, Enforcement, Education, Encouragement, and Evaluation). The proposed project(s) may not themselves address all five E's. However, if the proposal documents other on-going efforts that focus on the 5 E's that are not covered by the proposal, those efforts can be counted as qualified E's. Please indicate "Yes" or "No" next to each "E" using the drop down box provided. Provide (type in) a brief two line description of how the project(s) address the associated E in the space provided to the right. (Maximum Evaluation Points: 25)

Engineering	Yes	The City regularly inspects school zones to ensure that the pavement markings are clear and bright and that the school crossing signing is present and in excellent condition to enhance and ensure a safe environment. Periodic review of SRTS maps.
Enforcement	Yes	The City works with the police department to ensure traffic laws are enforced. The City ensures that the police and fire departments are aware of the published safe routes to school to ensure children's safety.
Education	Yes	The City informs schools about the MAG's annual school crossing guard education training. Bicycle rodeos are scheduled to educate children and parents about bike safety.
Encouragement	Yes	Bike Rodeo's and bike safety information will be encouraged in mailings, on the website (district and school) and PTSO (Parent Teacher Student Organization) mailings.
Evaluation	Yes	Classroom surveys as well as walkabouts by City/consultant and school district personnel to determine necessary updates and completion of projected work, and measure effectiveness (such as increased helmet usage).

PART B - PROJECT INFORMATION (CONT'D)

The purpose of Part B is to provide sufficient information to evaluate the program and to provide assurance that the program will be capable of meeting the ADOT administered federal clearance and implementation process. This process requires an abbreviated environmental clearance process prior to FHWA authorization letter to encumber federal funding for implementation. Part B Sections 2-5 will demonstrate the proposed project(s) alignment with national SRTS project criteria with known success based on the NHTSA SRTS document referenced at <http://www.nhtsa.gov/people/injury/pedbimot/bike/Safe-Routes-2002/overview.html#12>. The application, once completed, will also demonstrate compliance with the MAG TA Non-infrastructure SRTS goals and objectives which are aligned with guidance for the MAP-21 Transportation Alternative Program and SAFETEA-LU Section 1404 for SRTS referenced at: http://www.fhwa.dot.gov/environment/safe_routes_to_school/guidance/. (Live links for both of these references are provided outside the print area of this row in the Excel form)

4. Sustainability: The proposal should demonstrate how the planned project(s) can be continued into the future. Please use the drop down boxes to indicate how many of the suggested strategies to promote the project into the future will be implemented as part of your project(s). Be sure to select unique entries for each field provided below (duplicates will be counted as one). The sixth field is provided to add (type in) any other strategies to be implemented as part of this project. (Maximum Evaluation Points: 30)

-
-
-
-
-
-

5. SRTS Strategies: The proposed project(s) should demonstrate the likely effectiveness of planned SRTS strategies. The following section will indicate the number of known effective SRTS strategies (Stakeholders identified, Events, Escort Programs) to be implemented with the proposed project(s). (Maximum Evaluation Points: 40)

Stakeholders:

a. How many of the following Stakeholders have been identified or will be identified as part of this project? Please indicate a number next to each type of stakeholder. (enter a number in the field provided, leave blank for "0")

Parents Students Teachers Neighbors School Staff City Staff
 County Staff Elected Officials Businesses Community Groups Law Enforcement Crossing Guards

b. Does your project include the development of or an existing partnership agreement between stakeholders? (Yes/No)

Events:

c. How many of the following events are planned as part of the proposed project? (Enter a number in the field provided to the right, leave blank for "0")

d. How often are these events planned?
(Select Weekly, Monthly, Quarterly, Annually from the drop down box provided below)

Walk/Bike to School Day	<input type="text" value="41"/>	<input type="text" value="Annually"/>
International Walk to School Day	<input type="text" value="41"/>	<input type="text" value="Annually"/>
Walk/Bike Safety Assemblies	<input type="text" value="41"/>	<input type="text" value="Annually"/>
Walk/Bike Safety Education Booths	<input type="text" value="41"/>	<input type="text" value="Annually"/>

Escort Programs:

e. How many of the following Escort Programs are planned as part of the proposed project(s):
(Enter a number in the field provided, leave blank for '0')

Walking School Bus Bike Trains

Other: f. Are Parent Surveys included as part of the proposed project(s) or do they exist as baseline information?
(Select 'Yes' or 'No' in the drop down box provided)

CITY OF GLENDALE:Glendale Schools : Support Activity Project

PART C - NON-INFRASTRUCTURE SAFE ROUTES TO SCHOOL COST ESTIMATE FORM

Please provide a detailed cost estimate for this program. See FHWA TA Non-Infrastructure guidance at the following link http://www.fhwa.dot.gov/environment/safe_routes_to_school/guidance/ (Live link provided outside the print area of this row in the Excel form)

Inappropriate Uses of SRTS Funds

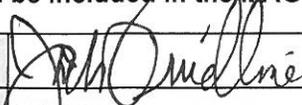
States are not permitted to use Section 1404 funds for projects that do not specifically serve the stated purposes of the SRTS Program, nor should they be used for reoccurring costs except as specifically provided in the legislation. For example, in general, Program funds should not be used to pay crossing guard salaries, as these are reoccurring costs (although funds may be used for crossing guard training programs). Funding requests for costs that are expected to be reoccurring costs in future years should include plans for how the costs will be funded in the future and a rationale for how federal funding of 1-2 years will enable leveraging of future financial security for the activity. The use of Section 1404 funds for projects that reorganize pick-up and drop-off primarily for the convenience of drivers rather than to improve child safety and/or walking and bicycling access is not permitted, nor should Program funds be spent on education programs that are primarily focused on bus safety. Improvements to bus stops are not eligible for this funding.

Sponsoring Agency:	CITY OF GLENDALE	Project Title:	Glendale Schools : Support Activity Project							
Project Programming Year: FY2017										
Item Description	Unit	Quan.	Unit Price	Total	Federally Eligible	Federal Funds (94.3%)	Local Funds (5.7%)	Other	Note(s)	
Ranger Hats	EA	123	\$35.00	\$4,305.00	Yes	\$4,059.62	\$245.39			
Type 2 Vests	EA	123	\$23.00	\$2,829.00	Yes	\$2,667.75	\$161.25			
Stop Paddles	EA	123	\$25.00	\$3,075.00	Yes	\$2,899.73	\$175.28			
Bicycle Helmets (150 size 5+, 300 size 8+, 300 size 14+)	EA	750	\$25.00	\$18,750.00	Yes	\$17,681.25	\$1,068.75			
Signage for Bike Rodeo Set-up	EA	3	\$3,500.00	\$10,500.00	Yes	\$9,901.50	\$598.50			
Overtime for Police	HR	25	\$200.00	\$5,000.00	Yes	\$4,715.00	\$285.00			
				\$0.00	Yes	\$0.00	\$0.00			
				\$0.00	Yes	\$0.00	\$0.00			
				\$0.00	Yes	\$0.00	\$0.00			
				\$0.00	Yes	\$0.00	\$0.00			
				\$0.00	Yes	\$0.00	\$0.00			
				\$0.00	Yes	\$0.00	\$0.00			
Example: Crossing Guard Salaries				\$0.00	No	\$0.00	\$0.00	\$0.00	This portion paid for by the District	
Subtotal of Program Costs FY2017				\$44,459.00		\$41,924.84	\$2,534.16	\$0.00		
ADOT Fee	EA	1	\$ 2,000.00	\$ 2,000.00	Yes	\$1,886.00	\$114.00	\$0.00		
Total Program Cost Including ADOT Fees FY2017				\$46,459.00		\$43,810.84	\$2,648.16	\$0.00		

PART D - SIGNATURE(S):

As the MAG member agency's official, I hereby certify that this application is accurate and complete, and that the program will be included in the MAG member agency's local budget if the program is selected for federal funding.

Signature:



Name:

Jack Friedline

Title:

Public Works Director

Date:

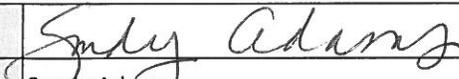
9.17.15

Note: All below signatures indicate an agreement in principle and a partnership on this project between the MAG member agency and the signing organizations. Although not all signatures are required, applications that include more signatures will be ranked higher

Endorsing Local Agency Contact Signature (required):

Signature of contact(s) listed in Section 2 in Part A. Unhide rows 16-30 for more than one Endorsing Local Agency signatures and 37-51 for more than one School Official signature.

Signature:



Name:

Sandy Adams

Title:

Traffic Ed Program Manager

Organization:

City of Glendale

Date:

September 17, 2015

School Official (required):

Signature:

Name:

Rodney Petricek

Title:

Administrator of Risk Management

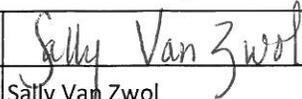
Organization:

Glendale Elementary School District

Date:

Non-Profit and/or Community Partner (optional):

Signature:



Name:

Sally Van Zwol

Organization:

Peoria Resident/PTSO Member

Title:

Deer Valley Unified School District Educator

Date:

9-16-15

CITY OF GLENDALE:Glendale Schools : Support Activity Project

PART E - Checklist	
This checklist is included to facilitate applicant review and verification that all required fields in the form have been completed. Please select Yes or No from the drop down box provided	
COVER SHEET	Complete?
Cover Sheet is complete with a representative photo, project title and MAG Member Agency Name inserted.	Yes
PART A - Contacts and Program Description Fields	Complete?
1. MAG Member Agency name and contact information completed.	Yes
2. Endorsing Local Agency Contact selected for all local agencies included in the project application and contact information automatically populated.	Yes
PART B - Project Description	Complete?
1. Project Development Determination complete with YES or NO indicated and an explanation provided if the answer is YES.	Yes
2. School names provided and each of the four fields; Title 1, # of Students, Estimated # Currently Walking/Biking, and Public or Non-profit completed.	Yes
3. Five E's completed with indication of Yes or No for inclusion as part of the proposed project(s) and description of how each "E" is addressed provided in the manual field provided to the right of each "E".	Yes
4. Sustainability section completed with all the elements included in the project(s) selected and any additional elements provided in the 6th field of Part B Section 4 (if applicable).	Yes
5. SRTS Strategies section completed indicating the number and types of Stakeholders identified, Events and Escort Programs to be included, and indication of Yes or No if Parent Surveys are to be included or exist (a through f).	Yes
PART C - Cost Estimate Worksheet	Complete?
Applicant has read and understands federal eligible cost guidance.	Yes
Sponsoring Agency, Program Title, and Application Date are complete.	Yes
Individual Item Costs are complete and accurate.	Yes
Subtotal Cost is complete and accurate.	Yes
Non federalized Local Match of 5.7% is completed for each line item as well as in the Subtotal and Total fields.	Yes
ADOT fee is \$2000 and is a federally eligible expense.	Yes
Total Cost is complete and accurate and does not exceed \$50,000 in FY 2017.	Yes
PART D - Signatures	Complete?
Form is signed and dated (PDF version) by the MAG member agency's official who will be responsible for allocating budget and signing invoices.	Yes
Name, title and date fields under the signatures are completed (both PDF and excel format).	Yes
Form is signed and dated (PDF version) by each endorsing Local Agency staff.	Yes
Name, title, organization and date fields under the endorsing Local Agency staff signatures are completed.	Yes
Form is signed and dated (PDF version) by each School Official.	Yes
Name, title, organization and date fields under the School Official signatures are completed.	Yes
Additional signatures and dates (PDF version) and related name, title, organization are completed (both PDF and excel).	Yes
PART E - Checklist	Complete?
Entire checklist is completed.	Yes
PART F - Required Attachments	Complete?
Any and all applicable attachments scanned into a PDF and inserted into the complete PDF application file.	Yes



September 17, 2015
Re: Non-Infrastructure Transportation Alternatives
Safe Routes to School Application for FFY 2017
Support Activity Project

To Whom It May Concern:

In a continued effort to keep schools and learning environments as safe as possible, the City of Glendale is asking for support for crossing guard apparel as well as hands on bicycle rodeo activities supported through the city, the police, and schools.

As children arrive to school, the crosswalk is the gateway to the school grounds. The City of Glendale wants to provide each crossing guard with the necessary equipment (reflective hat, vest, and stop paddle) to create a visually safe environment so that the entering and traveling through the crosswalk is highly visible to drivers.

The second component to this request is signage for bike rodeo stations and helmets for children who participate in the bike rodeos. Bike rodeos teach real-world bicycling skills simulating actual traffic conditions cyclists encounter when riding their bikes in a safe atmosphere. Each station requires informational signage for the skill the rider will practice and each participant will be fitted for a helmet that will be worn during the rodeo and will be theirs to keep for future riding!

Thank you for your consideration with this application as the city continues to support and maintain safe and productive activities and environments for our citizens.

Sincerely,

Sandy Adams
Traffic Education Program Manager
City of Glendale



9/17/2015

RE: Safety Equipment and updated signage

To Whom It May Concern:

I would like to take this time to add my support to the efforts being made by the City of Glendale in securing a grant to upgrade our signage that is used by our schools for safe bicycle riding training during bicycle rodeos and PE classes. These activities play an important part in training our students to learn and practice safe riding skills.

In addition, this grant would provide additional safety equipment (safety vests, stop paddles, and a reflective hat) for our crossing guards at each of our schools. This equipment is needed to assist our crossing guards in providing the safest environment for our students coming and going to school. All these elements play a significant role in maintaining the safest surrounding for our students.

I enjoy and look forward to our continued partnership with the City of Glendale in our efforts to provide for the wellbeing of our students.

Respectfully,

A handwritten signature in blue ink that reads "Rodney A. Petricek". The signature is fluid and cursive, written over the printed name.

Rodney A. Petricek
Risk Manager
Glendale Elementary School Dist #40
7301 N. 58th Ave
Glendale, Arizona 85301

623-237-7181
rpetricek@gesd40.org

September 16, 2015

Re: Non-Infrastructure Transportation Alternatives
Safe Routes to School Application for
FFY 2017 Support Activity Project

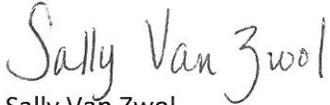
To Whom It May Concern:

I am in full support in the efforts to supply crossing guards in Glendale's K-8 schools with reflective hats, safety vests and stop paddles. Making every effort to create a safe environment as our students approach the cross walks to enter into school grounds is imperative. Supplying our guards with the necessary equipment to create that environment for the students is a necessity.

Providing signage to support bike rodeos will allow families to teach real-world bicycling skills in a fun and safe atmosphere. The signage will support stations in this rodeo that simulate actual traffic conditions cyclists encounter when riding their bikes. The bike rodeo allows riders to practice their biking skills without the danger of being on the road.

For all these reasons I support Glendale's effort in obtaining this grant.

Respectfully,



Sally Van Zwol

Peoria Resident/PTSO Member

Deer Valley Unified School District