

**Non-Infrastructure TA Set-Aside Safe Routes to
School Application for
FFY 2018, 2019, & 2020
Support Activity Project(s)**

Support Activities for ACA, Imagine Prep, and Imagine Rosefield Schools

City of Surprise

**APPLICATIONS ARE DUE VIA E-MAIL TO srts@azmag.gov BY
10:00 a.m. Thursday, September 29, 2016**

PART A - MAG MEMBER AND LOCAL AGENCY CONTACT INFORMATION

1. MAG Member Agency Contact Information (applicant):

Select you Agency Name from the drop down box below and manually enter the Contact Name, Phone Number, E-mail and Mailing Address in the fields provided below. (See *Note* below)

MAG Member Agency	Surprise
Contact Name	Martin Lucero
Phone Number	623-222-3142
E-Mail Address	martin.lucero@surpriseaz.gov
Mailing Address	16000 N. Civic Center Plaza, Surprise AZ 85374

2. Endorsing Local Agency Contact Information:

All project applications must be endorsed by the appropriate Local Agency staff for each project/school location (See *Note* below). Please select the Local Agency below and obtain their signature(s) to complete Part F. Please select up to four (4) Local Agency (endorsing agency) name(s) by selecting from the drop down box provided next to "Local Agency". Once the Local Agency is selected, the appropriate contact information *will automatically populate* based on your selection. Contact Margaret Boone at MAG if more that four Local Agencies will be endorsing the project application at MBoone@azmag.gov.

Local Agency Contact #1	Local Agency:	
	Contact Name:	
	Phone Number:	
	E-mail Address:	
Local Agency Contact #2	Local Agency:	
	Contact Name:	
	Phone Number:	
	E-mail Address:	
Local Agency Contact #3	Local Agency:	
	Contact Name:	
	Phone Number:	
	E-mail Address:	
Local Agency Contact #4	Local Agency:	
	Contact Name:	
	Phone Number:	
	E-mail Address:	

Note : If a Local Agency is submitting the application as the Sponsoring MAG Member Agency and there are no other Local Agency partners included in your project(s), Only Section 1 of Part A requires completion. Some project(s) may include one or more Local Agency partners. In this case, please select the Local Agency partner(s) for your project(s).

PART B - PROJECT INFORMATION

The purpose of Part B is to provide sufficient information to evaluate the program and to provide assurance that the program will be capable of meeting the ADOT administered federal clearance and implementation process. This process requires an abbreviated environmental clearance process prior to FHWA authorization letter to encumber federal funding for implementation. Part B Sections 3-6 will demonstrate the proposed project(s) alignment with national SRTS project criteria with known success based on the NHTSA SRTS document referenced at <http://www.nhtsa.gov/people/injury/pedbimot/bike/Safe-Routes-2002/overview.html#12>. The application, once completed, will also demonstrate compliance with the MAG TA Set-Aside Non-infrastructure SRTS goals and objectives which are aligned with guidance for the Fixing America's Surface Transportation (FAST) Act and SAFETEA-LU Section 1404 for SRTS referenced at: http://www.fhwa.dot.gov/environment/safe_routes_to_school/guidance/. (Live links for both of these references are provided outside the print area of this row in the Excel form)

1. Project Development Determination:

Does the school(s) or school district(s) have policies that prohibit students from biking or walking to school, or that mandate busing? If the answer to this question is "YES" and a process to change these policies cannot be completed prior to September 29, 2016 this project cannot qualify for funding through the MAG TA Non-infrastructure SRTS program.

YES NO

If "Yes", please explain any plans currently underway to change these policies, including a timeline and deadline for achieving this:

N/A

2. Project Programming Timeframe:

Are you applying for a multi-year project? YES NO

If yes, check the appropriate boxes for each year of this funding: FFY 2018 FFY 2019 FFY 2020

3. School Profile(s): (Maximum Evaluation Points: 5) If you are including more than four (4) schools, "unhide" rows 29-82. (Type in school name and use drop down boxes provided for the other information to the right of the school name.)

Please provide the school name(s):	Title 1? (Yes/No)	# of Students Enrolled	Estimated # Currently Walking/Biking	*Public or Non-Profit (Yes/No)
Arizona Charter Academy	Yes	850	150	Yes
Imagine Prep Surprise	Yes	727	130	Yes
Imagine Rosefield	Yes	800	50	Yes

*Is this a public or other school funded through a nonprofit organization? (Yes/No) - if "Yes" see Part D, Required Attachments for charter and other non-public schools that are not for profit. If "No", proposed projects at this school are not eligible for funding through the MAG TA Non-infrastructure SRTS program.

4. Five E's: (Maximum Evaluation Points: 25) The proposal should demonstrate how the project(s) address the 5 E's (Engineering, Enforcement, Education, Encouragement, and Evaluation). The proposed project(s) may not themselves address all five E's (e.g. Engineering). However, if the proposal documents other on-going efforts that focus on the 5 E's that are not covered by the proposal, those efforts can be counted as qualified E's. Please indicate "Yes" or "No" next to each "E" using the drop down box provided. Provide (type in) a brief two line description of how the project(s) address the associated E in the space provided to the right.

Engineering	Yes	A previously completed SRTS Action Plan recommended improvements to the adjacent roadways such as install/relocate/repair pedestrian flashing beacons, install/restripe crosswalks, improved signage, etc.
Enforcement	Yes	Surprise Police Department will continue enforcement efforts to reinforce safe behavior in parents, students, and residents. Proper training and equipment for existing and new crossing guards will be provided.
Education	Yes	Education will include training sessions to teach students how to be safer walkers and bicyclists, proper helmet fitting, and rules of the road. Pamphlets and safety items will be distributed.
Encouragement	Yes	A previously completed SRTS Action Plan recommended encouragement activities such as Walking School Bus, Ped/Bike Safety Awareness Campaign, Participation in International Walk to School Day, etc.
Evaluation	Yes	Student Travel Tally, Parent Surveys, walkability audits, etc. will be conducted periodically to gauge the effectiveness of various SRTS programs in terms of number of walkers, bicyclists, and parent participation.

PART B - PROJECT INFORMATION (CONT'D)

The purpose of Part B is to provide sufficient information to evaluate the program and to provide assurance that the program will be capable of meeting the ADOT administered federal clearance and implementation process. This process requires an abbreviated environmental clearance process prior to FHWA authorization letter to encumber federal funding for implementation. Part B Sections 3-6 will demonstrate the proposed project(s) alignment with national SRTS project criteria with known success based on the NHTSA SRTS document referenced at <http://www.nhtsa.gov/people/injury/pedbimot/bike/Safe-Routes-2002/overview.html#12>. The application, once completed, will also demonstrate compliance with the MAG TA Set-Aside Non-infrastructure SRTS goals and objectives which are aligned with guidance for the Fixing America's Surface Transportation (FAST) Act and SAFETEA-LU Section 1404 for SRTS referenced at: http://www.fhwa.dot.gov/environment/safe_routes_to_school/guidance/. (Live links for both of these references are provided outside the print area of this row in the Excel form)

5. Sustainability: (Maximum Evaluation Points: 30) The proposal should demonstrate how the planned project(s) can be continued into the future. Please use the drop down boxes to indicate how many of the suggested strategies to promote the project into the future will be implemented as part of your project(s). Be sure to select unique entries for each field provided below (duplicates will not be counted). The sixth field is provided to add (type in) unique strategies to be implemented as part of this project.

- Be sure to inform your community through press releases and newsletter articles.
- Meet with the principal and teachers at the beginning of the year to plan in-classroom activities for the year.
- Notify parents by including information about the program in the parent packages that are mailed home at the start of the school year.
- Hold neighborhood coffees to encourage parents to form "Walking School Buses," "Bike Trains," and carpools.
- Keep your school community up-to-date on the latest street improvements. Every new success builds increased support for the program.
- Handing out educational and promotional materials during events and classes will provide a lasting impression on school children. Incentive items such as water bottles, stickers and prizes will encourage more biking and walking over time.

6. SRTS Strategies: (Maximum Evaluation Points: 40) The proposed project(s) should demonstrate the likely effectiveness of planned SRTS strategies. The following section will indicate the number of known effective SRTS strategies (Stakeholders identified, Events, Escort Programs) to be implemented with the proposed project(s).

Stakeholders:

a. How many of the following Stakeholders have been identified or will be identified as part of this project? Please indicate a number next to each type of stakeholder. (enter a number in the field provided, leave blank for "0")

Parents Students Teachers Neighbors School Staff City Staff
 County Staff Elected Officials Businesses Community Groups Law Enforcement Crossing Guards

b. Does your project include the development of or an existing partnership agreement between stakeholders? (Yes/No)

Events:

c. How many of the following events are planned as part of the proposed project? (Enter a number in the field provided to the right, leave blank for "0")

Walk/Bike to School Day
 International Walk to School Day
 Walk/Bike Safety Assemblies
 Walk/Bike Safety Education Booths

d. How often are these events planned?
 (Select Weekly, Monthly, Quarterly, Annually from the drop down box provided below)

Escort Programs:

e. How many of the following Escort Programs are planned as part of the proposed project(s):
 (Enter a number in the field provided, leave blank for '0')

Walking School Bus Bike Trains

Other: f. Are Parent Surveys included as part of the proposed project(s) or do they exist as baseline information?
 (Select 'Yes' or 'No' in the drop down box provided)

City of Surprise:Support Activities for ACA, Imagine Prep, and Imagine Rosefield Schools

PART C - NON-INFRASTRUCTURE SAFE ROUTES TO SCHOOL COST ESTIMATE FORM

Please provide a detailed cost estimate for this program. See FHWA TA Non-Infrastructure guidance at the following link http://www.fhwa.dot.gov/environment/safe_routes_to_school/guidance/ (Live link provided outside the print area of this row in the Excel form)

Inappropriate Uses of SRTS Funds

States are not permitted to use Section 1404 funds for projects that do not specifically serve the stated purposes of the SRTS Program, nor should they be used for reoccurring costs except as specifically provided in the legislation. For example, in general, Program funds should not be used to pay crossing guard salaries, as these are reoccurring costs (although funds may be used for crossing guard training programs). Funding requests for costs that are expected to be reoccurring costs in future years should include plans for how the costs will be funded in the future and a rationale for how federal funding of 1-2 years will enable leveraging of future financial security for the activity.

The use of Section 1404 funds for projects that reorganize pick-up and drop-off primarily for the convenience of drivers rather than to improve child safety and/or walking and bicycling access is not permitted, nor should Program funds be spent on education programs that are primarily focused on bus safety. Improvements to bus stops are not eligible for this funding.

Sponsoring Agency:	City of Surprise	Project Title:	Support Activities for ACA, Imagine Prep, and Imagine Rosefield Schools
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Project Programming Year: FY2018

Item Description	Unit	Quan.	Unit Price	Total	Federally Eligible	Federal Funds (94.3%)	Local Funds (5.7%)	Other	Note(s)
SRTS Coordinator - One per School	EA	3	\$2,500.00	\$7,500.00	Yes	\$7,072.50	\$427.50		
Incentives for SRTS Competitions and Activities - Per School	EA	3	\$1,000.00	\$3,000.00	Yes	\$2,829.00	\$171.00		
Creation and Reproduction of Promotional and Education Materials - Per School	EA	3	\$1,000.00	\$3,000.00	Yes	\$2,829.00	\$171.00		
SRTS Training Workshops	EA	3	\$375.00	\$1,125.00	Yes	\$1,060.88	\$64.13		
				\$0.00	Yes	\$0.00	\$0.00		
				\$0.00	Yes	\$0.00	\$0.00		
				\$0.00	Yes	\$0.00	\$0.00		
				\$0.00	Yes	\$0.00	\$0.00		
				\$0.00	No	\$0.00	\$0.00	\$0.00	
Subtotal of Program Costs FY2018				\$14,625.00		\$13,791.38	\$833.63	\$0.00	
ADOT Fee	EA	1	\$ 2,000.00	\$ 2,000.00	Yes	\$1,886.00	\$114.00	\$0.00	
Total Program Cost Including ADOT Fees FY2018				\$16,625.00		\$15,677.38	\$947.63	\$0.00	

Project Programming Year: FY2019

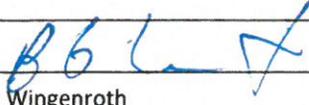
Item Description	Unit	Quan.	Unit Price	Total	Federally Eligible	Federal Funds (94.3%)	Local Funds (5.7%)	Other	Note(s)
SRTS Coordinator - One per School	EA	3	\$2,500.00	\$7,500.00	Yes	\$7,072.50	\$427.50		
Incentives for SRTS Competitions and Activities - Per School	EA	3	\$1,000.00	\$3,000.00	Yes	\$2,829.00	\$171.00		
Creation and Reproduction of Promotional and Education Materials - Per School	EA	3	\$1,000.00	\$3,000.00	Yes	\$2,829.00	\$171.00		
SRTS Training Workshops	EA	3	\$375.00	\$1,125.00	Yes	\$1,060.88	\$64.13		
				\$0.00	Yes	\$0.00	\$0.00		
				\$0.00	Yes	\$0.00	\$0.00		
				\$0.00	Yes	\$0.00	\$0.00		
				\$0.00	Yes	\$0.00	\$0.00		
				\$0.00	No	\$0.00	\$0.00	\$0.00	
Subtotal of Program Costs FY2019				\$14,625.00		\$13,791.38	\$833.63	\$0.00	
ADOT Fee	EA	1	\$ 2,000.00	\$ 2,000.00	Yes	\$1,886.00	\$114.00	\$0.00	
Total Program Cost Including ADOT Fees FY2019				\$16,625.00		\$15,677.38	\$947.63	\$0.00	

Project Programming Year: FY2020

Item Description	Unit	Quan.	Unit Price	Total	Federally Eligible	Federal Funds (94.3%)	Local Funds (5.7%)	Other	Note(s)
SRTS Coordinator - One per School	EA	3	\$2,500.00	\$7,500.00	Yes	\$7,072.50	\$427.50		
Incentives for SRTS Competitions and Activities - Per School	EA	3	\$1,000.00	\$3,000.00	Yes	\$2,829.00	\$171.00		
Creation and Reproduction of Promotional and Education Materials - Per School	EA	3	\$1,000.00	\$3,000.00	Yes	\$2,829.00	\$171.00		
SRTS Training Workshops	EA	3	\$375.00	\$1,125.00	Yes	\$1,060.88	\$64.13		
				\$0.00	Yes	\$0.00	\$0.00		
				\$0.00	Yes	\$0.00	\$0.00		
				\$0.00	Yes	\$0.00	\$0.00		
				\$0.00	Yes	\$0.00	\$0.00		
				\$0.00	No	\$0.00	\$0.00	\$0.00	
Subtotal of Program Costs FY2020				\$14,625.00		\$13,791.38	\$833.63	\$0.00	
ADOT Fee	EA	1	\$ 2,000.00	\$ 2,000.00	Yes	\$1,886.00	\$114.00	\$0.00	
Total Program Cost Including ADOT Fees FY2020				\$16,625.00		\$15,677.38	\$947.63	\$0.00	

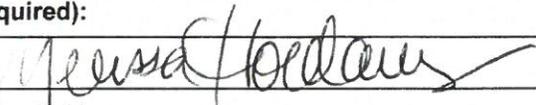
PART D - SIGNATURE(S):

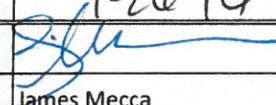
As the MAG member agency's official, I hereby certify that this application is accurate and complete, and that the program will be included in the MAG member agency's local budget if the program is selected for federal funding.

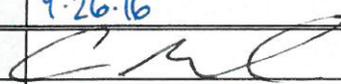
Signature:	
Name:	Bob Wingenroth
Title:	City Manager
Date:	September 29, 2016

Note: All below signatures indicate an agreement in principle and a partnership on this project between the MAG member agency and the signing organizations. Although not all signatures are required, applications that include more signatures will be ranked higher

School Official (required):

Signature:	
Name:	Melissa Holdaway
Title:	Superintendent
Organization:	Arizona Charter Academy
Date:	9-26-16

Signature:	
Name:	James Mecca
Title:	Principal
Organization:	Imagine Rosefield

Signature:	
Name:	Chris McComb
Title:	Principal
Organization:	Imagine Prep Surprise
Date:	9-27-16

Non-Profit and/or Community Partner (optional):

Signature:	
Name:	
Organization:	
Title:	
Date:	

PART E - Checklist	
This checklist is included to facilitate applicant review and verification that all required fields in the form have been completed. Please select Yes or No from the drop down box provided	
COVER SHEET	Complete?
Cover Sheet is complete with a representative photo, project title and MAG Member Agency Name inserted.	Yes
PART A - Contacts and Program Description Fields	Complete?
1. MAG Member Agency name and contact information completed.	Yes
2. Endorsing Local Agency Contact selected for all local agencies included in the project application and contact information automatically populated.	Yes
PART B - Project Description	Complete?
1. Project Development Determination complete with YES or NO indicated and an explanation provided if the answer is YES.	Yes
2. Project Programming Timeframe completed with indication of YES or NO for a multi-year project and the associated fiscal year the project will be programmed in indicated.	Yes
3. School names provided and each of the four fields; Title 1, # of Students, Estimated # Currently Walking/Biking, and Public or Non-profit completed.	Yes
4. Five E's completed with indication of Yes or No for inclusion as part of the proposed project(s) and description of how each "E" is addressed provided in the manual field provided to the right of each "E".	Yes
5. Sustainability section completed with all the elements included in the project(s) selected and any additional elements provided in the 6th field of Part B Section 4 (if applicable).	Yes
6. SRTS Strategies section completed indicating the number and types of Stakeholders identified, Events and Escort Programs to be included, and indication of Yes or No if Parent Surveys are to be included or exist (a through f).	Yes
PART C - Cost Estimate Worksheet	Complete?
Applicant has read and understands federal eligible cost guidance.	Yes
Sponsoring Agency, Program Title, and Application Date are complete.	Yes
Individual Item Costs are complete and accurate.	Yes
Subtotal Cost is complete and accurate.	Yes
Non federalized Local Match of 5.7% is completed for each line item as well as in the Subtotal and Total fields.	Yes
ADOT fee is \$2000 and is a federally eligible expense.	Yes
Total Cost is complete and accurate and does not exceed \$50,000 for each FY 2017, 2018, & 2020.	Yes
PART D - Signatures	Complete?
Form is signed and dated (PDF version) by the MAG member agency's official who will be responsible for allocating budget and signing invoices.	Yes
Name, title and date fields under the signatures are completed (both PDF and excel format).	Yes
Form is signed and dated (PDF version) by each endorsing Local Agency staff.	Yes
Name, title, organization and date fields under the endorsing Local Agency staff signatures are completed.	Yes
Form is signed and dated (PDF version) by each School Official.	Yes
Name, title, organization and date fields under the School Official signatures are completed.	Yes
Additional signatures and dates (PDF version) and related name, title, organization are completed (both PDF and excel).	Yes
PART E - Checklist	Complete?
Entire checklist is completed.	Yes
PART F - Required Attachments	Complete?
Any and all applicable attachments scanned into a PDF and inserted into the complete PDF application file.	Yes

Part F - Required Attachments

Listed below are the required attachments for this application. Boilerplate support letters will score lower than signer-written or otherwise unique letters. Applications that include projects to be implemented at private or charter schools administrated through a nonprofit entity **MUST** include a PDF copy of the 501 c (3) documentation held by the school(s) administration.

Please insert required attachment(s) 1 and 2 after Part E in your PDF format application file.

Required Attachments:

- 1) Please attach Letters of Support from all project partners. Letters of support should be written by partner agency contact. Signatories should include information on how their organization will be involved.
- 2) Please attach a copy of the 501 c (3) documentation for each nonprofit private or charter school included in the application.



Office of the Mayor
16000 N. Civic Center Plaza
Surprise, AZ 85374-7470
Ph: 623-222-1300

September 22, 2016

Margaret Boone
Safe Routes to School
Maricopa Association of Governments
302 North 1st Avenue, Suite 300
Phoenix, Arizona 85

RE: City of Surprise 2015 Safe Routes to School Support Activities Grant Application

Dear Ms. Boone,

As Mayor of the City of Surprise, I whole-heartedly support the City's Safe Routes to School Non-Infrastructure Support Activities funding request for Arizona Charter Academy, Imagine Prep, and Imagine Rosefield schools.

The City of Surprise is committed to the safety of our children walking and biking to school. The three charter schools in this application combined serve over 1,900 students. In May 2016, a Safe Routes to School Action Plan was completed for the three schools in this application. That document included various recommendations for Engineering, Encouragement, Education, Enforcement, and Evaluation strategies to increase the number of students who walk or bike to school. This Support Activities application would help implement the recommended encouragement and educational activities such as competitions, workshops, and the production of promotional materials, and provide a stipend for a SRTS coordinator in each school.

The City of Surprise strives to foster a city-wide culture of safe multimodal transportation, and the Safe Routes to School program will help the City take a significant step towards that goal.

My office looks forward to working with Arizona Charter Academy, Imagine Prep, and Imagine Rosefield schools, and other City departments as a crucial stakeholder in this important project.

I hope you find this grant application worthy of funding and I would be happy to provide any additional information regarding how I may be able to assist in this project.

Sincerely,

A handwritten signature in blue ink that reads "Sharon R. Wolcott". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Mayor Sharon R. Wolcott
City of Surprise



September 26, 2016

Ms. Margaret Boone
Safe Routes to School
Maricopa Association of Governments
302 North First Avenue, Suite 300
Phoenix, AZ 85003

RE: City of Surprise Non-Infrastructure Safe Routes to School Application for Charter Schools

Dear Ms. Boone:

It is my pleasure as the elected Councilmember and representative of District 6 in the City of Surprise to support the Safe Routes to School Support Activities application for Arizona Charter Academy, Imagine Rosefield, and Imagine Prep Schools. Imagine Rosefield is located in my District and it serves approximately 800 students. Grant funding for support activities would help to implement the recommended encouragement and educational activities such as competitions, workshops, the production of promotional materials, and provide a stipend for a SRTS coordinator in each school. Activities like these significantly increase the safety of students who walk or bike to these schools.

I genuinely believe that the SRTS support activities would provide immense value for parents and children who want safer streets, sidewalks, bike lanes, and crosswalks to walk and bike to their school. I hope that you will agree that this is an important project worthy of funding.

Thank you in advance for your consideration. If I can provide any additional information, please contact me at 623.222.1300.

Sincerely,

A handwritten signature in blue ink that reads "Todd Tande".

Todd Tande
Councilman, District 6
City of Surprise



Office of the City Council
City of Surprise
16000 North Civic Center Plaza
Surprise, Arizona 85374
623.222.1300

September 23, 2016

Margaret Boone
Safe Routes to School
Maricopa Association of Governments
302 North First Avenue, Suite 300
Phoenix, Arizona 85003

RE: Safe Routes to School Support Activities Grant Application

Dear Ms. Boone,

As an elected City Councilmember for the City of Surprise and the District 4 Original Town Site (OTS) representative, I would like to formally express my support for the Safe Routes to School Support Activities application for Arizona Charter Academy, Imagine Prep, and Imagine Rosefield schools. I have lived in the Original Town Site for more than 30 years and believe that this grant funding will have a tremendous impact on the safety of students who currently walk and bike to school and for all who walk or bike in the future.

Earlier this year, a Safe Routes to School Action Plan was completed for Arizona Charter Academy, Imagine Rosefield, and Imagine Prep. The SRTS study included recommendations to increase the number of students who walk or bike to school. This Support Activities application would help implement the recommended encouragement and educational activities such as competitions, the production of promotional materials, and provide a stipend for a SRTS coordinator in each school.

Arizona Charter Academy is located in the OTS, which is the oldest developed area for Surprise and is home to the most vulnerable populations. This neighborhood has the City's highest minority population and also has the lowest rate of vehicle ownership. Therefore, walking and biking are the primary means of transportation for many families.

The City of Surprise is looking forward to working with the charter schools, community partners, and law enforcement to provide safe pedestrian and biking options for students of all ages and abilities. Please consider this letter of support as my earnest request for grant funding to start making a difference.

Sincerely,

Rachel Villanueva
City of Surprise
Councilwoman District 4



September 26, 2016

Ms. Margaret Boone
Safe Routes to School
Maricopa Association of Governments
302 North First Avenue, Suite 300
Phoenix, AZ 85003

RE: City of Surprise Non-Infrastructure Safe Routes to School Application for Charter Schools

Dear Ms. Boone:

On behalf of District 3, I strongly support the City of Surprise Safe Routes to School Support Activities application for Arizona Charter Academy, Imagine Rosefield, and Imagine Prep Schools. Imagine Prep is located in my District and it serves approximately 250 students. Grant funding for support activities would help to implement the recommended encouragement and educational activities such as competitions, workshops, the production of promotional materials, and provide a stipend for a SRTS coordinator in each school. Activities like these significantly increase the safety of students who walk or bike to these schools.

I firmly believe that the SRTS support activities would provide important tools for parents and children who need and want to access safer streets, sidewalks, bike lanes, and crosswalks from their homes to the schools. I hope that you will agree that this is an important project worthy of funding.

Thank you in advance for your consideration. If I can provide any additional information, please contact me at 623.222.1300.

Sincerely,

A handwritten signature in blue ink that reads "John Williams".

John Williams
Councilman, District 3
City of Surprise



Arizona Charter Academy

16011 North Dysart Road • Surprise, Arizona 85374

Phone: 623-974-4959 • Fax: 623-974-4840

Safe Routes to School
Maricopa Association of Governments
302 north 1st Avenue, Suite 300
Phoenix, Arizona 85

RE: Arizona Charter Academy Safe Routes to School 2014 Non-Infrastructure Request

Dear Ms. Boone,

Please accept this letter of support for the City of Surprise's Safe Routes to School funding request for Arizona Charter Academy. We currently have over 850 students and are in the process of expanding our school to 1100 students. Far too often Charter Schools are overlooked for funding assistance, despite the ever-growing increase in charter school attendance.

I am excited about the City of Surprise's desire to assist Arizona Charter Academy, which is located in Old Town Site of Surprise. The School does not have bus transportation and is adjacent to the US 60 and a major arterial. The school is located in the City's oldest neighborhood and 80% of our students live in poverty (qualify for free or reduced lunch) who walk and bike to school under stressed conditions.

If funded the students would greatly benefit from the study results. As the Superintendent, I commit to supporting the efforts and recommendations for Safe Routes to School improvements.

Sincerely,

Melissa Holdaway
Superintendent



Margaret Boone
Safe Routes to School
Maricopa Association of Governments
302 N. 1st Avenue, Suite 300
Phoenix, AZ 85003

RE: Imagine Rosefield Safe Routes to School 2016 Non-Infrastructure Request

Dear Ms. Boone,

Imagine Rosefield is pleased to support the city of Surprise's Safe Routes to School (SRTS) Non-Infrastructure Grant funding request. Imagine Rosefield is a targeted Title 1 school with more than 800 students. Approximately 20% of our students walk or bike to school. We do not have bus transportation at this time. We have been a staple of the Surprise community since 2005.

We support this effort whole-heartily. The SRTS Support Activities funds would help our school to implement some of the recommendations that were in the SRTS Study that was completed for our school earlier this year. We are looking forward to be able to hand out prizes at our contests and competition events, produce flyers that will educate our students and parents on the safest routes to access the school, and organizing a walking school bus or a remote park-and-walk program. I hope that you find the grant application worthy of funding and I would be happy to provide any additional information or supports. I can be reached at the below number and email.

Many Thanks,

A handwritten signature in blue ink, appearing to read 'J. Mecca', with a long horizontal flourish extending to the right.

James T. Mecca, M. Ed
Principal

James.Mecca@imagineschools.com



Margaret Boone
Safe Routes to School
Maricopa Association of Governments
302 N. 1st Avenue, Suite 300
Phoenix, AZ 85003

RE: Imagine Prep Surprise Safe Routes to School Grant

Dear Ms. Boone,

Imagine Prep Surprise is excited to participate in the City of Surprise's Safe Routes to School (SRTA) Non-Infrastructure Grant request. Imagine Prep Surprise is a targeted Title I middle-high school serving 730 students in grades 6 through 12. With an increasing number of our student population walking, riding their bikes, or driving to school there is a need to improve our before and after school routes and procedures for our students. In addition, Imagine Prep Surprise does not offer bus transportation.

The SRTS would allow our school to have a sound guide for mitigation issues related to safe routes to our school. I hope that you find the grant application a worthy proposal that would greatly improve the safety of the students we serve. Please feel free to contact me with any questions.

Thank you,

A handwritten signature in black ink, appearing to read "Chris McComb".

Chris McComb, M.Ed.
Principal
Imagine Prep Surprise
Chris.mccomb@sp.imagineprep.com
623-344-1770

Imagine Preparatory and Middle Surprise, Inc.
A Member of the Imagine Schools Family
14850 N. 156th Avenue Surprise, AZ 85379
623-344-1770 Fax 623-344-1780 www.surpriseprep.com

IRS
Determination
Letter

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **AUG 21 2001**

SUCCESS SCHOOL
C/O DR JOHN ATKINSON
10705 W WEDGEWOOD DR
SUN CITY, AZ 85351

c/o
**L ARIZONA CHARTER
ACADEMY**

Employer Identification Number:
86-1023123
DLN:
17053116031021
Contact Person:
RENEE RAILLEY NORTON ID# 31172
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
June 30
Form 990 Required:
Yes
Addendum Applies:
Yes

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

We have further determined that you are not a private foundation within the meaning of section 509(a) of the Code, because you are an organization described in sections 509(a)(1) and 170(b)(1)(A)(ii).

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status. In the case of an amendment to your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, you should inform us of all changes in your name or address.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Since you are not a private foundation, you are not subject to the excise taxes under Chapter 42 of the Code. However, if you are involved in an excess benefit transaction, that transaction might be subject to the excise taxes of section 4958. Additionally, you are not automatically exempt from other federal excise taxes. If you have any questions about excise, employment, or other federal taxes, please contact your key district office.

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the

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SUCCESS SCHOOL

-ACA

part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of Code sections 2055, 2106, and 2522.

Contribution deductions are allowable to donors only to the extent that their contributions are gifts, with no consideration received. Ticket purchases and similar payments in conjunction with fundraising events may not necessarily qualify as deductible contributions, depending on the circumstances. See Revenue Ruling 67-246, published in Cumulative Bulletin 1967-2, on page 104, which sets forth guidelines regarding the deductibility, as charitable contributions, of payments made by taxpayers for admission to or other participation in fundraising activities for charity.

In the heading of this letter we have indicated whether you must file Form 990, Return of Organization Exempt From Income Tax. If Yes is indicated, you are required to file Form 990 only if your gross receipts each year are normally more than \$25,000. However, if you receive a Form 990 package in the mail, please file the return even if you do not exceed the gross receipts test. If you are not required to file, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally \$25,000 or less, and sign the return.

If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. A penalty of \$20 a day is charged when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty charged cannot exceed \$10,000 or 5 percent of your gross receipts for the year, whichever is less. For organizations with gross receipts exceeding \$1,000,000 in any year, the penalty is \$100 per day per return, unless there is reasonable cause for the delay. The maximum penalty for an organization with gross receipts exceeding \$1,000,000 shall not exceed \$50,000. This penalty may also be charged if a return is not complete, so be sure your return is complete before you file it.

You are required to make your annual information return, Form 990 or Form 990-EZ, available for public inspection for three years after the later of the due date of the return or the date the return is filed. You are also required to make available for public inspection your exemption application, any supporting documents, and your exemption letter. Copies of these documents are also required to be provided to any individual upon written or in person request without charge other than reasonable fees for copying and postage. You may fulfill this requirement by placing these documents on the Internet. Penalties may be imposed for failure to comply with these requirements. Additional information is available in Publication 557, Tax-Exempt Status for Your Organization, or you may call our toll free number shown above.

SUCCESS SCHOOL - ACA

You are not required to file federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

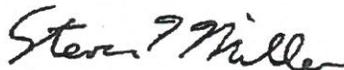
You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, a number will be assigned to you and you will be advised of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

If we have indicated in the heading of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

Because this letter could help resolve any questions about your exempt status and foundation status, you should keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,



Steven T. Miller
Director, Exempt Organizations

ADDENDUM

You are not subject to the specific publishing, reporting, and record-keeping requirements of Revenue Procedure 75-50, 1975-2 C.B. 587, so long as you operate as a charter school. If your method of operations changes to the extent that your charter is terminated, cancelled or not renewed, you should notify us. You will then be required to comply with Revenue Procedure 75-50 to maintain your exempt status as a school described in sections 509(a)(1) and 170(b)(1)(A)(ii) of the Code.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **APR 14 2010**

IMAGINE MIDDLE AT SURPRISE INC
12050 N BULLARD AVE
SURPRISE, AZ 85379

Employer Identification Number:
20-4931199
DLN:
509342017
Contact Person:
JOYCE DARBY ID# 95011
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
June 30
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
August 5, 2008
Contribution Deductibility:
Yes
Addendum Applies:
Yes

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

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IMAGINE MIDDLE AT SURPRISE INC

We have sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,



Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosure: Publication 4221-PC

IMAGINE MIDDLE AT SURPRISE INC

ADDENDUM

You are the holder of a charter from an authorized government entity to operate a school. You have contracted with a management company to provide comprehensive services. If you change your operations and do not contract with a comprehensive management company, you should notify us. You may then be eligible for a school foundation status of IRC 170(b)(1)(A)(ii).

The effective date of exemption under Internal Revenue Code section 501(c)(3) is August 5, 2008, postmark date of your submitted Form 1023 application.

Furthermore, based on your submitted Form 1024 application, your organization qualifies for retroactive exemption under Code section 501(c)(4) from June 3, 2005, date of incorporation to the postmark date of your submitted Form 1023 application. Tax exemption under section 501(c)(4) allows exemption from federal income tax, but generally not deductibility of contributions under Code section 170.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:

Employer Identification Number:

45-2540762

DLN:

17053318355032

Contact Person:

JOANNA YAWNEY

ID# 95078

Contact Telephone Number:

(877) 829-5500

Accounting Period Ending:

June 30

Public Charity Status:

509(a)(2)

Form 990 Required:

Yes

Effective Date of Exemption:

September 23, 2010

Contribution Deductibility:

Yes

Addendum Applies:

Yes

IMAGINE PREP SURPRISE INC
14850 N 156TH AVENUE
SURPRISE, AZ 85379-5653

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

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Sincerely,



Director, Exempt Organizations

Enclosure: Publication 4221-PC

Letter 947 (DO/CG)

IMAGINE PREP SURPRISE INC

You are the holder of a charter from an authorized government entity to operate a school. You have contracted with a management company to provide comprehensive services. If you change your operations and do not contract with a comprehensive management company, you may then be eligible for a school foundation status of 170(b)(1)(A)(ii).

PART E - Checklist	
This checklist is included to facilitate applicant review and verification that all required fields in the form have been completed. Please select Yes or No from the drop down box provided	
COVER SHEET	Complete?
Cover Sheet is complete with a representative photo, project title and MAG Member Agency Name inserted.	Yes
PART A - Contacts and Program Description Fields	Complete?
1. MAG Member Agency name and contact information completed.	Yes
2. Endorsing Local Agency Contact selected for all local agencies included in the project application and contact information automatically populated.	Yes
PART B - Project Description	Complete?
1. Project Development Determination complete with YES or NO indicated and an explanation provided if the answer is YES.	Yes
2. Project Programming Timeframe completed with indication of YES or NO for a multi-year project and the associated fiscal year the project will be programmed in indicated.	Yes
3. School names provided and each of the four fields; Title 1, # of Students, Estimated # Currently Walking/Biking, and Public or Non-profit completed.	Yes
4. Five E's completed with indication of Yes or No for inclusion as part of the proposed project(s) and description of how each "E" is addressed provided in the manual field provided to the right of each "E".	Yes
5. Sustainability section completed with all the elements included in the project(s) selected and any additional elements provided in the 6th field of Part B Section 4 (if applicable).	Yes
6. SRTS Strategies section completed indicating the number and types of Stakeholders identified, Events and Escort Programs to be included, and indication of Yes or No if Parent Surveys are to be included or exist (a through f).	Yes
PART C - Cost Estimate Worksheet	Complete?
Applicant has read and understands federal eligible cost guidance.	Yes
Sponsoring Agency, Program Title, and Application Date are complete.	Yes
Individual Item Costs are complete and accurate.	Yes
Subtotal Cost is complete and accurate.	Yes
Non federalized Local Match of 5.7% is completed for each line item as well as in the Subtotal and Total fields.	Yes
ADOT fee is \$2000 and is a federally eligible expense.	Yes
Total Cost is complete and accurate and does not exceed \$50,000 for each FY 2017, 2018, & 2020.	Yes
PART D - Signatures	Complete?
Form is signed and dated (PDF version) by the MAG member agency's official who will be responsible for allocating budget and signing invoices.	Yes
Name, title and date fields under the signatures are completed (both PDF and excel format).	Yes
Form is signed and dated (PDF version) by each endorsing Local Agency staff.	Yes
Name, title, organization and date fields under the endorsing Local Agency staff signatures are completed.	Yes
Form is signed and dated (PDF version) by each School Official.	Yes
Name, title, organization and date fields under the School Official signatures are completed.	Yes
Additional signatures and dates (PDF version) and related name, title, organization are completed (both PDF and excel).	Yes
PART E - Checklist	Complete?
Entire checklist is completed.	Yes
PART F - Required Attachments	Complete?
Any and all applicable attachments scanned into a PDF and inserted into the complete PDF application file.	Yes