



Non-Infrastructure TA Set-Aside Safe Routes to School  
Application for  
FFY 2020 & 2022 Study(ies) Projects

GILA BEND FRAMEWORK STUDY PROJECT

TOWN OF GILA BEND

APPLICATIONS ARE DUE VIA E-MAIL TO [srts@azmag.gov](mailto:srts@azmag.gov) BY 10:00 a.m. Monday,  
September 25, 2017

TOWN OF GILA BEND:GILA BEND FRAMEWORK STUDY PROJECT

**PART A - MAG MEMBER AND LOCAL AGENCY CONTACT INFORMATION**

**1. MAG Member Agency Contact Information (applicant):**

Select the Local Agency Name from the drop down box below. Once the agency name is selected, the other contact information will automatically populated. Please contact Margaret Boone at MAG if the contact information generated is incorrect. Manually type in your Mailing Address in the last field at the bottom of Section 1 below. (See the note at the bottom)

MAG Member Agency	Gila Bend
Contact Name	Michael Celaya
Phone Number	(928) 683-2255
E-Mail Address	mcelaya@gilabendaz.org
Mailing Address	644 West Pima Street, Gila Bend, AZ 85337

**2. Local Agency Contact Information (Joint Application):**

**Applications that include Studies for one or more schools located either in part or entirely in another jurisdiction must be endorsed by that local agency. Please select the Endorsing Local Agency below and obtain their signature(s) to complete Part F.** Please select up to three (3) Local Agency (endorsing agency) name(s) by selecting from the drop down box provided next to "Local Agency". Once the Local Agency is selected, the appropriate contact information will automatically populate for you based on your selection. (See Note below)

Local Agency Contact #1	Local Agency:	
	Contact Name:	
	Phone Number:	
	E-mail Address:	
Local Agency Contact #2	Local Agency:	
	Contact Name:	
	Phone Number:	
	E-mail Address:	
Local Agency Contact #3	Local Agency:	
	Contact Name:	
	Phone Number:	
	E-mail Address:	

*Note : Applications for SRTS Studies can include up to five (5) schools. A joint application for schools located in multiple jurisdictions are acceptable provided that endorsements are provided from all MAG local agencies where the schools are located.*

**PART B - PROJECT INFORMATION**

The purpose of Part B is to provide sufficient information to evaluate the program and to provide assurance that the program will be capable of meeting the ADOT process. This process requires an FHWA authorization letter to encumber federal funding for implementation. Part B Sections 4-7 will demonstrate the proposed project(s) alignment with national SRTS project criteria and compliance with the MAG TA Set-Aside Non-infrastructure SRTS goals and objectives which are aligned with guidance for the Fixing America's Surface Transportation (FAST) Act and SAFETEA-LU Section 1404 for SRTS referenced at: [http://www.fhwa.dot.gov/environment/safe\\_routes\\_to\\_school/guidance/](http://www.fhwa.dot.gov/environment/safe_routes_to_school/guidance/). (See live links for both of these references located outside the print area of this row in Excel form)

**1. Project Development Determination:**

Does the school(s) or school district(s) have policies that prohibit students from biking or walking to school, or that mandate busing? If the answer to this question is "YES" and a process to change these policies cannot be completed prior to September 25, 2017, this project cannot qualify for funding through the MAG TA Set-Aside Non-infrastructure SRTS program.

YES  NO

If "Yes", please explain any plans currently underway to change these policies, including a timeline and deadline for achieving this:

N/A

**2. Project Programming Timeframe:**

Are you applying for a multi-year project?

YES  NO

If yes, check the appropriate boxes for each year of this funding request:

FFY2021  FFY2022

**3. Project Scope:** The main deliverable of a SRTS study will be production of walking/biking route to school maps. Please indicate the range of scope proposed for the project using the drop down box provided. (Choose One)

New Study & Maps  Update Study & Maps  Walk/Bike Maps ONLY

**4. School Profile(s):** (Maximum Evaluation Points: 5) Type in school name and use drop down boxes provided for the other information to the right of the school name. If you indicated "Walk/Bike Maps ONLY" in Section 2 above and more than four (4) schools will be included, "unhide" rows 33-36.

Please provide the school name(s):	Title 1? (Yes/No)	# of Students Enrolled	Estimated # Currently Walking/Biking	*Public or Non-Profit (Yes/No)
Gila Bend Elementary School	Yes	291	50	Yes

\*Is this a public or other school funded through a nonprofit organization? (Yes/No) - if "Yes" see Part D, Required Attachments for charter and other non-public schools that are not for profit. If "No", proposed projects at this school are not eligible for funding through the MAG TA Non-infrastructure SRTS program.

**5. Five E's:** (Maximum Evaluation Points: 20)

a. New and Updated SRTS Studies: All approved studies will be administered through MAG On-call consultant contracts. The scope will incorporate and address the Five E's: Engineering, Enforcement, Education, Encouragement and Evaluation. Please acknowledge the inclusion of these elements in the study scope by typing your initials in the field provided to the right. Proceed to Part B Section 5.

**mc**

b. Walk/Bike Maps ONLY Applications: As part of implementing existing SRTS programs, walking/biking route maps may need to be periodically updated. An application for updating maps ONLY projects should demonstrate the existing efforts that incorporate the Five E's. Please indicate "Yes" or "No" next to each 'E' that is included in your existing program and provide a brief two line description of how the existing program being implemented incorporates the associated 'E' in the space provided to the right.

Engineering	No	N/A
Enforcement	No	N/A
Education	No	N/A
Encouragement	No	N/A
Evaluation	No	N/A

TOWN OF GILA BEND:GILA BEND FRAMEWORK STUDY PROJECT

**PART B - PROJECT INFORMATION (CONT'D)**

The purpose of Part B is to provide sufficient information to evaluate the program and to provide assurance that the program will be capable of meeting the ADOT process. This process requires an FHWA authorization letter to encumber federal funding for implementation. Part B Sections 4-7 will demonstrate the proposed project(s) alignment with national SRTS project criteria and compliance with the MAG TA Set-Aside Non-infrastructure SRTS goals and objectives which are aligned with guidance for the Fixing America's Surface Transportation (FAST) Act and SAFETEA-LU Section 1404 for SRTS referenced at:

[http://www.fhwa.dot.gov/environment/safe\\_routes\\_to\\_school/guidance/](http://www.fhwa.dot.gov/environment/safe_routes_to_school/guidance/). (See live links for both of these references located outside the print area of this row in Excel form)

**6. Stakeholder Identification:** (Maximum Evaluation Points: 25) Implementation of successful SRTS programs require that a team of individuals who have a stake in the safety and health of school children to participate collectively to carryout strategies of a comprehensive SRTS program. Please select "X" from the drop down box provided next to each type of stakeholder identified or already participating in existing programs. Points will be given for how many types of stakeholders are identified or already participating in addition to the local agency and school staff already identified in this application.

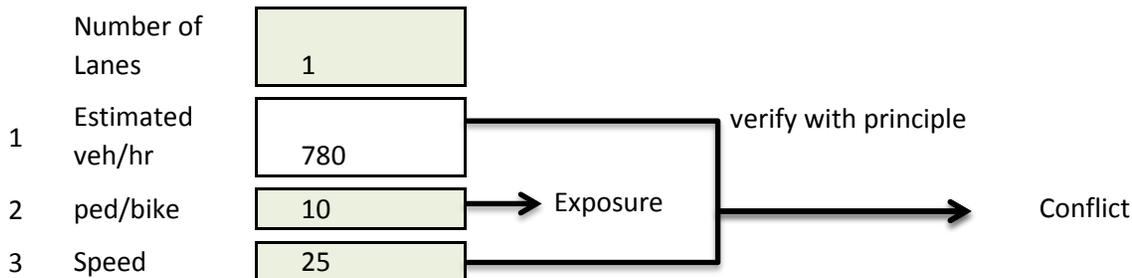
Parents  Crossing Guards  Businesses  Elected Officials  Community Groups

**7. Safety Criteria:** (Maximum Evaluation Points 50) Applications must demonstrate the proposed projects potential of addressing the safety of children walking and biking to school; or estimated exposure and conflict. Exposure will be expressed as the maximum school crossing volume and conflict will be demonstrated through a comparison of the crossing volume, estimated vehicle volume and posted speed. If you are completing this application for more than one school, you will enter information for the ONE location where the most amount of children cross.

a. What are the problems your project will address? List only your problems, NOT your solutions. (400 characters or

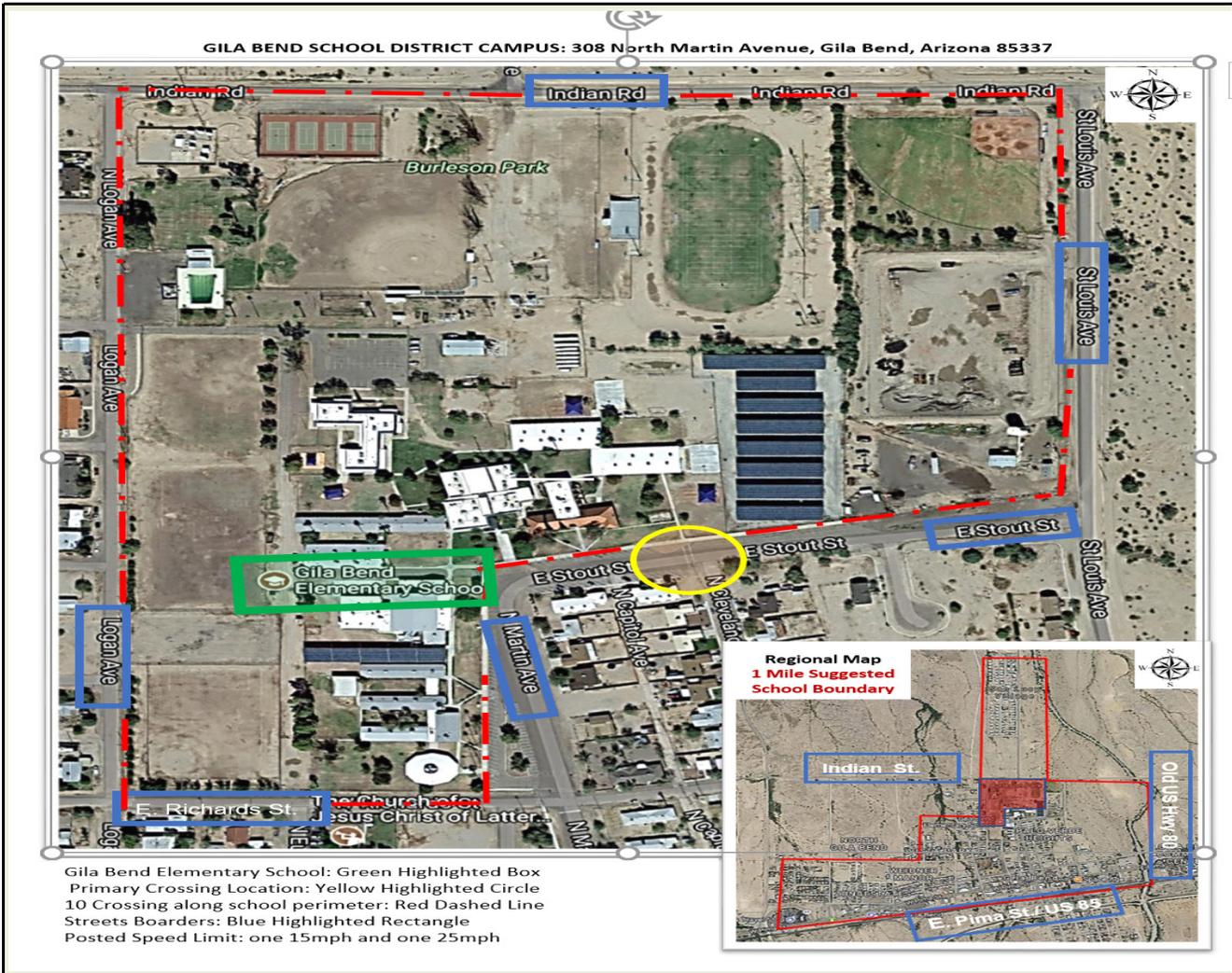
Gila Bend has very few sidewalks (inventory does not exist). The community developed a culture of vehicle transportation due to safety concerns. There are gaps in existing sidewalks, missing street signs, lack of shade, inadequate crosswalk markings and inappropriate ADA ramps. During heavy rainfall town resources are depleted on reactionary mitigation measures such as road block signs and debris removal.

b. Select the number of lanes in each direction and posted speed from the drop down boxes provided. The estimated vehicle volumes/hr (based on HCM method for number of lanes in an Urban conditions) will automatically populate. Type in the estimated number of walk/bike crossings at the location most crossed at the peak period (am or pm whichever is greater).



c. Insert a map of the location described in Section 7b below. Label the school walking/biking boundary, school name and location, street names and the crossing location. Include a north arrow and insert the numbers from

7b.1-3 above for a visual demonstration of the information provided for the maximum crossing location.



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**PART C - NON-INFRASTRUCTURE SAFE ROUTES TO SCHOOL COST ESTIMATE FORM**

Please provide a detailed cost estimate for this program. See FHWA TA Set-Aside Non-Infrastructure guidance at the following link [http://www.fhwa.dot.gov/environment/safe\\_routes\\_to\\_school/guidance/](http://www.fhwa.dot.gov/environment/safe_routes_to_school/guidance/) (Live link provided outside the print area of this row in the Excel form). In addition, since Study type projects are administered by MAG, the Local Funds (5.7%) demonstrated below, is the amount of in-kind services to be provided by local agency staff, school staff, or any other non-elected official staff, involved in tasks associated with the study or development of maps.

**Inappropriate Uses of SRTS Funds**

States are not permitted to use Section 1404 funds for projects that do not specifically serve the stated purposes of the SRTS Program, nor should they be used for reoccurring costs except as specifically provided in the legislation. For example, in general, Program funds should not be used to pay crossing guard salaries, as these are reoccurring costs (although funds may be used for crossing guard training programs). Funding requests for costs that are expected to be reoccurring costs in future years should include plans for how the costs will be funded in the future and a rationale for how federal funding of 1-2 years will enable leveraging of future financial security for the activity.

The use of Section 1404 funds for projects that reorganize pick-up and drop-off primarily for the convenience of drivers rather than to improve child safety and/or walking and bicycling access is not permitted, nor should Program funds be spent on education programs that are primarily focused on bus safety. Improvements to bus stops are not eligible for this funding.

<b>Sponsoring Agency:</b>	TOWN OF GILA BEND	<b>Project Title:</b>	GILA BEND FRAMEWORK STUDY PROJECT
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**Project Programming Year: FY2021**

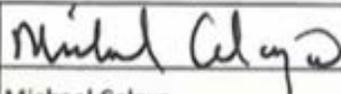
Item Description	Unit	Quan.	Unit Price	Total	Federally Eligible	Federal Funds (94.3%)	Local Funds (5.7%)	Other	Note(s)
Consultant Services for Gila Bend Unified School District Walking/Biking Framework Study	EA	1	\$25,000.00	\$ 25,000.00	Yes	\$ 23,575.00	\$ 1,425.00		
	EA			\$ -	Yes	\$ -	\$ -		
	EA			\$ -		\$ -	\$ -		
				\$ -		\$ -	\$ -		
Example: Educational Materials, Crossing Guard Vests, etc. (These items should be in a separate application. See Notes)				\$ -	n/a	\$ -	\$ -		Separate Application for Priority 2 Support Activities
<b>Total Project Costs FY2021</b>				<b>\$ 25,000.00</b>		<b>\$ 23,575.00</b>	<b>\$ 1,425.00</b>	<b>\$ -</b>	

**Project Programming Year: FY2022**

Item Description	Unit	Quan.	Unit Price	Total	Federally Eligible	Federal Funds (94.3%)	Local Funds (5.7%)	Other	Note(s)
			\$20,000.00	\$ -	Yes	\$ -	\$ -		
	EA			\$ -	Yes	\$ -	\$ -		
				\$ -		\$ -	\$ -		
				\$ -		\$ -	\$ -		
				\$ -	n/a	\$ -	\$ -		Separate Application for Priority 2 Support Activities
<b>Total Project Cost FY2022</b>				<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

**PART D - SIGNATURE(S):**

As the MAG member agency's official, I hereby certify that this application is accurate and complete, and that the program will be included in the MAG member agency's local budget if the program is selected for federal funding.

Signature:	
Name:	Michael Celaya
Title:	Town Manager
Date:	9/26/2017

Note: All below signatures indicate an agreement in principle and a partnership on this project between the MAG member agency and the signing organizations. Although not all signatures are required, applications that include more signatures will be ranked higher

**Endorsing Local Agency Contact Signature (required):**

Signature of contact(s) listed in Section 2 in Part A. Unhide rows 16-30 for more than one Endorsing Local Agency signatures and 37-56 for more than one School Official (up to five).

Signature:	
Name:	
Title:	
Organization:	
Date:	

**School Official (required):**

Signature:	
Name:	
Title:	Superintendent/ Prinicple
Organization:	Gila Bend Elementary School
Date:	9/25/2017

**Non-Profit and/or Community Partner (optional):**

Signature:	
Name:	
Organization:	
Title:	
Date:	

**PART D - SIGNATURE(S):**

As the MAG member agency's official, I hereby certify that this application is accurate and complete, and that the program will be included in the MAG member agency's local budget if the program is selected for federal funding.

Signature:

Name:

Title:

Date:

Note: All below signatures indicate an agreement in principle and a partnership on this project between the MAG member agency and the signing organizations. Although not all signatures are required, applications that include more signatures will be ranked higher

**Endorsing Local Agency Contact Signature (required):**

Signature of contact(s) listed in Section 2 in Part A. Unhide rows 16-30 for more than one Endorsing Local Agency signatures and 37-56 for more than one School Official (up to five).

Signature:

Name:

Title:

Organization:

Date:

**School Official (required):**

Signature:

Name:

Title:

Organization:

Date:

*Richard J. Moore**Richard J. Moore**ELMENTARY PREK-6 Principal.*

Gila Bend Elementary School

9/25/2017

**Non-Profit and/or Community Partner (optional):**

Signature:

Name:

Organization:

Title:

Date:

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<b>PART E - Checklist</b>	
<b>This checklist is included to facilitate applicant review and verification that all required fields in the form have been completed. Please select Yes or No from the drop down box provided.</b>	
<b>COVER SHEET</b>	<b>Complete?</b>
Cover Sheet is complete with a representative photo, project title and MAG Member Agency Name inserted.	Yes
<b>PART A - Contacts and Program Description Fields</b>	<b>Complete?</b>
1. MAG Member Agency name and contact information completed.	Yes
2. Endorsing Local Agency Contact selected for all local agencies included in the project application and contact information automatically populated, if applicable.	Yes
<b>PART B - Project Description</b>	<b>Complete?</b>
1. Project Development Determination complete with YES or NO indicated and an explanation provided if the answer is YES.	Yes
2. Project Programming Timeframe completed with indication of YES or NO for a multi-year project and the associated fiscal year the project will be programmed in indicated.	Yes
3. Project Scope completed with indication of New Study and Maps, Update Study and Maps, or Walk/Bike Maps ONLY.	Yes
4. School Profile completed with names provided and each of the four fields; Title 1, # of Students, Estimated # Currently Walking/Biking, and Public or Non-profit completed.	Yes
5a. (FOR NEW and UPDATED STUDIES ONLY) Five E's completed with initials of project sponsor inserted in field provided acknowledging incorporation of the Five E's on the study scope if applicable.	No
5b. (FOR UPDATE of MAPS ONLY) Five E's completed with indication of YES or NO for inclusion of E's addressed as part of the existing SRTS program being implemented for which the maps are requiring updates.	No
6. Stakeholder Identification section completed with indication of stakeholders preliminarily identified or currently participating in the implementation of and existing SRTS program.	Yes
7a-c. Safety Criteria section completed with selection of associated number of lanes and posted speed and number of crossings manually entered; map inserted.	Yes
<b>PART C - Cost Estimate Worksheet</b>	<b>Complete?</b>
Applicant has read and understands federal eligible cost guidance.	Yes
Sponsoring Agency, Program Title, and Application Date are complete.	Yes
Individual Item Costs are complete and accurate.	Yes
Non federalized Local Match of 5.7% is completed for each line item as well as in the Subtotal and Total fields.	Yes
The total cost of the project as proposed does NOT exceed \$100,000 for any one FFY (2021 & 2022)	Yes
Total Cost is complete and accurate.	Yes
<b>PART D - Signatures</b>	<b>Complete?</b>
Form is signed and dated (PDF version) by the MAG member agency's official who will be responsible for allocating budget and signing invoices.	Yes
Name, title and date fields under the signatures are completed (both PDF and excel format).	Yes
Form is signed and dated (PDF version) by each endorsing Local Agency staff.	Yes
Name, title, organization and date fields under the endorsing Local Agency staff signatures are completed.	No
Form is signed and dated (PDF version) by each School Official.	No
Name, title, organization and date fields under the School Official signatures are completed.	Yes
Additional signatures and dates (PDF version) and related name, title, organization are completed (both PDF and excel).	No
<b>PART E - Checklist</b>	<b>Complete?</b>
Entire checklist is completed.	Yes
<b>PART F - Required Attachments</b>	<b>Complete?</b>
Any and all applicable attachments scanned into a PDF and inserted into the complete PDF application file.	Yes



Gila Bend Unified School District #24  
PO Box V 308 N. Martin Ave.  
Gila Bend, AZ 85337  
Office: (928) 683-2225 Fax: (928) 683-2671

September 12, 2017

Dear Terry Kennedy,

**Administration**

Dr. Anthony J. Perkins  
Superintendent

Richard Moore  
PK-6 Principal

Bill House  
7-12 Principal

**Governing Board**

Jesus Rubalcava  
President

Elizabeth Smith  
Clerk

Herman "Sonny"  
Hoffman  
Member

Patricia Riggs  
Member

Erika Amezcua  
Member

Please accept this letter of support for the Town of Gila Bend's Safe Route to School Framework Study. As the Superintendent of Gila Bend School District, I am committed to providing input on the sidewalks and bike lanes as they relate to Gila Bend students. The district buses most of its students because of the safety concerns that have evolved over the years. I am a strong advocate of healthy lifestyles and believe that our students would walk and bike more if the town's infrastructure were available. The Town Manager is aware of our limited resources and understands that we can only commit to providing input on the study. This may be done via data sharing, conference calls, and/or meetings. Our restricted participation level is a result of limited resources. We truly believe that the project is necessary and hope that you find the application worthy of funding.

Sincerely,

Dr. Anthony J. Perkins  
Superintendent  
Gila Bend Unified School District #24

**Vision:** We maximize the educational and social potential of every student.

**Mission:** To educate, empower, and ensure EVERY student excels for an ever changing society.