



Non-Infrastructure TA Set-Aside Safe Routes to
School Application for
FFY 2020 & 2022 Study(ies) Projects

Balsz School District Campus Studies Project

City of Phoenix

**APPLICATIONS ARE DUE VIA E-MAIL TO srts@azmag.gov BY
10:00 a.m. Monday, September 25, 2017**

PART A - MAG MEMBER AND LOCAL AGENCY CONTACT INFORMATION

1. MAG Member Agency Contact Information (applicant):

Select the Local Agency Name from the drop down box below. Once the agency name is selected, the other contact information will automatically populated. Please contact Margaret Boone at MAG if the contact information generated is incorrect. Manually type in your Mailing Address in the last field at the bottom of Section 1 below. (See the note at the bottom)

MAG Member Agency	Phoenix
Contact Name	Don Cross
Phone Number	(602) 534-2020
E-Mail Address	donald.cross@phoenix.gov
Mailing Address	200 W Washington St. Phoenix, AZ. 85003

2. Local Agency Contact Information (Joint Application):

Applications that include Studies for one or more schools located either in part or entirely in another jurisdiction must be endorsed by that local agency. Please select the Endorsing Local Agency below and obtain their signature(s) to complete Part F. Please select up to three (3) Local Agency (endorsing agency) name(s) by selecting from the drop down box provided next to "Local Agency". Once the Local Agency is selected, the appropriate contact information will automatically populate for you based on your selection. (See Note below)

Local Agency Contact #1	Local Agency:	
	Contact Name:	
	Phone Number:	
	E-mail Address:	
Local Agency Contact #2	Local Agency:	
	Contact Name:	
	Phone Number:	
	E-mail Address:	
Local Agency Contact #3	Local Agency:	
	Contact Name:	
	Phone Number:	
	E-mail Address:	

Note : Applications for SRTS Studies can include up to five (5) schools. A joint application for schools located in multiple jurisdictions are acceptable provided that endorsements are provided from all MAG local agencies where the schools are located.

PART B - PROJECT INFORMATION

The purpose of Part B is to provide sufficient information to evaluate the program and to provide assurance that the program will be capable of meeting the ADOT process. This process requires an FHWA authorization letter to encumber federal funding for implementation. Part B Sections 4-7 will demonstrate the proposed project(s) alignment with national SRTS project criteria and compliance with the MAG TA Set-Aside Non-infrastructure SRTS goals and objectives which are aligned with guidance for the Fixing America's Surface Transportation (FAST) Act and SAFETEA-LU Section 1404 for SRTS referenced at: http://www.fhwa.dot.gov/environment/safe_routes_to_school/guidance/. (See live links for both of these references located outside the print area of this row in Excel form)

1. Project Development Determination:

Does the school(s) or school district(s) have policies that prohibit students from biking or walking to school, or that mandate busing? If the answer to this question is "YES" and a process to change these policies cannot be completed prior to September 25, 2017, this project cannot qualify for funding through the MAG TA Set-Aside Non-infrastructure SRTS program.

YES NO

If "Yes", please explain any plans currently underway to change these policies, including a timeline and deadline for achieving this:

2. Project Programming Timeframe:

Are you applying for a multi-year project?

YES NO

If yes, check the appropriate boxes for each year of this funding request:

FFY2021 FFY2022

3. Project Scope: The main deliverable of a SRTS study will be production of walking/biking route to school maps. Please indicate the range of scope proposed for the project using the drop down box provided. (Choose One)

New Study & Maps Update Study & Maps Walk/Bike Maps ONLY

4. School Profile(s): (Maximum Evaluation Points: 5) Type in school name and use drop down boxes provided for the other information to the right of the school name. If you indicated "Walk/Bike Maps ONLY" in Section 2 above and more than four (4) schools will be included, "unhide" rows 33-86.

Please provide the school name(s):	Title 1? (Yes/No)	# of Students Enrolled	Estimated # Currently Walking/Biking	*Public or Non-Profit (Yes/No)
Balsz Elementary	Yes	974	100	Yes
Griffith Elementary	Yes	523	50	Yes
Brunson-Lee Elementary	Yes	401	50	Yes
Crockett Elementary	Yes	478	50	Yes

*Is this a public or other school funded through a nonprofit organization? (Yes/No) - if "Yes" see Part D, Required Attachments for charter and other non-public schools that are not for profit. If "No", proposed projects at this school are not eligible for funding through the MAG TA Non-infrastructure SRTS program.

5. Five E's: (Maximum Evaluation Points: 20)

a. New and Updated SRTS Studies: All approved studies will be administered through MAG On-call consultant contracts. The scope will incorporate and address the Five E's: Engineering, Enforcement, Education, Encouragement and Evaluation. Please acknowledge the inclusion of these elements in the study scope by typing your initials in the field provided to the right. Proceed to Part B Section 5.

DC

b. Walk/Bike Maps ONLY Applications: As part of implementing existing SRTS programs, walking/biking route maps may need to be periodically updated. An application for updating maps ONLY projects should demonstrate the existing efforts that incorporate the Five E's. Please indicate "Yes" or "No" next to each 'E' that is included in your existing program and provide a brief two line description of how the existing program being implemented incorporates the associated 'E' in the space provided to the right.

Engineering		
Enforcement		
Education		
Encouragement		
Evaluation		

PART B - PROJECT INFORMATION (CONT'D)

The purpose of Part B is to provide sufficient information to evaluate the program and to provide assurance that the program will be capable of meeting the ADOT process. This process requires an FHWA authorization letter to encumber federal funding for implementation. Part B Sections 4-7 will demonstrate the proposed project(s) alignment with national SRTS project criteria and compliance with the MAG TA Set-Aside Non-infrastructure SRTS goals and objectives which are aligned with guidance for the Fixing America's Surface Transportation (FAST) Act and SAFETEA-LU Section 1404 for SRTS referenced at: http://www.fhwa.dot.gov/environment/safe_routes_to_school/guidance/. (See live links for both of these references located outside the print area of this row in Excel form)

6. Stakeholder Identification: (Maximum Evaluation Points: 25) Implementation of successful SRTS programs require that a team of individuals who have a stake in the safety and health of school children to participate collectively to carryout strategies of a comprehensive SRTS program. Please select "X" from the drop down box provided next to each type of stakeholder identified or already participating in existing programs. Points will be given for how many types of stakeholders are identified or already participating in addition to the local agency and school staff already identified in this application.

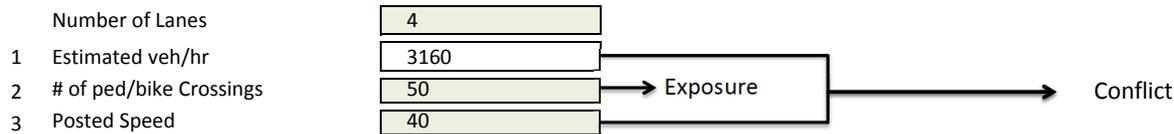
Parents Crossing Guards Businesses Elected Officials Community Groups

7. Safety Criteria: (Maximum Evaluation Points 50) Applications must demonstrate the proposed projects potential of addressing the safety of children walking and biking to school; or estimated exposure and conflict. Exposure will be expressed as the maximum school crossing volume and conflict will be demonstrated through a comparison of the crossing volume, estimated vehicle volume and posted speed. If you are completing this application for more than one school, you will enter information for the ONE location where the most amount of children cross.

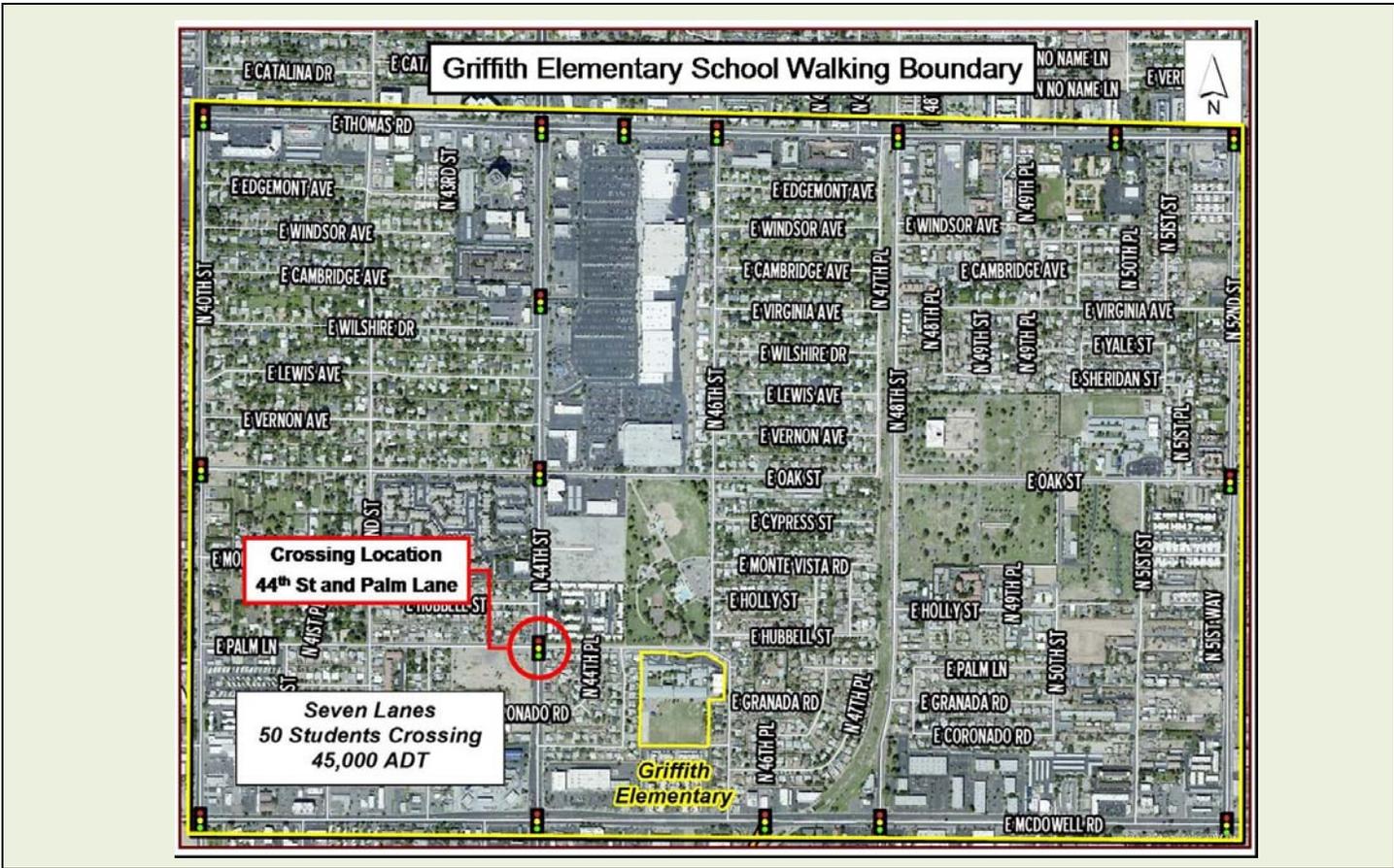
a. What are the problems your project will address? List only your problems, NOT your solutions. (400 characters or less)

High amount of speeding vehicles, high amount of vehicles, a large amount of lanes to cross, district changing walking boundaries

b. Select the number of lanes in each direction and posted speed from the drop down boxes provided. The estimated vehicle volumes/hr (based on HCM method for number of lanes in an Urban conditions) will automatically populate. Type in the estimated number of walk/bike crossings at the location most crossed at the peak period (am or pm whichever is greater).



c. Insert a map of the location described in Section 7b below. Label the school walking/biking boundary, school name and location, street names and the crossing location. Include a north arrow and insert the numbers from 7b.1-3 above for a visual demonstration of the information provided for the maximum crossing location.



City of Phoenix:Balsz School District Campus Studies Project

PART C - NON-INFRASTRUCTURE SAFE ROUTES TO SCHOOL COST ESTIMATE FORM

Please provide a detailed cost estimate for this program. See FHWA TA Set-Aside Non-Infrastructure guidance at the following link http://www.fhwa.dot.gov/environment/safe_routes_to_school/guidance/ (*Live link provided outside the print area of this row in the Excel form*). In addition, since Study type projects are administered by MAG, the Local Funds (5.7%) demonstrated below, is the amount of in-kind services to be provided by local agency staff, school staff, or any other non-elected official staff, involved in tasks associated with the study or development of maps.

Inappropriate Uses of SRTS Funds

States are not permitted to use Section 1404 funds for projects that do not specifically serve the stated purposes of the SRTS Program, nor should they be used for reoccurring costs except as specifically provided in the legislation. For example, in general, Program funds should not be used to pay crossing guard salaries, as these are reoccurring costs (although funds may be used for crossing guard training programs). Funding requests for costs that are expected to be reoccurring costs in future years should include plans for how the costs will be funded in the future and a rationale for how federal funding of 1-2 years will enable leveraging of future financial security for the activity.

The use of Section 1404 funds for projects that reorganize pick-up and drop-off primarily for the convenience of drivers rather than to improve child safety and/or walking and bicycling access is not permitted, nor should Program funds be spent on education programs that are primarily focused on bus safety. Improvements to bus stops are not eligible for this funding.

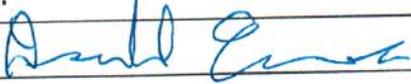
Sponsoring Agency:	City of Phoenix	Project Title:	Balsz School District Campus Studies Project
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Project Programming Year: FY2021										
Item Description	Unit	Quan.	Unit Price	Total	Federally Eligible	Federal Funds (94.3%)	Local Funds (5.7%)	Other	Note(s)	
New SRTS Studies at Balsz and Griffth Elementary (estimate \$20,000 per school)	1 EA	2	\$23,500.00	\$ 47,000.00	Yes	\$ 44,321.00	\$ 2,679.00			
				\$ -	Yes	\$ -	\$ -			
				\$ -		\$ -	\$ -			
				\$ -		\$ -	\$ -			
				\$ -	n/a	\$ -	\$ -		Separate Application for Priority 2 Support Activities	
Total Project Costs FY2021				\$ 47,000.00		\$ 44,321.00	\$ 2,679.00	\$ -		

Project Programming Year: FY2022										
Item Description	Unit	Quan.	Unit Price	Total	Federally Eligible	Federal Funds (94.3%)	Local Funds (5.7%)	Other	Note(s)	
New SRTS Studies at Brunson-Lee and Crockett Elementary (estimate \$20,000 per school)	1 EA	2	\$23,500.00	\$ 47,000.00	Yes	\$ 44,321.00	\$ 2,679.00			
				\$ -	Yes	\$ -	\$ -			
				\$ -		\$ -	\$ -			
				\$ -		\$ -	\$ -			
				\$ -	n/a	\$ -	\$ -		Separate Application for Priority 2 Support Activities	
Total Project Cost FY2022				\$ 47,000.00		\$ 44,321.00	\$ 2,679.00	\$ -		

PART D - SIGNATURE(S):

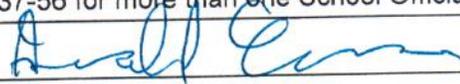
As the MAG member agency's official, I hereby certify that this application is accurate and complete, and that the program will be included in the MAG member agency's local budget if the program is selected for federal funding.

Signature: 
 Name: Don Cross
 Title: School Safety Coordinator
 Date: 9/21/2017

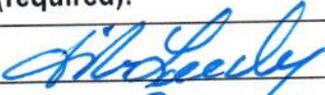
Note: All below signatures indicate an agreement in principle and a partnership on this project between the MAG member agency and the signing organizations. Although not all signatures are required, applications that include more signatures will be ranked higher

Endorsing Local Agency Contact Signature (required):

Signature of contact(s) listed in Section 2 in Part A. Unhide rows 16-30 for more than one Endorsing Local Agency signatures and 37-56 for more than one School Official (up to five).

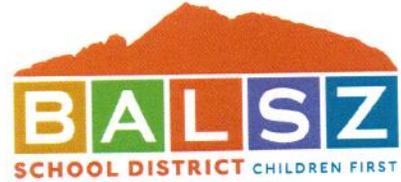
Signature: 
 Name: Don Cross
 Title: School Safety Coordinator
 Organization: City of Phoenix
 Date: 9/21/2017

School Official (required):

Signature: 
 Name: TIM R. LEEDY
 Title: CFO
 Organization: Balsz School District #31
 Date: 9/22/17

Non-Profit and/or Community Partner (optional):

Signature:
 Name:
 Organization:
 Title:
 Date:



September 22, 2017

To Whom It May Concern,

The Balsz School District has four schools located in one of the highest poverty areas in Phoenix. We have had several incidences where our students have been approached by individuals who either threaten to or actually attempt to harm our students. This is a great concern to our families and our hard working school staff. Many of our parents would like their children to walk or ride to school but they are unsure if there is a safe way for their students to commute each day.

Safety is the number one concern of our district and we very much want our students to have a healthy environment in order to get to and from school each day. Getting a review from professionals through this grant could make all the difference to our schools.

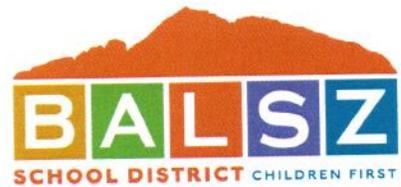
On behalf of the Balsz School District I would like to thank you for considering this request. We look forward to the opportunity to meet with the professionals who can work with us to develop safe routes to our schools.

Sincerely,

Jeffrey J. Smith, Ed.D.
Superintendent

Dr. Jeffrey J. Smith, Superintendent

4825 East Roosevelt Street, Phoenix, Arizona 85008 | 602.629.6400 phone | 602.629.6470 fax



September 22, 2017

Safe Routes to School Grant

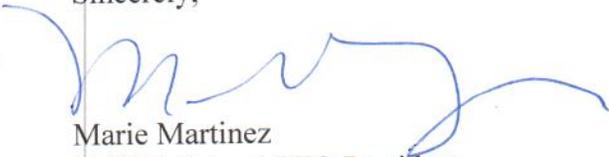
To Whom It May Concern:

This letter shall serve as support for application for the Safe Routes to School Grant through Maricopa Association of Governments (MAG). Balsz School District is an urban school district serving approximately 2400 students in grades K-8 located in the eastern portion of Phoenix.

The district has many busy streets including Van Buren, 44th Street, and McDowell Road. The district is considering changing boundaries in the future and is very concerned about our student's ability to walk safely to and from school.

Having a review from professionals through this grant opportunity would have tremendous benefits for our students.

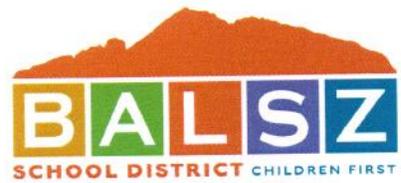
Sincerely,



Marie Martinez
Griffith School PTO President

Dr. Jeffrey J. Smith, Superintendent

4825 East Roosevelt Street, Phoenix, Arizona 85008 | 602.629.6400 phone | 602.629.6470 fax



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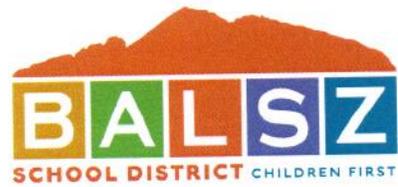
Sincerely,

A handwritten signature in blue ink that reads "Molly Gary".

Molly Gary
Parent Liaison

Dr. Jeffrey J. Smith, Superintendent

4825 East Roosevelt Street, Phoenix, Arizona 85008 | 602.629.6400 phone | 602.629.6470 fax



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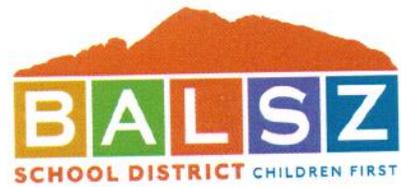
Sincerely,

A handwritten signature in blue ink that reads "Colleen Natachu".

Colleen Natachu
Transportation Manager Dispatcher

Dr. Jeffrey J. Smith, Superintendent

4825 East Roosevelt Street, Phoenix, Arizona 85008 | 602.629.6400 phone | 602.629.6470 fax



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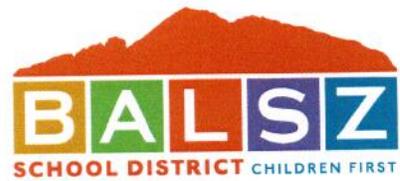
Sincerely,

A handwritten signature in blue ink that reads "Doyel Chancey".

Doyel Chancey
Supervisor of Maintenance and Transportation

Dr. Jeffrey J. Smith, Superintendent

4825 East Roosevelt Street, Phoenix, Arizona 85008 | 602.629.6400 phone | 602.629.6470 fax



September 22, 2017

Safe Routes to School Grant

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Sincerely,

Tim R. Leedy, MBA, MPA, SFO
CFO

Dr. Jeffrey J. Smith, Superintendent

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