

**Maricopa Regional Continuum of Care
New Project Score Card**

Criteria	Performance Standard	Question(s) for Applicant	Total Points Available
<p>IA. Experience with proposed population and similar housing</p> <p>Required Submissions: Narrative response (500-word limit); Documentation of performance outcomes</p>	<p>5 pts: The applicant has experience working with the proposed population.</p> <p>5 pts: The applicant has experience in providing housing similar to that proposed in the application.</p> <p>5 pts: The applicant has demonstrated strong outcomes related to measures of housing stability and increased income in former or current housing programs.</p>	<p>Describe the experience of the applicant and subrecipients (if any) in working with the proposed population.</p> <p>Describe the experience of the applicant and subrecipients (if any) in providing housing similar to that proposed in the application. If the applicant and subrecipients (if any) do not have experience providing similar housing, explain how the applicant will supplement their experience through partnership with another organization.</p> <p>Include outcomes related to the following or comparable measures of housing stability and increased income in the narrative response. Please also provide documentation of the data for each outcome cited. Note that all identifying client information should be redacted before submission.</p> <ul style="list-style-type: none"> - For permanent supportive housing: Percentage of persons in program who remained in the program or exited to a permanent destination during the year, excluding any participants who passed away - For rapid rehousing/transitional housing: Percentage of persons in program who exited the program during the year who exited to a permanent destination, excluding any participants who passed away - For all projects: The percentage of persons age 18 and older who increased total income at the end of the operating year or program exit, either by gaining a source of income or by increasing the amount of their total income - For all projects: The percentage of persons age 18 and older who increased earned income at the end of the operating year or program exit, either by gaining employment or by increasing the amount of their earned income 	<p>15</p>
<p>IB. Housing First alignment</p> <p>Required Submissions: USICH Checklist; Narrative response (400-word limit)</p>	<p>6 pts: Housing projects that the applicant currently operates are aligned with Housing First. Applicant receives 1 point for each box checked in the “Core Elements of Housing First at the Program/Project Level” section of the USICH checklist, indicating that the applicant’s current housing project(s) meet that criteria. Applicant receives a full 6 points if all boxes in “Core Elements of Housing First at the Program/Project Level” are checked.</p> <p>If applicant does not currently operate a housing project, complete the checklist based on how the proposed housing project will operate.</p>	<p>Please complete the USICH Housing First Checklist “Core Elements of Housing First at the Program/Project Level” section based on a housing project or projects the applicant currently operates. If the applicant does not currently operate a housing project, complete the checklist based on how the proposed housing project will operate.</p>	<p>10</p>

	<p>4 pts: Applicant receives 4 points if it describe two ways in which it takes proactive steps to minimize barriers to entry and retention in housing projects it currently operates.</p> <p>If applicant does not currently operate a housing project, describe how the proposed housing project will minimize barriers to entry and retention.</p>	<p>Describe two ways in which the applicant takes proactive steps to minimize barriers to entry and retention in housing projects it currently operates. If applicant does not currently operate a housing project, describe how the proposed housing project will minimize barriers to entry and retention.</p> <p>This narrative may include detailed explanations of how the applicant implements any of the 11 boxes they checked on the USICH checklist, or other examples of alignment with the Housing First philosophy.</p>	
<p>IC. Experience in effectively utilizing federal funds</p> <p>Required Submission: Narrative response (500-word limit)</p>	<p>Applicant has experience in effectively utilizing federal funds including HUD grants and other public funding, including:</p> <ul style="list-style-type: none"> - Spend-down of funds - Timely submission of required reporting on existing grants - Timely resolution of monitoring findings 	<p>Provide the following information regarding up to three of the applicant’s most recently completed federal grants, including HUD grants or other federal funding sources:</p> <ul style="list-style-type: none"> - Name of the federal funding stream - Type of project or purpose of funding - Start and end dates of grant - Spend-down of funds: The percentage of grant funding that was expended for each grant. - Timely submission of required reporting on existing grants: Due dates and submission dates of required reporting on each grant. - Timely resolution of monitoring findings: Description of any HUD or other grantee monitoring findings for each grant and steps taken to resolve them <p>If the applicant has never received federal funding, respond to these questions based on up to three of the applicant’s most recently completes state or local government grants.</p>	<p>5</p>
<p>2A. Design of housing and supportive services</p> <p>Required Submission: Narrative response (600-word limit)</p>	<p>Extent to which the applicant:</p> <ul style="list-style-type: none"> - 5 pts: Demonstrates understanding of the needs of the clients to be served <ul style="list-style-type: none"> o Projects dedicated to survivors of domestic violence, dating violence, sexual assault, stalking, and/or human trafficking, must demonstrate how they will support the safety of their participants - 4 pts: Demonstrates that the type and scale of all supportive services, including the funding source, meet the needs of the clients to be served - 3 pts: Demonstrates how clients will be assisted in obtaining and coordinating the provision of mainstream benefits - 1 pts: Establishes performance measures for housing stability and increased income that are objective, measurable, trackable, and meet or exceed any established by CoC benchmarks 	<p>Note: This response should not duplicate your response to criteria 2B, which focuses specifically on services and strategies to minimize barriers to housing and ensuring that housing is safe, accessible, and affordable.</p> <p>Describe the applicant’s plan for providing services to clients and/or referring clients to outside services for support, including:</p> <ul style="list-style-type: none"> - The step-by-step process for developing client service plans and matching clients with services that meet their needs <ul style="list-style-type: none"> o If the project will be dedicated to survivors of domestic violence, dating violence, sexual assault, stalking, and/or human trafficking, please describe how the project will support the safety of its participants and implement trauma-informed and client-centered approaches. - Supportive services that applicant will provide to meet the needs of the target population and the proposed funding source for those supportive services - How the applicant will support clients in obtaining and coordinating the provision of mainstream benefits - Performance goals for housing stability and increased income 	<p>13</p>

<p>2B. Securing and maintaining permanent housing</p> <p>Required Submission: Narrative response (800-word limit)</p>	<ul style="list-style-type: none"> - 4 pts: Demonstrates that the type, scale, and location of the housing fit the needs of the clients to be served - 5 pts: The applicant has a plan to minimize barriers to housing placement and support highly vulnerable high-needs clients to rapidly obtain housing - 5 pts: The applicant has a plan to ensure that housing is safe, accessible, affordable, and meets clients' needs, including identifying housing that is physically accessible or helping the client obtain reasonable accommodations. - 3 pts: The applicant has a plan for affirmatively furthering Fair Housing, including but not limited to: informing clients of their rights under the Fair Housing Act, checking for landlord compliance with Fair Housing requirements, supporting clients and working with landlords to ensure Fair Housing compliance, connecting clients with resources to address Fair Housing violations, and/or internal monitoring and staff training on Fair Housing. 	<ul style="list-style-type: none"> - The process for matching clients with the appropriate type, scale, and location of housing <p>Please describe the proactive steps the applicant will undertake to minimize barriers to housing placement and actively support highly vulnerable and high-needs clients to rapidly obtain housing.</p> <p>Please describe the proactive steps the applicant will undertake to ensure that housing is safe, accessible, affordable, and acceptable to clients' needs, including identifying housing that is physically accessible or helping the client obtain reasonable accommodations.</p> <p>Please describe the applicant's plan for affirmatively furthering Fair Housing. For example, this may include but is not limited to: informing clients of their rights under the Fair Housing Act, checking for landlord compliance with Fair Housing requirements, supporting clients and working with landlords to ensure Fair Housing compliance, connecting clients with resources to address Fair Housing violations, and/or internal monitoring and staff training on Fair Housing.</p>	<p>17</p>
<p>2C. Increasing income</p> <p>Required Submission: Narrative response (400-word limit)</p>	<p>Clients will be assisted to increase income from employment or other sources.</p>	<p>Please describe how applicant will help clients secure employment and/or access mainstream resources to increase their income. For example:</p> <ul style="list-style-type: none"> - What types of services will be provided in-house? - What types of services will require referrals? - What agencies will accept referrals? - How will the referral scheme ensure connection? - What is the process for developing client service plans and matching clients with income-related services? 	<p>10</p>
<p>3. Timeliness</p> <p>Required Submission: Chart Outlining Detailed Schedule (1-page limit)</p>	<p>The project will be ready to start by HUD's statutory deadlines and has a feasible timeline for staffing, establishing site control, beginning to draw down funds, and otherwise complying with CoC Program deadlines.</p>	<p>Please describe the plan for rapid implementation of the program documenting how the project will be ready to begin housing the first program participant. Provide a detailed schedule of proposed activities for 60 days, 120 days, and 180 days after grant award, including the timeline for staffing, establishing site control, beginning to draw down funds, and otherwise complying with CoC Program deadlines.</p>	<p>5</p>
<p>4A. Audit</p> <p>Required Submission: Financial audit and management letter; If any findings or concerns, documentation of resolution or attempts to resolve; OR explanation regarding why there was no audit</p>	<ul style="list-style-type: none"> 5 pts: Most recent audit indicates no findings or concerns. 4 pts: Most recent audit indicates findings or concerns, but all findings or concerns have been resolved. 0-3 pts: Recent audit indicates unresolved findings or concerns. 	<p>Please submit your agency's most recent financial audit (Single Audit as required under 2 CFR Part 200 and management letter or provide an explanation regarding why there has not been an audit.*</p> <p>If your audit indicates any findings or concerns, please provide any documentation that those findings or concerns have been resolved or documentation of the agency's attempts to resolve them.</p> <p>*The CoC Program Interim Rule section 578.99(g) requires all CoC recipients to comply with the audit requirements of the OMB Uniform Guidance at 2 CFR Part 200 Subpart F "Audit Requirements." Note that the audit requirement is dependent on</p>	<p>5</p>

<p>Optional Submission: Narrative explanation if audit contains findings or concerns, or explanation of reason for not having a recent audit (300-word limit)</p>		<p>the amount of total federal funding expended by the agency as a whole, and this requirement may not apply to some applicants.</p>	
<p>4B. Match amount</p> <p>Required Submission: Draft FY 2019 HUD e-snaps Project Application (PDF)</p>	<p>Project has secured the HUD-required 25% match commitments.</p>	<p>Please note that HUD requires programs to provide 25% match for all assistance requested through the CoC Program Competition excluding Leasing funds and including Admin funds.</p> <p>Applicants <i>should not submit</i> commitment letters or MOUs documenting match commitments as part of this local application. However, if your application is conditionally selected by HUD for funding, it is likely that HUD will request documentation of match commitments after awards are announced and before the grant agreement can be signed.</p>	<p>5</p>
<p>4C. Reasonable budget</p> <p>Required Submission: Please complete the budget chart in Question 4C of the New Project Local Application form.</p>	<p>Budgeted costs are eligible under the Continuum of Care Program Interim Rule (24 CFR Part 578) and the 2019 Notice of Funding Availability.</p>	<p>The project budgets in Question 4C of the New Project Local Application form should include CoC program funds. They should match the summary budget in Questions 6F-6H and 6J of the draft FY 2019 HUD e-snaps Project Application.</p>	<p>5</p>
<p>5. Coordinated Entry Participation</p> <p>Required Submission: Checkboxes in Question 5 of the New Project Local Application form completed by authorized agency representative</p> <p>Required Submission for Project with Existing CoC Grants: Narrative response (300-word limit)</p>	<p>3 pts: Project commits to ensuring 100% of persons enrolled will be referred through the Family Coordinated Entry System and/or the Singles Coordinated Entry System.</p>	<p>Project commits to ensuring 100% of persons enrolled will be referred through the Family Coordinated Entry System and/or the Singles Coordinated Entry System.</p>	<p>5</p>
<p>2 pts: Project commits to work with the Coordinated Entry Subcommittee to problem solve any onboarding or prioritization issues. If the applicant already receives a Continuum of Care grant, please describe the applicant's participation in the Coordinated Entry Subcommittee.</p>	<p>Project commits to work with the Coordinated Entry Subcommittee to problem solve any onboarding or prioritization issues.</p> <p>If the applicant already receives a CoC grant, the applicant describes its participation in the Coordinated Entry Subcommittee.</p>		
<p>Total Points Available</p>			<p>95</p>