

MINUTES OF THE  
MAG REGIONAL DOMESTIC VIOLENCE COUNCIL MEETING  
ZOOM MEETING - JUNE 4, 2020

MEMBERS ATTENDING

\*Celeste Adams, Save the Family  
Zach Altman, Gilbert Prosecutor's Office  
Councilmember Lupe Bandin, City of Tolleson  
Councilmember Robin Barker, City of Apache Junction  
John Belatti, City of Mesa Prosecutor's Office  
\*Dolores (D.C.) Ernst, Phoenix Fire Department  
\*Laura Guild, Arizona Dept. of Economic Security  
\*Elizabeth Herbert, City of Chandler Prosecutor's Office  
Samantha Hinchey, Arizona Coalition to End Sexual and Domestic Violence  
Councilmember Sam Huang, City of Chandler  
\*Mary Lynn Kasunic, Area Agency on Aging, Region One  
\*Patricia Klahr, Chrysalis Shelter, Inc.  
Andy LeFevre, Arizona Criminal Justice Commission  
Lt. Rick Leyvas, Phoenix Police Department

Councilmember Kathy Littlefield, City of Scottsdale  
\*Councilmember Anita Norton, City of Mirage  
\*Rachel Mitchell, Maricopa County Attorney's Office [Hilary Weinberg]  
Amy Offenber, Phoenix Prosecutor's Office  
Gerardo Pena, Chicanos por la Causa  
\*Lynette Pompa, Glendale Fire Department  
\*Kris Scharlau, City of Tempe Crisis Response Team  
Councilmember, Bill Spence, Town of Gilbert  
Lt. Tom Rutledge, City of Phoenix Police Department  
Chief Steve Stahl, Maricopa Police Department, Chair  
\*Sheryl Steele, City of Avondale  
\*Det. Brandon Wilson, Gilbert Police Department  
Erin Yabu, City of Phoenix Human Services  
Sarah Youngblood, Community Legal Services

OTHERS PRESENT

Judge Elizabeth Finn, City of Glendale Courts

MAG STAFF

Brande Mead  
Tina Lopez

\*Those members neither present nor represented by proxy.

1. Call to the Order

Chief of Tempe Chief Steve Stahl, Chair of the Domestic Violence Council, called the meeting to order at 2:00 p.m. Chief Steve Stahl stated that this was the first virtual meeting of the Domestic Violence Council. Chief Stahl welcomed Honorable Elizabeth Finn, Presiding Judge of the City of Glendale Courts, to the virtual Zoom meeting. Chair Stahl welcomed Councilmember Bill Spence, Town of Gilbert to the council. Chair Stahl welcomed Kris Scharlau, City of Tempe Crisis Response Team, to the council. Chief Stahl, thanked Brande Mead and MAG staff for the PSA that addressed domestic violence during COVID 19 and AZ Point. Introductions ensued.

2. Call to the Audience

There were no comments from the audience

3. Approval of the October 3, 2019 Meeting Minutes

Andy LeFevre, Arizona Criminal Justice Commission, moved to approve the consent agenda. Councilmember Robin Barker, City of Apache Junction, seconded the motion. The motion passed unanimously.

Approval of the Consent Agenda

Brande Mead, MAG, took Roll Call and the vote for the consent agenda passed unanimously.

4. Arizona Protective Order Annunciation Order and Notification Tool

Chief Stahl introduced Judge Elizabeth Finn, Presiding Judge, Glendale City Court, to the Council. Judge Elizabeth Finn shared updated information on order of protections and performed a demo of AZ Point to the Council.

Arizona Criminal Justice Commission talked about the changes of protective orders in 2017. Judge Elizabeth Finn led a policy group, which led to legislation HB2249. The Glendale Courts were the pilot court for AZ point and started implementing AZ Point in November 2019. January 1, 2020 was the effective date for HB2249.

Service Portal Update - Court will transmit, via AOC, petition and order of protection to law enforcement or constable for service. Process servers will have limited access to portal. These updates were presented via PowerPoint by Honorable Elizabeth Finn, Presiding Judge, the Glendale City Court.

Proof of Service Update - File proof of service within 72 hours of service. Electronic filing and transmission preferred. For Order of Protection, plaintiff must be contacted if OP not served within 15 days. Law enforcement must continue to attempt service of an OP for year that the order is valid.

### Central Repository Update

Court Protective Order Repository (CPOR) Update – The Arizona Supreme Court/AOC registers served orders with NCIC.

### Emergency Order of Protection Update

Emergency Order of Protection duration increases. Expires at the close of next day of judicial business or 72 hours after issuance, whichever is longer. Documenting the Emergency Order of Protection. A judicial officer who issues an oral Emergency Order of Protection must document its issuance as soon as practicable.

### Law Enforcement Update

Serve the Emergency Order of Protection on the defendant. File proof of service with the court. Register the order with NCIC.

AZ POINT PowerPoint illustrated by Marc L. Peoples, Criminal Justice Commission was presented to the DV council by Honorable Elizabeth Finn, Presiding Judge, Glendale City Court.

### AZ POINT Presentation

#### Petition Portal – Clerk Portal – Service Portal

In AZ POINT, the plaintiff creates petition, logs into the web application, completes an electronic petition with a guided interview, and completes the service of process information form. The plaintiff visit the court with the petition number to file. The court then downloads the forms from the web portal and then the portal is will be locked. The petition is processed through the Arizona County Clerk Review, and entered into the Court Care Management System.

#### Petition Features

Floating safety button

Computer safety information

Guidance on how to obtain a new email address for the plaintiff

Contact information for ACESDV/NCADV and legal services

Accessible on multiple electronic devices (PC, laptop, smartphone both Android and Apple).

Important to note that there are fields that are required for NCIC and that assists law enforcement with serving the defendant. The following fields are important: Address, cell phone number, email address, employment information and physical attributes such as tattoos, hair/eye color, vehicle description, model, make and color.

A blue alert on the bottom of the screen states to the petitioner that that specific section is completed. There is a safe button that a petitioner can use to flip the screen in case of defendant is near the screen. The screen flips to a recipe page.

Note: The petition portal populates the clerk portal. Clerk portal is for courts only. Clerk can search by confirmation number or by name given by the petitioner. No paperwork needed upon arrival to the court building by petitioner.

#### Rule 31, Arizona Rules of Protective Order of Procedure

Effective 1/1/2020

Court to transmit OP to law enforcement for service on same day issued.

Unless judge makes findings- on the record –of extenuating circumstances.

Then court must transmit for service no later than 72 hours from date of issuance.

#### Clerk Portal Features

Status of service – served or unserved

Agency/constable who was assigned service of the order of protection

Notes about whether Order of Protection has been transferred between agencies.

Can retrieve data for Declaration of Service and print the document.

Once the servicing agency is assigned, documents transferred law enforcement can update system with attempts; can transfer to another more appropriate law enforcement agency.

Once the service is completed, law enforcement will complete Declaration of Service in portal.

Both court and plaintiff are notified.

#### Order of Protection Status in Service Portal

Twice a day reminder to law enforcement orders to be served.

Law enforcement advised immediately of modifications and dismissals.

Dashboard – Green- erved/Yellow-waiting for service/Orange-modified/Blue-dismissed/ Red- 15day notification due. The dashboard will be in full service by end of June. Officers will note their attempt of service.

#### Unknown location of Defendant

Plaintiff must provide the city and state where it is believed Defendant can be served. The courts will be able to see the Service of Process information form to know whether it has been completed. Clerks and advocates need to stress the importance of filling out each field.

#### AJACS Courts

It is important that courts finalize documents and the expiration dates is displayed or is added. Handwritten petitions need to be scanned into AJACS and indicate it that the document is a Petition. The Order will then be auto populated from the Petition entered and the petition created by AJACS needs to be deleted after scanning has occurred.

### Glendale Courts

The Glendale courts have four workstations for portal use. The Glendale court has a computer-generated process as follows: Case is not created at first, petition and checklist goes to the judge, judge completes checklist and indicates order granted on log sheet, clerk can edit petition based on courtroom testimony, clerk creates case and order, clerk has Plaintiff verify information, documents go back to judge for approval, signs the log sheet and order approved, clerk then gives documents to the Plaintiff.

### AZ POINT Questions

Sarah Youngblood, City of Community Legal Services, asked Judge Elizabeth Finn, if Glendale courts had advocates. Judge Elizabeth Finn stated they are included in the court's budget. New Leaf assists five days a week. Chief Stahl thanked Judge Elizabeth Finn on her AZ POINT presentation and taking the lead for the online Order of Protection.

#### 5. The Impact of COVID19 on Domestic Violence

Brande Mead, Maricopa Association of Governments, opened discussion on the impact of COVID19 has had on Domestic Violence and Child Abuse. Brande, MAG, asked council members on the possible impacts of COVID19 on domestic violence.

Councilmember, Robin Barker, City of Apache Junction, had no updates at this time.

Celeste Adams, Save the Family, stated no Domestic Violence or Child Abuse increases due to COVID-19. Save the Family is utilizing AZ Point.

Councilmember, Sam Huang, City of Chandler, no updates.

Zac Altman, Gilbert Prosecutor's Office, stated 24-hour arrests made by police. Increases in Domestic Violence.

Samantha Hinchey, Arizona Coalition to End Sexual and Domestic Violence, stated that support groups were formed among the providers during the beginning of COVID-19. Groups were meeting to discuss and problem solve during the heightened crisis among the community. The group would lead its own topic depending on trends on media or in the community. Samantha stated nationally that domestic violence became more violent.

Andrew LeFevre, MBA, Arizona Criminal Justice Commission, there is 11million dollars in COVID-19 response funding from the Bureau of Justice Assistance Funding was available for 54 agencies who applied. The applicants were asked how they would prepare, prevent, and respond to COVID-19. Andrew stated that grant agreements are being prepared and being sent out to the agencies.

Rick Leyvas, Phoenix Police Department, stated the cases have grown. 13% in March, 18% in April, and 25% in May.

Councilmember, Kathy Littlefield, City of Scottsdale, stated no increases but Social Services believed that there would be an increase in the future.

Amy Offenber, Phoenix Prosecutor's Office, stated that the courts have been closed for two months but that arraignments are on the rise. There is an expectation as the courts re-open, that there will be more cases

Gerardo Pena, Program Manager, De Colores Program, decrease calls for shelters. Shelters have reduced spaces available due to social distancing protocols. Preparing for financial, housing, food crisis in the future due to COVID-19. More preparation needed for changes to shelters for PPE's, cleaning supplies, sinks. The City of Phoenix Council approved one million dollar shelter funding for the Phoenix area. Chicanos por la Causa, Inc. are recipients.

Joshua Clark for Rachel Mitchell, Maricopa County Attorney's Office, stated that child abuse was up and an increase in violence. Domestic violence numbers are steady with an increase of violent submittals.

Councilmember Bill Spence, Town of Gilbert, thanked the Council for a warm welcome. Councilmember Bill stated that there has been 25%-30% decrease in call for police response. There will be a large amount of data to review for future practices due to COVID-19 Councilmember Bill stressed the importance of being mindful of the data collected during COVID-19. Councilmember Bill encouraged the Council to concentrate on its analysis after COVID-19 to make an impact in Domestic Violence future practices. Deep dive into data analysis will make an impact for our residents in the community.

Erin Yabu, City of Phoenix, stated that advocates have been working tirelessly on the frontlines and facing burnout.

Sarah Youngblood, Community Legal Services, stated they are seeing a lot of housing cases, unemployment cases and stimulus check protection.

Chief Steve Stahl, Chair, thanked the Council all for their hard work during the COVID-19 pandemic.

6. Requests for Future Agenda Items

There were no future agenda items.

7. Comments from the Board

Zach Altman, Gilbert Prosecutor's Office, mentioned that a new advocate was hired. Councilmember Kathy Littlefield, City of Scottsdale, asked for a copy of AZ Point and if there was any training available for her staff. Andrew LeFevre MBA, Arizona Criminal Justice Commission, stated that Mark would be in touch with her for future training.

Motion to Adjourn

Kathy Littlefield, City of Scottsdale, motioned to adjourn the meeting. Sarah Youngblood, Community Legal Services, seconded the motion. The motion was approved unanimously.