

SPECIAL NOTICE REGARDING PUBLIC MEETINGS

Due to the risks to public health caused by the possible spread of the COVID-19 virus at public gatherings, the Maricopa Association of Governments has determined that public meetings will be indefinitely held through technological means. Meetings will be open to the public through technological means. In reliance on, and compliance with, the March 13, 2020, Opinion issued by Attorney General Mark Brnovich, the Maricopa Association of Governments provides this special advance notice of the technological means through which public meetings may be accessed. While this special notice is in effect, public comment at meetings will only be accepted through written submissions, which may or may not be read aloud during meetings.

To attend the meeting noticed below by technological means, members of the public may follow the steps below:

1. To watch a live video stream of the meeting, [click here to go to MAG's YouTube channel](#).
2. Members of the public may submit written comments relating to this meeting to azmag.gov/comment within one hour of the posted start time for the meeting.

If any member of the public has difficulty connecting to the meeting, please contact MAG at (602) 254-6300 for support.

June 15, 2020

TO: Members of the MAG Regional Council Executive Committee

FROM: Mayor Mark Mitchell, Tempe, Chair

SUBJECT: NOTIFICATION OF THE MEETING AND TRANSMITTAL OF TENTATIVE AGENDA

June 22, 2020 12:00 Noon
VIRTUAL MEETING

The Executive Committee meeting has been scheduled at the time noted above. The meeting will be **held as a virtual meeting only**, with no in-person attendance options available at this time. Instructions on how to participate will be provided via email to members of the committee. Members of the public will be able to view and listen to the meeting via a live video stream. You can watch the meeting online by [clicking here to go to MAG's YouTube channel](#). Public comments can be provided in written format through the MAG website at azmag.gov/comment. If you have questions, please contact the MAG office at (602) 254-6300.

In 1996, the Regional Council approved a simple majority quorum for all MAG advisory committees. If the Executive Committee does not meet the quorum requirement, members who have joined the meeting will be notified that a legal meeting cannot occur and the meeting will end. Your participation in the meeting is strongly encouraged.

Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the MAG office. Requests should be made as early as possible to allow time to arrange the accommodation.

If you have any questions regarding the meeting, please contact MAG at (602) 254-6300.



MAG Executive Committee

TENTATIVE AGENDA

June 22, 2020

1. Call to Order

2. Approval of Consent Agenda

Committee members may request that an item be removed from the consent agenda. Consent items are marked with an asterisk (*).

Action Requested:

Approval of the consent agenda.

ITEMS PROPOSED FOR CONSENT *

*2A. Approval of the April 13, 2020, Meeting Minutes

Action Requested:

Approval of the April 13, 2020, meeting minutes.

*2B. Amendment to the Fiscal Year 2020-2021 MAG Unified Planning Work Program and Annual Budget to Authorize an Additional Full-Time Equivalent Position in the Human Services Division

The Fiscal Year (FY) 2020-2021 MAG Unified Planning Work Program and Annual Budget was approved by the MAG Regional Council on May 22, 2019. Since that time, a need to increase staffing has been identified to address a growing workload and critical human services transportation needs among vulnerable populations. To meet these needs, an additional full-time equivalent (FTE) position is requested in the MAG Human Services Division. The additional position would be funded through an existing contract with the City of Phoenix utilizing Federal Transit Administration Section 5310 program funds; no increase to the FY 2020-2021 MAG Unified Planning Work Program and Annual

Budget is needed. Future funding for the position will be ongoing with funding from the City of Phoenix Section 5310 contract. Please refer to the enclosed material.

Action Requested:

Approval to amend the FY 2020-2021 MAG Unified Planning Work Program and Annual Budget to authorize one additional full-time equivalent (FTE) position in the Human Services Division to be funded by an annual contract with the City of Phoenix utilizing Federal Transit Administration Section 5310 program funds.

***2C. Amendment to the Fiscal Year 2020-2021 Unified Planning Work Program to add \$650,000 for the FY 2020-2021 Emerging Technologies Field Pilots**

The Fiscal Year (FY) 2020-2021 MAG Unified Planning Work Program (UPWP) and Annual Budget, approved by the MAG Regional Council in May 2019, includes a total of \$800,000 for FY 2020-2021 Emerging Technologies Field Pilots. Due to high level of interests from MAG member agencies and in order to ensure uninterrupted conduct of the identified pilot projects, MAG Regional Council Executive Committee on January 13, 2020, approved re-allocating \$400,000 from FY 2021 to FY 2020 for this program. Given positive feedback MAG received from the member agencies regarding the Emerging Technologies Field Pilots program and in order to continue with the testing of emerging technologies in the region, MAG staff proposes adding \$650,000 to the FY 2020-2021 Emerging Technologies Field Pilots program. The pilot program is designed to provide timely technical input to the development of the new Regional Transportation Plan and is aimed to inform future infrastructure investment decisions in the region. Please refer to the enclosed material.

Action Requested:

Approval of an amendment to the FY 2020-2021 MAG Unified Planning Work Program and Annual Budget to add funds in the amount of \$650,000 for FY 2020-2021 Emerging Technologies Field Pilots.

***2D. Approval to Enter into an Agreement with the Arizona Commerce Authority and to Amend the Fiscal Year 2020-2021 MAG Unified Planning Work Program and Annual Budget to Accept Funding**

MAG staff has been approached by the Arizona Commerce Authority (ACA) to update and enhance a website that was developed in collaboration with the ACA and is used for business attraction. MAG will provide technical expertise to enhance the website and will update data utilized in the website. Staff is requesting approval to enter into an agreement with the ACA to accept up to \$15,000 for enhancement and update of the ACA business attraction website, and approval to amend the Fiscal Year (FY) 2020- 2021 MAG Unified Planning Work Program and Annual Budget to add this funding for an increase to the overall budget of \$15,000.

Action Requested:

Approval to enter into an agreement and to accept up to \$15,000 from the Arizona Commerce Authority, and approval of the amendment to the FY 2020-2021 MAG Unified Planning Work Program and Annual Budget to add this funding for an increase to the overall budget of \$15,000.

***2E. Appointment of the MAG Economic Development Committee Member Agency Positions**

The MAG Economic Development Committee (EDC) includes 21 MAG member agency positions that have one-year terms with possible reappointment by recommendation of the Executive Committee and approval of the Regional Council. On May 4, 2020, a memorandum was sent to MAG Regional Council members soliciting letters of interest for the member agency positions on the EDC, including the Vice Chair position. Eighteen letters were received for the 21 member agency positions. MAG staff is recommending moving forward and reappointing the three member agency positions that did not submit a letter, unless they request otherwise. This will provide continuity on the committee, while not taking time away from the committee members as they attend to other pressing issues. The Executive Committee is requested to recommend approval of the EDC member agency positions. Please refer to the enclosed material.

Action Requested:

Recommendation to approve the appointment of the Economic Development Committee (EDC) member agency positions.

***2F. MAG Business Process and ERP Implementation Advisory Services Consultant Selection**

MAG's current financial system, Microsoft Dynamics AX 2012, is being phased out, as our vendors – Microsoft and Tyler Technologies – have announced they will end system support on October 12, 2021. As such, MAG's Fiscal Services division is launching a project aimed at optimizing core business processes; documenting comprehensive Enterprise Resource Planning (ERP) system requirements; developing a request for proposal for ERP software and implementation; selecting an ERP software and implementation vendor (project phases one and two); and, ultimately, implementing the selected ERP system (project phase three). MAG contacted four consulting firms who have extensive, specific expertise in assisting public entities with such projects. MAG received two proposals, including Avero Advisors and Plante Moran. On May 29, 2020, an evaluation team met, reviewed proposals, and recommended the selection of Plante Moran for an amount not to exceed \$124,080 for services related to project phases one and two. This recommendation is based on the firm's experience and expertise in performing similar work for comparable agencies such as Valley Metro, the lowest bid received, and responsiveness of the proposal. Additional costs associated with the third and final phase of the project will be determined once an ERP system and implementation vendor have been selected.

Action Requested:

Approval of the selection of Plante Moran for MAG Financial Business Process and ERP Implementation Advisory services for an amount not to exceed \$124,080.

ITEMS PROPOSED TO BE HEARD**3. Coronavirus Update**

MAG's Executive Director will provide a summary of information related to the regional response to the COVID-19 pandemic, MAG's community outreach,

and other activities the agency is taking to support the region during this health crisis.

Action Requested:

Information, discussion and possible action.

4. Proposed Reduction in MAG Dues for Fiscal Year 2021

In light of the negative financial impacts of the COVID-19 pandemic, in terms of both lower revenues and higher costs, MAG is proposing to reduce member agency dues for Fiscal Year (FY) 2021 by 20 percent. In the current adopted budget, MAG dues for FY 2021 were set at \$246,734. A 20 percent reduction translates into \$49,347 with a new agency member dues total of \$197,387. Expected vacancy savings and, if needed, MAG contingency, will compensate for the loss of revenue to the agency. Please refer to the enclosed material.

Action Requested:

Information, discussion and possible action to reduce MAG dues by 20 percent for FY 2021.

5. Request for Future Agenda Items

Topics or issues of interest that the Executive Committee would like to have considered for discussion at a future meeting will be requested.

Action Requested:

Information.

6. Comments from the Committee

An opportunity will be provided for Executive Committee members to present a brief summary of current events. The Executive Committee is not allowed to propose, discuss, deliberate or take action at the meeting on any matter in the summary, unless the specific matter is properly noticed for legal action.

Action Requested:

Information.

Adjournment