

MINUTES OF THE  
MARICOPA ASSOCIATION OF GOVERNMENTS  
MAG REGIONAL COUNCIL EXECUTIVE COMMITTEE  
June 22, 2020  
Web Conference via Zoom

MEMBERS ATTENDING

#Mayor Mark Mitchell, Tempe: Chair #Mayor Jerry Weiers, Glendale, Vice Chair #Mayor Kate Gallego, Phoenix #Mayor John Giles, Mesa: Treasurer	#Mayor Anna Tovar, Tolleson #Mayor Kenneth Weise #Mayor Gail Barney, Queen Creek: Past Chair
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\* Not Present

# Participated by web conference

1. Call to Order

Chair Mitchell called the virtual meeting of the Executive Committee to order at 12:10 p.m., immediately following the adjournment of the MAG Information Center (MAGIC) Board of Director's meeting. All committee members were in attendance.

2. Approval of Consent Agenda

Chair Mitchell stated that items 2A through 2F were on the consent agenda. He asked if any member of the committee would like to remove an item for discussion or would like a presentation on the consent items. No requests were made.

Mayor Barney moved approval of the consent agenda. Mayor Giles seconded the motion and the motion carried unanimously.

\*2A. Approval of April 13, 2020, Meeting Minutes

The MAG Executive Committee, by consent, approved of the April 13, 2020, meeting minutes.

\*2B. Amendment to the Fiscal Year 2020-2021 MAG Unified Planning Work Program and Annual Budget to Authorize an Additional Full-Time Equivalent Position in the Human Services Division

The MAG Executive Committee, by consent, approved an amendment to the FY 2020-2021 MAG Unified Planning Work Program and Annual Budget to authorize one

additional full-time equivalent (FTE) position in the Human Services Division to be funded by an annual contract with the City of Phoenix utilizing Federal Transit Administration Section 5310 program funds.

The Fiscal Year (FY) 2020-2021 MAG Unified Planning Work Program and Annual Budget was approved by the MAG Regional Council on May 22, 2019. Since that time, a need to increase staffing has been identified to address a growing workload and critical human services transportation needs among vulnerable populations. To meet these needs, an additional full-time equivalent (FTE) position is requested in the MAG Human Services Division. The additional position would be funded through an existing contract with the City of Phoenix utilizing Federal Transit Administration Section 5310 program funds; no increase to the FY 2020-2021 MAG Unified Planning Work Program and Annual Budget is needed. Future funding for the position will be ongoing with funding from the City of Phoenix Section 5310 contract.

\*2C. Amendment to the Fiscal Year 2020-2021 Unified Planning Work Program to add \$650,000 for the FY 2020-2021 Emerging Technologies Field Pilots

The MAG Executive Committee, by consent, approved an amendment to the FY 2020-2021 MAG Unified Planning Work Program and Annual Budget to add funds in the amount of \$650,000 for FY 2020-2021 Emerging Technologies Field Pilots.

The Fiscal Year (FY) 2020-2021 MAG Unified Planning Work Program (UPWP) and Annual Budget, approved by the MAG Regional Council in May 2019, includes a total of \$800,000 for FY 2020-2021 Emerging Technologies Field Pilots. Due to high level of interests from MAG member agencies and in order to ensure uninterrupted conduct of the identified pilot projects, MAG Regional Council Executive Committee on January 13, 2020, approved re-allocating \$400,000 from FY 2021 to FY 2020 for this program. Given positive feedback MAG received from the member agencies regarding the Emerging Technologies Field Pilots program and in order to continue with the testing of emerging technologies in the region, MAG staff proposes adding \$650,000 to the FY 2020-2021 Emerging Technologies Field Pilots program. The pilot program is designed to provide timely technical input to the development of the new Regional Transportation Plan and is aimed to inform future infrastructure investment decisions in the region.

\*2D. Approval to Enter into an Agreement with the Arizona Commerce Authority and to Amend the Fiscal Year 2020-2021 MAG Unified Planning Work Program and Annual Budget to Accept Funding

The MAG Executive Committee, by consent, approved entering into an agreement and to accept up to \$15,000 from the Arizona Commerce Authority, and approval of the

amendment to the FY 2020- 2021 MAG Unified Planning Work Program and Annual Budget to add this funding for an increase to the overall budget of \$15,000.

MAG staff has been approached by the Arizona Commerce Authority (ACA) to update and enhance a website that was developed in collaboration with the ACA and is used for business attraction. MAG will provide technical expertise to enhance the website and will update data utilized in the website. Staff is requesting approval to enter into an agreement with the ACA to accept up to \$15,000 for enhancement and update of the ACA business attraction website, and approval to amend the Fiscal Year (FY) 2020-2021 MAG Unified Planning Work Program and Annual Budget to add this funding for an increase to the overall budget of \$15,000.

\*2E. Appointment of the MAG Economic Development Committee Member Agency Positions

The MAG Executive Committee, by consent, recommended approval of the appointment of the Economic Development Committee (EDC) member agency positions.

The MAG Economic Development Committee (EDC) includes 21 MAG member agency positions that have one-year terms with possible reappointment by recommendation of the Executive Committee and approval of the Regional Council. On May 4, 2020, a memorandum was sent to MAG Regional Council members soliciting letters of interest for the member agency positions on the EDC, including the Vice Chair position. Eighteen letters were received for the 21 member agency positions. MAG staff is recommending moving forward and reappointing the three member agency positions that did not submit a letter, unless they request otherwise. This will provide continuity on the committee, while not taking time away from the committee members as they attend to other pressing issues. The Executive Committee is requested to recommend approval of the EDC member agency positions.

\*2F. MAG Business Process and ERP Implementation Advisory Services Consultant Selection

The MAG Executive Committee, by consent, approved of the selection of Plante Moran for MAG Financial Business Process and ERP Implementation Advisory services for an amount not to exceed \$124,080.

MAG's current financial system, Microsoft Dynamics AX 2012, is being phased out, as our vendors – Microsoft and Tyler Technologies – have announced they will end system support on October 12, 2021. As such, MAG's Fiscal Services division is launching a project aimed at optimizing core business processes; documenting

comprehensive Enterprise Resource Planning (ERP) system requirements; developing a request for proposal for ERP software and implementation; selecting an ERP software and implementation vendor (project phases one and two); and, ultimately, implementing the selected ERP system (project phase three). MAG contacted four consulting firms who have extensive, specific expertise in assisting public entities with such projects. MAG received two proposals, including Avero Advisors and Plante Moran. On May 29, 2020, an evaluation team met, reviewed proposals, and recommended the selection of Plante Moran for an amount not to exceed \$124,080 for services related to project phases one and two. This recommendation is based on the firm's experience and expertise in performing similar work for comparable agencies such as Valley Metro, the lowest bid received, and responsiveness of the proposal. Additional costs associated with the third and final phase of the project will be determined once an ERP system and implementation vendor have been selected.

### 3. Coronavirus Update

MAG Executive Director Eric Anderson led the discussion on the effects the novel coronavirus, COVID-19, is having on the region and the measures MAG is taking as an organization to keep its employees and the public safe. Mr. Anderson stated the situation is changing rapidly and MAG continues to exercise caution in transitioning employees back into the office. He reported MAG had planned to begin transitioning staff back into the office on July 1, but due to the high number of coronavirus cases in Arizona, the transition will be delayed at least through the end of summer. MAG continues to have a high level of productivity with staff telecommuting.

Mr. Anderson indicated an employee survey was conducted to determine issues and concerns employees might have relative to COVID-19 and if they need any support to continue working from home. He added MAG has prepared a draft transition plan that includes the appropriate State of Arizona and CDC guidelines to ensure a smooth transition back to the office when the time is right.

Mr. Anderson noted that at this Wednesday's Regional Council meeting, Greater Phoenix Leadership CEO Neil Giuliano and Blue Cross Blue Shield of Arizona President and CEO Pam Kehaly will discuss the new Mask Up Arizona campaign.

### 4. Proposed Reduction in MAG Dues for Fiscal Year 2021

Mr. Anderson explained MAG looked at its budget for ways to mitigate some of the financial impact of lower revenue streams on member agencies due to the pandemic. MAG is proposing a 20 percent reduction in member dues for Fiscal Year (FY) 2021, which would translate to a savings of just under \$50,000. He indicated MAG will be

able to cover the difference in revenue through savings such as not serving food at in-person meetings, vacant positions, and if needed, MAG contingency.

Mayor Weise moved to reduce MAG dues by 20 percent for FY 2021. Mayor Barney seconded the motion and the motion carried unanimously.

5. Request for Future Agenda Items

Chair Mitchell asked if there were any requests for future agenda items.

There were none.

6. Comments from the Committee

Chair Mitchell asked if there were any comments from the committee.

Chair Mitchell commented today is his last day as chair of the committee. He added he would see everyone virtually on Wednesday.

Adjournment

With no further business, Chair Mitchell adjourned the meeting at 12:16 p.m.

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Chair

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Secretary