



February 28, 2017

TO: Members of the MAG Management Committee

FROM: Eric Anderson, Transportation Director

SUBJECT: FY 2019-2020 HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP) PROJECT APPLICATIONS

Member agencies are invited to submit project applications for qualifying road safety improvements in fiscal years (FY) 2019-2020, to be funded with federal Highway Safety Improvement Program (HSIP) funds. Project applications must be submitted via email to: hsip@azmag.gov by 10:00 a.m. on Monday September 18, 2017. Late applications will not be accepted. All project applications must be submitted to MAG using the Excel-based project application provided by ADOT.

On February 27th, 2017, ADOT requested MAG and other COGs and MPOs to issue and coordinate a statewide call for projects to program projects in FY2018 -2020. Since MAG has fully programmed available HSIP funds in FY2018, the opportunity for funds exist only for projects in FY2019-2020.

This call for projects will be closely coordinated with ADOT to generate a list of projects recommended by MAG for each program year. These projects will compete with other projects statewide, based on the new ADOT guidance. To assist local agencies in developing intersection safety project applications, upon request, MAG will provide a ranked list of intersections that would meet ADOT HSIP eligibility requirements for crash history. This could serve as an additional tool for use by local agencies, in developing HSIP project applications that would have better potential in competing for statewide HSIP funds.

The attached pages provide further information relevant to this call for projects. A link to the ADOT Excel-based project application form and the revised HSIP manual is available on the Transportation Safety Program webpage at <http://www.azmag.gov/safety>.

For additional information or if you have questions, please contact Sarath Joshua or Margaret Boone at (602) 254-6300.

Cc: Intergovernmental Representatives
Transportation Safety Committee
Streets Committee
Bicycle and Pedestrian Committee

Attachment One

HSIP FY2019 - 2020 MAG TIP Programming Schedule	
Date	Action
Tuesday February 28, 2017	Memo to Management Committee
Tuesday February 28, 2017 3 p.m.	Applications available for download at http://azmag.gov/safety
Thursday March 15, 2017 EOB	Request to MAG for a ranked list of individual local agency intersections based on a weighting of only Fatal and Serious Injury Crashes. Requests should be sent via e-mail to http://azmag.gov/safety .
Thursday March 22, 2017 EOB	MAG to provide ranked list of individual local agency intersections based on requests received.
Tuesday May 23, 2017 11:00 a.m.	HSIP application development workshop to be held immediately after the Transportation Safety Committee meeting.
Tuesday July 25, 2017	HSIP application development workshop to be held immediately after the Transportation Safety Committee meeting.
Thursday August 3, 2017 3 p.m.	Due Date and Time for preliminary application package to be submitted to MAG staff for pre-review at hsip@azmag.gov .
Thursday August 30, 2017 3 p.m.	Due Date and Time for MAG Staff to submit comments to local agency applicants.
Monday September 18, 2017 10:00 a.m.	Due Date and Time for coordination of outstanding items of clarification with ADOT or MAG and revised HSIP applications to be submitted to MAG. A list of projects will be generated for the Transportation Safety Committee agenda packet.
Tuesday September 26, 2017 10:00 a.m.	MAG Transportation Safety Committee, MAG Ironwood Room, 2nd Floor. Possible recommendation of list of FY2019-2022 HSIP projects to TRC. All applicants must attend. No Presentations will be required.
Thursday September 28, 2017	TRC recommends HSIP list of projects.
Monday October 2, 2017 Noon	MAG submits all recommended project applications to ADOT.
Oct 2017	MAG Management recommendation, Regional Council approval and MAG amends TIP listing to include HSIP projects FY2019-2020.
Wednesday November 15, 2017	Latest Date for ADOT to provide Eligibility Letters to Local Agencies and MAG
Friday December 1, 2017	Latest Date for Local Agencies to submit Initiation Letters to ADOT LPA section for eligible HSIP projects.

FY2019-2020 HSIP Guidance SUMMARY

This call for projects will focus on reducing fatalities and serious injuries on all public roads. Projects submitted for SFY19 and beyond will compete for statewide HSIP funds. **Local Public Agency HSIP applications must be submitted through MAG or the application will not be considered. This will ensure that each project will appropriately be considered through the MAG approval process before submission to ADOT. This will also ensure the ability for the projects to be placed in the associated TIP "Parking Lots" required for consideration. MAG must submit all applications to the HSIP Program Manager.**

Expected HSIP Available Funds by SFY*:

SFY19	SFY20
\$9,000,000	\$13,000,000

*Numbers displayed are approximate as of February 27, 2017

Changes to HSIP Program:

- MAG will submit applications to the HSIP Program Manager.
- Maximum project cost for both spot and systemic projects is \$5 million.
- A 9-member Safety Review Committee comprised of FHWA, local and ADOT staff will be established to review and approve project rankings after the application deadline.
- Total systemic project funding will be limited to no more than 20% of the total yearly FY HSIP funding.
- **Alcohol/drug related crashes can be used in the benefit to cost (B/C) ratio calculation. *(Disregard note "f" in application Tab 16 "Crash Data").***
- Only fatal and serious related crashes will be considered correctable (KABCO scale K and A ONLY).
- HSIP eligibility will be based on the benefit to cost ratio at or above 1.5:1.
- All state and local projects will compete for the same funding levels with priority going to the projects with the highest benefit to cost ratios and the highest weighted score.

Below are the key dates for HSIP eligibility and project initiation.

1. **FY2019-2020 HSIP Applications due from MAG to ADOT no later than October 2, 2017.**
2. Eligibility determination from ADOT to local agencies due no later than November 15, 2017.
3. **Project Initiation Request Letters for eligible projects from local agencies to ADOT due no later than December 1, 2017*.**
4. Execution of IGA/JPAs due no later than February 28, 2018 (if applicable).
5. Anticipated date of submission of authorization paperwork to ADOT Finance from FHWA due no later than April 1, 2018.

* Any Project Initiation Request Letters received after the deadline will not be processed. In addition, if a Project Initiation Request Letter is received and the project is not programmed in the corresponding TIP, it will be returned unprocessed at the risk of the LPA not having it submitted before the deadline.