

March 7, 2011

TO: Members of MAG Management Committee and Transportation Review Committee

FROM: Eileen O. Yazzie, Transportation Programming Manager

SUBJECT: FEDERAL FISCAL YEAR 2011 CLOSEOUT DEFERRAL REQUEST

The Closeout process for MAG region federal funds in federal fiscal year (FFY) 2011 is now underway. MAG Member Agencies are requested to notify MAG, beginning March 7, 2011, of Federal funded projects that will not obligate by the end of the FFY2011, September 2011, and are requesting to be deferred to another year in the MAG Transportation Improvement Program (TIP). Or if a Lead Agency is considering abandoning the federal aid for the project. **Please make a best effort to complete and submit the Deferral Request Form and Deferral Justification Letter, by April 15, 2011.** MAG Staff recognizes that agencies may defer projects at a later time due to continuous work to obligate the project by September 2011 and will work with member agencies until the end of the federal fiscal year for additional deferrals. It is required that the Deferral Request Form and Deferral Justification Letter is transmitted by a member of the MAG Management Committee or Transportation Review Committee.

DRAFT FY 2009 MAG Federal Fund Programming Principles

The 2011 Closeout process will follow the DRAFT FY 2009 MAG Federal Fund Programming Principles (Principles) allowing member agencies a one-time project deferral without justification. For the first time deferral request, a member agency just needs to complete and submit the Deferral Request Form. If a member agency is requesting a project to be deferred a second time or more, a member agency must complete and submit both a Deferral Request Form and Deferral Justification Letter. The MAG Committee Process will recommend approval of the projects to be deferred and stay in the MAG TIP.

Attached to this memorandum is an excel workbook that has three tabs requesting project information, a fourth tab outlines the deferral justification letter requirements, and a fifth tab explains the FFY2011 Closeout schedule. This is a dynamic form that has TIP project information pre-populated in the form. If your project information is not in there, please fill out the blank cells. Please make sure that you 'enable' the form when you open it in excel.

MAG staff is available to help with information and questions regarding the Form and the Deferral Justification Letter Requirements. Please contact either Eileen Yazzie: eyazzie@mag.maricopa.gov, Steve Tate: state@mag.maricopa.gov, or at (602) 254-6300. All information regarding the FFY11 Closeout is available on the TIP webpage found at: <http://www.azmag.gov/Projects/Project.asp?CMSID2=1140&MID=Transportation>.

cc: Intergovernmental Representatives
Street Committee, Bike and Ped Committee, ITS Committee