

March 29, 2011

TO: Members of MAG Management Committee and Transportation Review Committee

FROM: Eileen O. Yazzie, Transportation Programming Manager

SUBJECT: FEDERAL FISCAL YEAR 2011 CLOSEOUT PROJECT REQUEST

The Closeout process for MAG region federal funds in federal fiscal year (FFY) 2011 is now underway. The attached application is now available for MAG Member Agencies to submit projects for FY 2011 Closeout funding. **Please complete and submit the Closeout Project Request form, by Thursday April 14, 2011 by 5:00 p.m. Late applications will not be accepted.** The Project Request Form must be transmitted by a member of the MAG Management Committee or Transportation Review Committee. There is expected to be a minimum amount of funds available in FY2011 for Closeout.

The primary criteria for the projects submitted for closeout funding is that they must be able to obligate federal funds by the end of FFY 2011. This means that the projects are required to complete the necessary design, right-of-way, utility, and environmental clearances required by the Federal Highway Administration (FHWA) in order to 'obligate' funding for the project. These requirements are administered by the ADOT Local Governments section and have to be approved/completed by them prior to the end of FFY 2011, September 2011.

MAG staff will review the projects submitted for Closeout funds with ADOT to ensure that the projects can be obligated before the end of FFY 2011.

DRAFT FY 2009 MAG Federal Fund Programming Principles

The 2011 Closeout process will follow the DRAFT FY 2009 MAG Federal Fund Programming Principles (Principles) which set forth guidelines on project selection for available federal funds.

Per the DRAFT Principles: 700.2 Projects submitted for use of Closeout funds will be selected based on the following three priorities in order:

- a. Advancing projects (or phases of projects) of the same mode, that are already programmed in the current Transportation Improvement Program (TIP) with MAG federal funds from a future year, in chronological order of the TIP;
- b. Adding additional federal funds to an existing, unobligated project, up to the originally programmed,
 - I. federal-aid maximum, or the maximum established by the mode in the RTP, whichever is less.
- c. New projects

The interactive Closeout Project Request Form can be downloaded from the TIP webpage: <http://www.azmag.gov/Projects/Project.asp?CMSID2=1140&MID=Transportation>. It is an excel

workbook that has pre-populated tabs requesting project information. If submitting a new project, please make sure that you fill out all forms completely. This is a dynamic form that has TIP project information pre-populated in the form. If your project information is not in there, please fill out the blank cells. ***Please make sure that you 'enable' the form when you open it in excel.***

MAG staff is available to help with information and questions regarding the Form and the Deferral Justification Letter Requirements. Please contact either Eileen Yazzie: eyazzie@azmag.gov, Steve Tate: state@azmag.gov, or at (602) 254-6300. All information regarding the FFY11 Closeout is available on the TIP webpage found at: <http://www.azmag.gov/Projects/Project.asp?CMSID2=1140&MID=Transportation>.

cc: Intergovernmental Representatives
Street Committee, Bike and Ped Committee, ITS Committee