



Infrastructure Delivery and Operations

Douglas A. Ducey, Governor
John S. Halikowski, Director
Dallas Hammit, State Engineer
Steve Boschen, Assistant Director

April 8, 2016

Mr. Eric Anderson
Transportation Director
Maricopa Association of Governments
302 N. 1st Avenue, Suite 300
Phoenix, AZ 85003

Re: ADOT Red Letter Process – Request for Participation

Dear Mr. Anderson:

The MAG Regional Council approved the Red Letter Process in 1996 to provide early notification of planned development in future and existing freeway alignments. Since inception, ADOT has received thousands of notifications which have resulted in significant cost savings and an overall improvement in administering its transportation system.

The purpose of this correspondence is to emphasize the need for keeping the Red Letter Process at the forefront of Local Agency staff that deal with planning, permitting, and zoning. While not frequent, there are instances from time-to-time where notices are not received, resulting in cost increases to the delivery of the Transportation Improvement Program. ADOT understands there is personnel turnover and varying rationale for such omissions.

Please view this as an opportunity to visit with your respective staff and offices responsible for development services, zoning and permitting to assure there is awareness of the Red Letter Process. ADOT will appreciate being informed of any planning, permitting, or zoning matters occurring within ¼ mile of both existing and planned State Highway alignments. Local municipalities may make their submittal to ADOT by sending them electronically to redletter@azdot.gov or mailing them to ADOT – Right of Way Project Management, Red Letter Program, 205 S. 17th Avenue, Mail Drop 612E, Phoenix, AZ 85007.

We sincerely appreciate your cooperation and dedication to this effort. We look forward to the continuing success of the Red Letter Process.

If there are any questions, please contact ADOT's Manager of the Right of Way Project Management Section, Richard Erickson, at 602-712-7085, or by email at Rerickson@azdot.gov

Sincerely,

Paula Gibson, Chief Right of Way Agent
Arizona Department of Transportation