

February 2, 2004

TO: Members of the MAG Regional Council Executive Committee

FROM: Mayor Wendy Feldman-Kerr, Queen Creek, Chair

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA FOR THE MAG REGIONAL COUNCIL EXECUTIVE COMMITTEE

Monday, February 9, 2004 - 12:00 noon
MAG Office, Suite 200 - Cholla Room
302 North 1st Avenue, Phoenix

Please park in the garage under the Compass Bank Building. Bring your ticket to the meeting, parking will be validated. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

A meeting of the MAG Regional Council Executive Committee has been scheduled for the time and place noted above. Members of the Committee may attend either in person, by telephone conference, or by video conference. If you have any questions, please contact me at (480) 968-4474 or Dennis Smith, MAG Executive Director, at (602) 254-6300.

TENTATIVE AGENDA

	<u>COMMITTEE ACTION REQUESTED</u>
1. <u>Call to Order</u>	
2. <u>Call to the Audience</u>	2. Information and discussion.
An opportunity will be provided to members of the public to address the Executive Committee on items not scheduled on the agenda that fall under the jurisdiction of MAG, or on items on the agenda for discussion but not for action. Members of the public will be requested not to exceed a three minute time period for their comments. A total of 15 minutes will be provided for the Call to the	

Audience agenda item, unless the Executive Committee requests an exception to this limit. Please note that those wishing to comment on action agenda items will be given an opportunity at the time the item is heard.

3. Approval of Consent Agenda

Executive Committee members may request that an item be removed from the consent agenda. Prior to action on the consent agenda, members of the audience will be provided an opportunity to comment on consent items. Consent items are marked with an asterisk.

3. Approve the Consent Agenda

ITEMS PROPOSED FOR CONSENT*

*3A. Approval of the January 12, 2004 Executive Committee Meeting Minutes

3A. Review and approve the January 12, 2004 Executive Committee meeting minutes.

*3B. Amendment to the FY 2004 MAG Unified Planning Work Program and Annual Budget to Accept Funding from the Pima Association of Governments in the Amount of \$35,000 to Partner with MAG to Enhance the Subarea Allocation Model (SAM) and to Amend the Contract with Planning Technologies by \$70,000

3B. Approve amending the FY 2004 MAG Unified Planning Work Program and Annual Budget to accept funding from the Pima Association of governments in the amount of \$35,000 to partner with MAG to enhance the Subarea Allocation Model (SAM) and to amend the contract with Planning Technologies by \$70,000.

The FY 2004 MAG Unified Planning Work Program and Annual Budget includes a work element to enhance the Subarea Allocation Model (SAM) that MAG uses for the preparation of socioeconomic projections, and to evaluate this model with other socioeconomic models and incorporate or maintain such models in the MAG socioeconomic modeling process. Planning Technologies, and in particular its principal, Mr. Michael Corlett, is the developer of SAM, prepared expressly for MAG. Because of his knowledge of the custom SAM model, he is uniquely capable to work with MAG to define the requirements for future models. The Pima Association of Governments (PAG) would like to partner with this endeavor and has offered \$35,000 towards the creation of the requirements document for the future socioeconomic modeling efforts of both MAG and PAG. Please refer to the enclosed material.

*3C. Americorps Volunteer

On August 18, 2003, MAG entered into an agreement to provide sponsorship in the amount of \$4,000 for a 10-month volunteer from Americorps to work on Homeless issues in the MAG region. MAG would like to enter into a second agreement with U.S. Veterans allowing for an additional participant to work with the MAG Human Services division. Based on the ongoing need for staff support for domestic violence and homeless issues, and based on an Americorps participant's desire to gain experience in research, policy and human services planning, MAG is seeking approval for Danielle Elleman to participate as a volunteer at MAG. The only requirements are that MAG provide office space and sign a memorandum of understanding to begin the process. There is no financial sponsorship required.

3C. Approval to proceed with entering into an agreement for a second volunteer from Americorps to work on Homeless and Domestic Violence issues in the MAG region.

ITEMS PROPOSED TO BE HEARD

4. Consortium for the Study of Rapidly Urbanizing Regions (CSRUR)

The consortium is one of a series of new "use-inspired" research initiatives being developed by Arizona State University President Michael Crow to apply fundamental research to pressing community, national, and global problems. CSRUR addresses one of the globe's greatest challenges: the human, political, economic, and environmental impact of Earth's rapidly urbanizing environments. Dr. Charles Redman, director of the Center for Environmental Studies, will provide additional information to the Executive Committee.

5. Discussion of the Development of the FY 2005 MAG Unified Planning Work Program and Annual Budget

Each year, staff develops the Unified Planning Work Program and Annual Budget. The Work Program is reviewed each year by the federal agencies and approved by the Regional Council in May. A review of the detailed draft Work

4. Information and discussion.

5. Information, discussion and input on the development of the Work Program and Annual Budget and discussion regarding a MAG Compensation Study.

Program is scheduled for March. A summary budget document has also been developed to allow our members to quickly decipher the financial implications of the MAG budget. This document will highlight changes from the prior year budget in a summarized form. A draft copy of projected funding sources, functional line item expenditures, and an updated timeline is also being included. This summary includes the proposed budgeted positions, which includes two additional positions for FY05, and a five percent increase in salaries that is performance based. MAG does not have a step increase for salaries. To keep the MAG positions internally equitable and externally competitive, MAG is considering conducting a Compensation Study. Please refer to the enclosed material.

6. MAG and United Way Database Partnership

MAG, Valley of the Sun United Way and The Arizona Republic have been collaborating on a publication, *Community Vital Signs* that could be used by non-profit and MAG member agencies in displaying information from the 2000 Census and other local socioeconomic data. Nearing publication and a launching of the *Community Vital Signs*, the attached draft document is for your information and discussion. This publication is phase one. Phase two is a Human Services MAG interactive mapping Website, which is currently on-line. Please refer to the enclosed material.

7. Legislative Update

An update will be provided on bills of interest in the this legislative session, including legislation to grant authorization for an election to extend the one-half cent sales tax for transportation and the retirement legislation for Councils of Governments.

6. Information and discussion.

7. Information and discussion.

8. Annual Performance Review of the MAG Executive Director

On January 12, 2004, the Executive Committee met in executive session to discuss personnel matters relating to the MAG Executive Director's review and salary. The Committee reconvened regular session and adjourned without taking action. The Executive Committee is expected to take action regarding the Executive Director's performance review and salary. The action of the Executive Committee will be presented to the Regional Council for ratification.

The Executive Committee may vote to recess the meeting and go into executive session to discuss personnel matters relating to the MAG Executive Director's review and salary. The meeting may then be reconvened to take action regarding the review and make a salary determination. The authority for such an executive session is A.R.S. § 38-431.03(A)(1).

9. Adjournment

8. For information, discussion and possible action to recess the meeting to conduct an executive session to discuss personnel matters relating to the MAG Executive Director's review and salary, and to reconvene the meeting for possible action on the review and salary of the MAG Executive Director.