

September 16, 2003

TO: Members of the MAG Population Technical Advisory Committee

FROM: George Pettit, Gilbert, Chair

SUBJECT: TRANSMITTAL OF MEETING NOTICE AND TENTATIVE AGENDA

Tuesday, September 23, 2003 - 10:00 a.m.
MAG Office, Suite 200, Cholla Room
302 North 1st Avenue, Phoenix

A meeting of the MAG Population Technical Advisory Committee (POPTAC) will be held at the time and place noted above.

Members of the POPTAC may attend either in person, by telephone conference call or by videoconference. To videoconference to the meeting, prior arrangements need to be made with Heidi Pahl at MAG and or your site coordinator. Those attending by telephone conference call are requested to call 602-261-7510 between 9:55 a.m. and 10:00 a.m. After prompting, please enter the meeting ID number 767822 (POPTAC) on your telephone key pad followed by the pound sign. If you have a problem or require assistance, please dial 0 after calling the number above.

If you are driving, please park in the garage under the Compass Bank building. Bring your ticket to the meeting and marking will be validated. For those using transit, the RPTA will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Please be advised that under procedures approved by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum to conduct business. A quorum is a simple majority of the membership or 13 people for the MAG POPTAC. If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you. If you have any questions or need additional information, please contact Anubhav Bagley at (602) 254-6300.

TENTATIVE AGENDA

- | | <u>COMMITTEE ACTION REQUESTED</u> |
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| 1. <u>Call to Order</u> | |
| 2. <u>Call to the Audience</u>

Persons wishing to address the MAG POPTAC will be provided an opportunity to comment. | 2. For information. |
| 3. <u>Approval of Meeting Minutes of August 19, 2003</u> | 3. For information, discussion and approval of the minutes of August 19, 2003. |

4. Preparation of July 1, 2003 Maricopa County Resident Population Update

In July DES distributed surveys to MAG member agencies, requesting updates of population in group quarters, and annexations. This information, together with the residential completions supplied to DES by MAG, will be used to establish a July 1, 2003 Maricopa County Resident Population Update. This Update will become the control total from which MAG will develop Municipality Resident Population Updates. These updates are used to distribute \$23 million annually in lottery funds, to prepare financial plans, to determine municipal per capita water use targets and to set expenditure limitations where necessary.

At the September 12, 2003 meeting of the DES POPTAC, the draft July 1, 2003 population updates for the State of Arizona and for each of the counties within the State were distributed for review and discussion. MAG staff will discuss the July 1, 2003 Update for Maricopa County.

5. Preparation of July 1, 2003 Municipality Resident Population Updates

Because of questions regarding the draft DES Maricopa County 2003 Resident Population estimate, MAG has drafted July 1, 2003 Municipality Updates for consideration using a Maricopa County Control Total of 3.4 million. The methods for preparing the municipality estimates will be discussed and the results presented. Please see Attachment One.

6. Population Options for 2005

In July 2003 the MAG Management Subcommittee on 2005 Population Options recommended that a Census Survey be conducted and that the \$9.4 million cost be distributed based upon share of population for jurisdictions under 6,000 people and whose growth rate is less than 3.5 percent; and, for other jurisdictions, based upon their share of

4. For information, discussion and possible action.

5. For information, discussion and possible recommendation to the Management Committee to approve the July 1, 2003 MAG Municipality Updates provided that they are within one percent of the final updates.

6. For information and discussion.

the total housing units sampled in the survey. On September 10, 2003 the MAG Management Committee met to review the information regarding a 2005 Census Survey. A status report will be provided. Please see Attachment Two.

7. Preparation of DES County Population Projections

The last set of official DES State and County projections were adopted in February of 1997. DES is currently awaiting the arrival of county to county migration data by single year of age from Census 2000 to develop an updated set of resident population projections for counties in Arizona. After review and input by DES POPTAC members and revisions based on comments received, the projections would then be considered for approval as official projections by both MAG and DES. DES Has estimated that it would take about six months to complete the projections from the time of receipt of the Census data to approval. There is no indication at this time of when the required Census data will be available. Once approved, the Maricopa County projections will become the control total from which MAG develops official socioeconomic projections. A status report will be provided.

8. Regional Update

Members of the MAG POPTAC will be provided an opportunity to provide a status report on activities in their jurisdiction.

9. Next Meeting of the MAG POPTAC

The next meeting of the MAG POPTAC is scheduled for Tuesday October 21, 2003.

7. For information and discussion.

8. For information and discussion.

9. For information and discussion