

MINUTES OF THE
MARICOPA ASSOCIATION OF GOVERNMENTS
POPULATION TECHNICAL ADVISORY COMMITTEE

November 16, 2004
MAG Office, Suite 200, Saguaro Room
302 North 1st Avenue
Phoenix, Arizona

MEMBERS IN ATTENDANCE

George Pettit, Gilbert, Chairman
*Bryant Powell, Apache Junction
Adrian Williamson, Avondale
Phil Garthright, Buckeye
*Usama Abujbarah, Cave Creek
#David de la Torre, Chandler
Mark Smith, El Mirage
*Dana Burkhardt, Fountain Hills
*Terry Yergan, Gila River Indian Community
#Kate Langford, Glendale
Janeen Gaskin, Goodyear
Ramon, Leon, Guadalupe

*Mike Cartsonis, Litchfield Park
Wahid Alam, Mesa
Gary Norris for Matt Holm, Maricopa County
Karen Flores for Prisila Ferreira, Peoria
Tim Tilton, Phoenix
Shawney Ekadis, Queen Creek
Harry Higgins, Scottsdale
Stephanie Wilson, Surprise
Hector Tapia, Tempe
Cecilia Casillas for Mark Fooks, Youngtown
Anne MacCracken, Valley Metro

*Not in attendance

#Participated via audioconference

OTHERS IN ATTENDANCE

Max Enterline, Phoenix
John Lynch, McDOT
Anubhav Bagley, MAG
Heidi Pahl, MAG

Elaine Trammell, MAG
Harry Wolfe, MAG
Don Worley, MAG
Debbie Kohn, MAG Associate

1. Call to Order

The meeting was called to order by Chairman George Pettit at 9:05 a.m.

2. Call to the Audience

There were no requests to address the MAG POPTAC.

3. Approval of Meeting Minutes of October 19, 2004

It was moved by Harry Higgins, and seconded by Hector Tapia to approve the meeting minutes of October 19, 2004. The motion carried unanimously. It was noted that the October 19, 2004 minutes inadvertently excluded Shawney Ekadis from the list of attendees. Ms. Ekadis was at the POPTAC meeting.

4a. 2005 Census Survey

Heidi Pahl provided a status report on the 2005 Census Survey. She noted that the Census Oversight Subcommittee of the Management Committee had been established to provide guidance to the 2005 Census Survey effort. Ms. Pahl also discussed recruiting efforts on the part of the Census Bureau and office/equipment requirements.

Janeen Gaskin asked what would be done if Goodyear could not find space for a Census Office. Heidi Pahl responded that a jurisdiction could share an office with a nearby community. For example, Goodyear might be able to share an office with Litchfield Park.

Karen Flores noted that some people involved in the street count are not attending POPTAC meetings. She also asked whether MAG POPTAC members would be able to view the Census Bureau's list of Group Quarters.

Harry Wolfe stated that the Census Bureau had indicated that the lists could be viewed by representatives of jurisdictions who signed confidentiality agreements, but that they could not be taken from the Census Bureau office.

Wahid Alam asked if member agencies could view the lists at the MAG Group Quarters Workshop. Harry Wolfe responded that he did not believe so. Heidi Pahl said she would check into the matter.

Mark Smith expressed concern that he was unable to obtain from the state a list of licensed group quarters.

David de la Torre said that he went to the state to obtain information on licensed group quarters. He said that at first the personnel indicated that they could not provide the needed information; but that later they were able to provide information from a database.

4b. Identification of Jurisdictional Boundaries, 2005 and Projected Housing Units and Sample Sizes

Rita Walton reported that in October, MAG staff transmitted to member agencies a request to review and comment on the anticipated 2005 jurisdictional boundaries, projected housing units and sample sizes. She said that comments were due on October 27, 2004, and that subsequently revisions were made and the information was forwarded to the Census Bureau. Mr. Walton explained that the Census Bureau would be using this information to determine the sample of blocks to be selected for each area to be sampled. It was noted that member agencies would have another opportunity to update their jurisdictional boundaries in early 2005 by responding to the Census Bureau's Boundary and Annexation Survey.

4c. Process for Compiling List of Group Quarters for 2005 Census Survey

Heidi Pahl announced that the Census Bureau would be conducting a full count of population in group quarters along with its census survey of population in households. She said that a preliminary list of group quarters will be due to the Census Bureau by March 2005 and the final list by June 2005.

Ms. Pahl said that MAG staff would work with member agencies on a process to compile lists of Group Quarters. POPTAC members were asked if holding a Workshop to provide guidance on how to assemble the list of group quarters would be helpful. Members of the MAG POPTAC suggested that instead of a workshop that the issue be covered as an agenda item at the next MAG POPTAC meeting.

4d. Meeting on Outdoor Locations

Heidi Pahl reported that in January 2005, a meeting is planned for the Census Bureau to collaborate with staff from member agencies who are involved with the Human Services Division in counting homeless persons in street locations. She said that members of the MAG POPTAC would be welcome to attend the meeting.

5. Preparation of Draft July 1, 2004 County and Municipality Resident Population Updates

Harry Wolfe stated that on October 19, 2004 the first draft of the July 1, 2004 Municipality Population Updates was presented to the MAG POPTAC. He added that because a County control total was not available from DES, POPTAC approved the draft numbers provided that the final control total was within one percent of 3.5 million. Mr. Wolfe said that the DES POPTAC at its November 12, 2004 meeting had recommended a Maricopa County Control Total of 3,524,175 which was within one percent of 3.5 million. MAG staff distributed a new set of estimates based on the approved Maricopa County control total of 3,524,175.

6. Streamlining the Data Dissemination Process to Member Agencies

Harry Wolfe noted that at the October 19, 2004 meeting of the MAG POPTAC, a report was given on a project to streamline the data collection process. He added that a set of tasks for the project had been reviewed and a MAG Associate was working on those tasks.

Debbie Kohn reported that she was in the process of collecting survey information on the data collection process from MAG member agencies. She said that the survey information would be tabulated and analyzed.

7. 2005 MAG POPTAC and Ad Hoc Subcommittee Tentative Meeting Schedule

Harry Wolfe stated that a tentative 2005 schedule had been prepared for the meetings of the MAG Ad Hoc Subcommittee and the MAG POPTAC. He noted that the meeting times have changed: The Ad Hoc Subcommittee will be held from 8:30 a.m. to 9:00 a.m. and the MAG POPTAC will be held from 9:00 a.m. to 10:30 a.m. Mr. Wolfe explained that the meeting times had been revised to enable member agency staff to attend the 2005 Census Oversight Committee meetings, which start at 10:30 a.m.

8. Suggestions of Agenda Items for Future MAG POPTAC Meetings

Harry Wolfe asked if MAG POPTAC members wished to identify other items to be included in future agendas that would be of interest or use to them. Mr. Wolfe noted that some items raised at previous meetings which had not been covered would be addressed at future meetings.

9. Next Meeting of the MAG POPTAC

The next meeting of the MAG POPTAC is scheduled for Tuesday January 18, 2005 at 9:00 a.m.

The meeting adjourned at 10:10 a.m.