



## City of Phoenix

**To:** David Cavazos  
City Manager

**Date:** May 11, 2011

**From:** Phillip McNeely, Chair *AM*  
Dust Reduction Task Force

**Subject:** LONG TERM RECOMMENDATIONS - DUST REDUCTION TASK FORCE

The Dust Reduction Task Force (Task Force) was formed to develop and implement an integrated and comprehensive strategy to reduce high levels of particulate (dust) air pollutants in the metro Phoenix area. As air pollution in cities can negatively impact health and infrastructure, creating both an environmental and economic problem, the Task Force continues its efforts in support of a healthier and improved quality of life for Phoenix residents. The Task Force was directed to submit its short term action plan by April 15 and its long term action plan by May 15, 2011.

The short term action plan was submitted to the City Manager on April 15<sup>th</sup> with six recommendations. These recommendations included establishing the Office of Environmental Programs as the city's single point of contact for high risk dust advisories, updating departmental contact lists, developing consistent city-wide procedures for implementation during High Risk Dust Advisories, development of detailed maps of targeted areas, and a dust reduction city code reference guide. In addition, the Task Force recommended taking immediate corrective action when significant violations of city code are identified.

Since the submittal of the short term action plan, the Task Force met on April 19, May 3 and May 10, 2011 to implement the short term recommendations and to develop the long term action plan. Department representatives have continued their active engagement and offered valuable insight into their respective operations and the most productive way for each to contribute to the overall city-wide effort.

The long term recommendations are attached. The Task Force will continue to meet to implement them and to develop a final report by September 30, 2011.

Item	Task Force Recommendations	Completion Date
1	<p>Develop an outreach plan to educate city staff, city contractors and members of the public on the purpose of the High Risk Dust Advisories and how to prepare and respond to the advisories.</p> <ul style="list-style-type: none"> <li>• Internal Strategy: May include the preparation of training video's, training during morning safety meetings, and articles for department newsletters and web sites.</li> <li>• External Strategy: May include the use of external newsletters, web sites, and other media. The strategy will also focus on providing literature and presenting information to stakeholder groups already engaged by departments. These may include Block Watch meetings, Home Owners Associations, Village Planning Committees, Senior Centers and Park and Recreation Centers.</li> </ul>	July 1
2	Develop a city-wide Code Enforcement Strategy that will include all city departments with code enforcement authority to focus on the high risk dust areas and be supported by educational efforts of the outreach plan. This strategy will include a review of existing city dust control codes with recommendations for potential revisions.	August 1
3	For contracts that include dust generating activities, review the contract dust compliance provisions to ensure city-wide consistency and add provisions that contractors must take appropriate action when notified of a High Risk Dust Advisory.	September 2
4	Expand the city's dust training program to include code enforcement staff in the Police, Planning and Developmental Services, and Neighborhood Services Departments. In addition, conduct awareness training for other city field staff not conducting activities under a County permit or involved with code enforcement to increase vigilance on problem areas.	September 2
5	Coordinate with the Arizona Department of Environmental Quality, Maricopa County Air Quality Department, and Maricopa Association of Governments on outreach and enforcement efforts to optimize each agency's authority and resources.	Ongoing
6	Prepare a Final Report documenting the short term and long term recommendations. The report will include an implementation schedule.	September 30
7.	Report Implementation Status to City Manager's Office	Periodic

c: Executive Team  
 Department and Function Heads  
 Dust Reduction Task Force