

MINUTES OF THE  
MARICOPA ASSOCIATION OF GOVERNMENTS  
MAG REGIONAL COUNCIL EXECUTIVE COMMITTEE  
September 16, 2019  
MAG Offices, Ironwood Room  
302 N. 1<sup>st</sup> Avenue, Phoenix, Arizona

MEMBERS ATTENDING

Mayor Mark Mitchell, Tempe: Chair Mayor Jerry Weiers, Glendale, Vice Chair Mayor Kate Gallego, Phoenix Mayor John Giles, Mesa: Treasurer	#Mayor Anna Tovar, Tolleson #Mayor Kenneth Weise Mayor Gail Barney, Queen Creek: Past Chair
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\* Not Present

# Participated by telephone conference call

1. Call to Order

Chair Mark Mitchell called a meeting of the Executive Committee to order at 12:01 p.m.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Call to the Audience

No public comment cards were received.

4. Approval of the Consent Agenda

Chair Mitchell stated that agenda items 4A through 4E were on the consent agenda for approval. He told the committee he would pull item 4D, an amendment to the MAG Work Program and Annual Budget to add money for a Regional Transportation Plan Public Awareness and Engagement Strategy, from the Consent Agenda. Chair Mitchell added that this item would be reconsidered at a later date.

Chair Mitchell asked if any member of the committee would like to remove any other item for discussion or would like a presentation on the consent items. No requests were made.

Mayor Giles moved to approve consent items 4A, 4B, 4C and 4E. Mayor Barney seconded the motion and the motion carried unanimously. Mayor Tovar and Mayor Weise voted in favor of the motion via teleconference. Mayor Gallego arrived to the meeting after this vote took place.

4A. Approval of the August 17, 2019, Executive Committee Meeting Minutes

The Regional Council Executive Committee, by consent, approved the August 17, 2019, Executive Committee Meeting Minutes.

4B. FY 2020 MAG Pedestrian and Bicycle Facilities Design Assistance Program and FY 2020 MAG Bicycle and Pedestrian Master Plans and First Time Updates On-call and Amendment to the FY 2020 MAG Unified Planning Work Program

The Regional Council Executive Committee, by consent, approved an amendment to the FY 2020-2021 MAG Unified Planning Work Program to include the prioritized list of projects and plans, funding \$500,000 for design assistance projects and \$600,000 for bicycle and pedestrian master plans and allowing unfunded projects on the prioritized list to be eligible if additional funding becomes available.

The FY 2020-2021 MAG Unified Planning Work Program and Annual Budget, approved by the MAG Regional Council in May 2019, includes \$500,000 for the MAG Design Assistance Program and \$600,000 for the Bicycle and Pedestrian Master Plans and First Time Updates On-call program. The Design Assistance Program allows MAG member agencies to apply for funding for the preliminary design portion of a bicycle or pedestrian project with no matching funds required. The Bicycle and Pedestrian Master Plans and First Time Updates On-call Program allows MAG member agencies to apply for funding for comprehensive bicycle and pedestrian or active transportation plans with a 20 percent local match required.

4C. Amendment to the FY 2020-2021 MAG Unified Planning Work Program and Annual Budget to add \$750,000 for Regional Transportation Plan Management

The Regional Council Executive Committee, by consent, approved to amend the FY 2020-2021 MAG Unified Planning Work Program and Annual Budget to add \$750,000 for Regional Transportation Plan Management.

MAG staff is requesting an amendment to the FY 2020-2021 UPWP to increase the budget for Regional Transportation Plan Management to \$1,250,000. Approval of the additional \$750,000 will align the estimated project budget with the desired scope of services. The additional money will come from the regional sales tax. Research of regional transportation planning efforts in peer regions, as well as previous MAG planning efforts, was conducted to justify the requested funding increase.

- 4D. Amendment to the FY 2020-2021 MAG Unified Planning Work Program and Annual Budget to add \$250,000 for Regional Transportation Plan Public Awareness & Engagement Strategy

This item was pulled from the Consent Agenda and was not approved.

- 4E. Amendment to the FY 2020-2021 MAG Unified Planning Work Program and Annual Budget to add \$250,000 for the Avondale-Goodyear Transit Feasibility Study

The Regional Council Executive Committee, by consent, approved to amend the FY 2020-2021 MAG Unified Planning Work Program and Annual Budget to add \$250,000 for the Avondale-Goodyear Transit Feasibility Study.

The Avondale-Goodyear Transit Feasibility Study was selected for funding in a March 2019 call for projects specific to member agencies in the Avondale-Goodyear Urbanized Area (UZA). MAG has been asked to administer the study on behalf of the cities of Avondale and Goodyear and, therefore, is seeking to amend the Unified Planning Work Program and Annual Budget to add \$250,000: \$200,000 in awarded federal funding and \$50,000 in associated local match.

5. Updates to the MAG Committee Operating Policies and Procedures

MAG Regional Economic Development Program Manager Denise McClafferty provided the committee with a report on proposed updates to the MAG Committee Operating Policies and Procedures, last approved by the Regional Council in July 2009.

The procedures were created with input from the MAG Process Review Task Force, which was established to develop a document that would be part of a broader effort to clarify MAG policies and procedures. Since that time, several updates to the document have been made.

The current review of this document was prompted by recommended changes to the MAG Economic Development Committee (EDC) composition and leadership discussed at the September 3, 2019, EDC meeting.

Ms. McClafferty indicated that most of the changes to this document are administrative changes to bring it current, such as removing Citizen's Transportation Oversight Committee (CTOC) from the composition of Regional Council, Management Committee and TPC, and adjusting the weighted voting process to reflect this change on the relevant committees. She added there were also a few changes to bring the policies and procedures and MAG By-Laws in line with each other, including quorum updates and clarifications.

Ms. McClafferty stated in addition, chapters seven and eight of the Policies and Procedures include the Continuum of Care Board and Continuum of Care Committee (COC). These chapters reflected language from the initial start-up of the board and committee, and were updated to reflect the current membership and leadership structure. Updates also include that the COC Committee leadership now mirrors the Board Leadership with joint co-chairs rather than a chair and vice chair; the COC Committee membership is now approved by the Committee instead of approved by the Committee and ratified by the Board; and one of the Board co-chairs is encouraged to be an elected official, but is no longer required.

Ms. McClafferty again mentioned there are significant changes under the EDC section of the document. Since the inception of the EDC in 2010, the committee composition and leadership succession have followed a prescribed structure. This included having the immediate past chair of the Regional Council serve as the EDC chair and the Regional Council chair serve as the vice chair. It also included having the Transportation Policy Committee chair and vice chair serve on the EDC. This provided continuity between the EDC, Regional Council, and TPC. She indicated that since that time, the EDC's membership and focus has changed. As a result of these changes, there are opportunities to update the committee's structure. This includes the recommendation by the EDC to solicit letters of interest from existing EDC elected official committee members to fill the vacant vice chair position. Ms. McClafferty explained that along those same lines, the EDC leadership would include one-year terms with succession of positions occurring through the ascending order of officers. For example, the vice chair would ascend to chair and the EDC would elect a new vice chair. She commented that should the Executive Committee concur with this recommendation, it would also align the election of officers with the other MAG policy committees in June.

There were no questions or comments from the committee.

Mayor Barney recommend approval of the updated MAG Committee Operating Policies and Procedures. Mayor Gallego seconded the motion and the motion carried unanimously. Mayor Tovar and Mayor Weise voted in favor of the motion via teleconference.

6. Executive Session

Mayor Weiers made a motion to go into executive session. The motion was seconded by Mayor Barney. The meeting went into executive session at 12:09 p.m.

The regular meeting reconvened at 12:19 p.m. without any action being taken.

7. Request for Future Agenda Items

Chair Mitchell asked if there were any requests for future agenda items.

There were none.

8. Comments from the Committee

Chair Mitchell asked if there were any comments from the committee.

Chair Mitchell took a moment to recognize September 21 as World Alzheimer's Day, a global effort to raise awareness and challenge the stigma that surrounds dementia.

There were no other comments.

Adjournment

With no further business, Chair Mitchell called for a motion to adjourn the meeting. The meeting was adjourned at 12:20 p.m.

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Chair

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Secretary